

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House,
Morton Terrace, Gainsborough on Monday 10 September 2012 at 7:02pm

Present: Councillor Paul Key (Chairman)

Councillor Harry Clarke
Councillor Norman Dinsdale
Councillor Vaughan Hughes
Councillor Lesley Rollings

Also Present: Councillor Robin Perry
Representatives from Aarco (Renewable Technologies)

In Attendance:

Sue Harrison Acting Clerk to the Council
Rachel Allbones Assistant Clerk to the Council

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

No apologies had been received.

2. MEMBERS' DECLARATIONS OF INTEREST

Cllr. Hughes declared a personal interest as he put Aarco in touch with the Council.

3. MINUTES

Meeting of Management and Finance Committee Monday 9 July 2012

RESOLVED on proposal by Councillor Dinsdale, seconded by Councillor Key that the minutes of the Management and Finance Committee meeting held on Monday 9 July 2012 be confirmed and signed as a correct record.

4. PRESENTATION BY AARCO, RENEWABLE TECHNOLOGIES ON ENERGY SAVING INITIATIVES AVAILABLE TO THE TOWN COUNCIL

Members received a presentation regarding the way in which money and energy may be saved i.e. led light bulbs, biomass boilers. He advised that there would be no upfront cost to the Council but the loan would be paid back with the saving made over the next 6 – 8 years. Aarco advised that they would require an agreement in principle from the Council in order for them to assess all the Councils property and put some figures together, they would however require approx £100,000 in spend to make it pay.

Members raised questions and concerns and a suggestion was made to possibly work with West Lindsey District Council to look at a joint scheme as the £100,000 was not a realistic option for the Town Council to pursue on its own.

RESOLVED on proposal by Councillor Rollings, seconded by Councillor Dinsdale that the Acting Clerk liaise with West Lindsey District Council at the possibility of taking it forward.

5. TO CONSIDER THE MOTION SUBMITTED TO COUNCIL ON 3 JULY 2012

Councillors Hughes and Clarke declared a prejudicial interest as allotment holders and left the meeting.

i. **MOTION** received from Cllr. Perry

“I propose that we have the drainage ditches on Love Lane Allotments cleaned out and to find out who looks after the drainage ditch between the Allotments and the Scout hut on Love Lane and get them cleaned out as well.”

Members considered the motion.

RESOLVED on proposal by Councillor Key, seconded by Councillor Rollings to write to West Lindsey District Council to ask who the drain belongs to and encourage the allotment holders to take action on the drain on the allotments.

Note: Councillor Dobbie arrived at the meeting at 7:46pm.

6. FINANCIAL REPORTS FOR JULY & AUGUST 2012

Members gave consideration to Papers A, B, C, D, E, F & G

Members raised some concerns at the amount of fuel being used.

RESOLVED on proposal by Councillor Rollings, seconded by Council Dinsdale to look into the possibility of opening a red diesel account in order to make some savings.

RESOLVED on proposal by Councillor Hughes, seconded by Councillor Clarke to approve the Expenditure Transactions Approval List for July and August (Papers B & D).

7. GTC FINANCE REGULATIONS

Acting Clerk stated that in order to regularise matters regulation 6.3 of the Financial Regulation required amending to read as follows: -

The Cheques and authorisations shall require two of the three nominated Councillor signatures.

RECOMMENDATION TO FULL COUNCIL on proposal by Councillor Hughes, seconded by Councillor Dinsdale to amend the wording of Financial Regulation 6.3 to read ‘The Cheques and authorisations shall require two of the three nominated Councillor signatures.’

Note: Councillor Key abstained from voting on the above recommendation.

8. CHEQUE SIGNATORIES LEGISLATION REFORM ORDER – CONSULTATION DOCUMENT (PAPER H)

Members gave consideration to the paper which outlined possible changes in the way Town/Parish Council operate financially.

RESOLVED on proposal by Councillor Dinsdale, seconded by Councillor Rollings to delegate authority to the Acting Clerk in consultation with the Chairman of the Committee to respond accordingly.

9. NOMINATIONS RECEIVED FOR CITIZEN OF THE YEAR

RESOLVED on proposal by Councillor Key, seconded by Councillor Clarke to refer the nominations to the Community Services Committee for discussion and decision.

10. AUTO ENROLEMENT – MANDATORY WORKPLACE SAVING FOR RETIREMENT (PAPER I)

The Acting Clerk informed members that the Town Council's staging date was not until 2016 but that preparations and procedures needed to be put in place along with appropriate budget provision.

RESOLVED to note the requirements of the Mandatory Workplace Saving for Retirement (Auto enrolment) whereby employers have to enrol eligible job holders in a workplace pension by (Gainsborough Town Council = 2016)

11. APPROVAL TO MOVE MAYORS ACCOUNT TO HSBC FROM YORKSHIRE BUILDING SOCIETY

The Assistant Clerk suggested that it would be administratively beneficial to move the Mayors Charity Account from the Yorkshire Building Society to HSBC making it more easily accessible.

RESOLVED on proposal by Councillor Rollings, seconded by Councillor Dinsdale to move the Mayors Charity Account to HSBC and look into the possibility of moving the reserve account as well subject to there being no financial penalty.

12. TO REPORT TWO REQUESTS TO REDUCE BOOKING FEE FOR LEVELLINGS & ROSES FOOTBALL PITCHES

Councillor Rollings declared a personal interest as she works close to the applicant of the following request for reduction on pitch hire.

- i. The Acting Clerk informed Members that a request had been received from Positive Futures for a reduction in the pitch hire charge from Positive Futures.

Members gave consideration to the request.

RESOLVED on proposal by Councillor Rollings, seconded by Councillor Hughes not to give a reduction in the pitch hire charge but to put them in contact with Gainsborough's West Lindsey District Councillors to possibly apply for part of their Councillor Initiative Fund.

- ii. The Acting Clerk informed Members that a request had been received for a reduction in the pitch hire charge from Midtown United FC due to the number of teams having fallen.

Members gave consideration to the request.

RESOLVED on proposal by Councillor Rollings, seconded by Councillor Key not to give a reduction in the pitch hire charge but put them in contact with the Football Development Officer to try and increase participation at the club.

13. GROUNDS MAINTENANCE AUTUMN / WINTER SPEND (Paper J)

Members gave consideration to the report which outlined spend needed on Roses and Marshalls ground and equipment in the near future.

The Acting Clerk suggested that subject to budget provision for expenditure she would like the Councillors trust and authority to authorise expenditure when necessary.

RESOLVED on proposal by Councillor Rollings, seconded by Councillor Hughes to delegate responsibility to the Acting Clerk to work with the Head Groundsman in consultation with Councillors Butler and Clarke to proceed with the necessary spend on grounds maintenance and equipment.

Note: Councillors Key and Clarke voted against the above resolution.

The meeting concluded at 9:00pm

Chairman