

GAINSBOROUGH TOWN COUNCIL

MINUTES of an Extraordinary Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 20 May 2014 at 6:30pm

Present:

Councillor Matthew Boles
Councillor Barry Coward
Councillor Lesley Rollings

In Attendance:

Matthew Gleadell	Clerk to the Council
Rachel Allbones	Deputy Clerk / Responsible Finance Officer
Sean Alcock	Operations Manager

RESOLVED under Standing Order 14a that Councillor Boles be appointed Chairman for the meeting.

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Paul Key
Councillor Richard Craig
Councillor Vaughan Hughes
Councillor David Dobbie – advised would be late.

RESOLVED to accept the apologies and reasons given.

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION

Councillor Rollings declared a non-pecuniary interest in agenda item 6 as a Lincolnshire County Councillor.

Councillor Rollings declared a non-pecuniary interest in agenda item 10 as a West Lindsey District Councillor.

3. MINUTES

- i. Minutes of the meeting of Management and Finance Committee held Wednesday 19 March 2014

RESOLVED that the minutes of the Management and Finance Committee meeting held on Wednesday 19 March 2014 be confirmed and signed as a correct record.

- ii. Minutes of the meeting of Management and Finance Committee held Tuesday 15 April 2014

RESOLVED that the minutes of the Management and Finance Committee meeting held on Tuesday 15 April 2014 be confirmed and signed as a correct record.

4. FINANCIAL REPORTS FOR APRIL / MAY 2014 (Papers A, B and C)

Members considered and debated at length Paper A regarding Unpaid Expenditure Transactions for 20 May 2014, Paper B Cashbook Summary (including due and unpaid transactions) for 20 May 2014, and Paper C Budget Comparison Report (including due and unpaid transactions) for 20 May 2014.

Concerns were raised regarding the costs of gas and electricity at Roses, Marshalls and Richmond Park. It was requested that different forms for energy supply and costs be looked into for Roses and Marshalls and any grants available.

RESOLVED to accept and approved the following: - Paper A regarding Unpaid Expenditure Transactions for 20 May 2014, Paper B Cashbook Summary (including due and unpaid transactions) for 20 May 2014 and Paper C Budget Comparison Report (including due and unpaid transactions) for 20 May 2014.

5. YEAR END ACCOUNTS 31 MARCH 2014 (Papers D, E, F, G and H)

Members received the following end of year report for year end 31st March 2014; Balance Sheet, Trial Balance, Income & Expenditure Account, Income and Expenditure Figures by Budget Heading, Section 1 of the Annual Return 2013/14.

RESOLVED TO RECOMMEND TO FULL COUNCIL that the following Papers for Year Ending 31 March 2014 be approved: -
Paper D – Balance Sheet
Paper E – Trial Balance
Paper F – Income & Expenditure Account
Paper G – Income and Expenditure Figures by Budget Heading
Paper H – Section 1 of the Annual Return 2013/14

Note: Councillor Dobbie arrived at the meeting at 7:06pm.

6. RICHMOND HOUSE LEASE TO LINCOLNSHIRE COUNTY COUNCIL

Members considered the Lease for Richmond House by Lincolnshire County Council. Members were of the view that the Council was not in a position to review the rent at this current time but needed to carry out a full review and set future plans for the house in the next 12 months.

RESOLVED that in relation to the rent for the lease of the Register Office rooms do nothing at this current time but carry out a full review of Richmond House and produce a future plan within the next 12 months and then make a proposal to Lincolnshire County Council.

7. CAR INSURANCE PREMIUMS

Members considered a request from the Operations Manager for reimbursement of Business Use Insurance additional premium at a cost of £26.15.

Note: The Operations Manager left the room.

RESOLVED to reimburse the Operations Manager £26.15 for the additional premium for Business Use Insurance.

8. NEW STANDER MOWER FOR CEMETERY (Paper I)

Members considered a proposal to purchase a new stander mower for the cemetery to replace current mower.

RESOLVED to purchase a new Wright IPU Stander machine for £7,020 + VAT from Burdens with part exchange of existing machine and Bear Cat Chipper, if it can be agreed with the Dealer, funds to be sourced as follows 50% of total cost to be funded from existing budget for new equipment for the cemetery and 50% to be funded from reserves on the proviso that funds are put back into reserves in 2015 / 2016 financial year.

9. MARSHALLS CRICKET CLUB (Paper J)

Members considered the correspondence received from Marshalls Cricket Club.

RESOLVED to note the correspondence received.

10. WEST LINDSEY DISTRICT COUNCIL SINKING FUND (Paper K)

Members considered the Draft Deed of Agreement concerning the Sinking Fund from West Lindsey District Council for the Roses Sports Ground All Weather Pitch.

RESOLVED to RECOMMEND TO FULL COUNCIL to accept the Draft Deed of Agreement concerning the Sinking Fund from West Lindsey District Council for the Roses Sports Ground All Weather Pitch.

The meeting was closed at 7:43pm

Chairman