



GAINSBOROUGH TOWN COUNCIL

MINUTES of a MEETING of the Council held at The Guildhall, Marshalls Yard, Gainsborough on Wednesday 3 October 2012 at 7:00pm

Present: Councillor Lesley Rollings (Chairman)

Councillor Mark Binns
Councillor John Butler
Councillor Norman Dinsdale
Councillor Dave Dobbie
Councillor Richy Doran
Councillor Sandra Goacher
Councillor Vaughan Hughes
Councillor Cynthia Isherwood
Councillor Paul Key
Councillor Robin Perry
Councillor Mel Starkey
Councillor Mick Tinker
Councillor Kenneth Woolley

In Attendance:

Sue Harrison Acting Clerk to the Council
Damon Parkinson Football Development Officer for Gainsborough

Also in Attendance: Two members of the public
One member of the Press

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor David Manning
Councillor Harry Clarke

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

No interests were declared.

3. COUNCIL MINUTES

Meeting of the Full Council – 5 September 2012 (Paper A)

RESOLVED on proposal by Councillor Doran, seconded by Councillor Perry that the minutes of the Meeting of Council held on Wednesday 5 September 2012 be confirmed and signed as a correct record.

4. TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

No business to deal with.

5. PRESENTATION BY THE FOOTBALL DEVELOPMENT OFFICER (Paper B)

The Chairman welcomed the Football Development Officer to the meeting and invited him to make his presentation. He explained that the delivery area for football development work ran from Gainsborough to Scotter and then along the A15 to Marton, Sturton by Stow and included Fillingham. He is currently finalising a four year development plan which would form his work programme for the future and it would be an evolving programme. Since starting in the post he had visited and gathered information from other Football Foundation sites in Lincolnshire and was using that information in a productive way. He had secured funding from Sportivate to purchase four sets of 9v9 goals. Moving forward his work plan was to liaise with the schools in the catchment area, create links with community partners, make funding applications to increase the range of delivery opportunities and achieve a young leaders program. In addition he hoped to establish grass route player development centres, broaden community partners to work with and forge stronger working relationships between local clubs and professional clubs. His ultimate aims was to have more coaching courses, more festivals, more events and increase participation.

Members expressed their thanks for the excellent progress to date and asked a number of questions.

In response the FDO confirmed that in respect of the demise of the Saturday league he was attempting to resurrect a cup competition in order to regenerate interest. The 9v9 goals were a new format for football, and were optional in the current year but mandatory the following.

He was also pleased to report that Lincolnshire FA were to host the Local Football Network in Gainsborough in October.

The FDO then presented paper B which requested permission for the use of the new Football Development Logo on marketing and advertising material moving forward.

RESOLVED on proposal by Councillor Tinker, seconded by Councillor Hughes that (a) permission be granted for the use of the Gainsborough Town Council Football Development Logo moving forward on any documentation, promotion and publicity material relating to the Football Development Officer and Football Development work carried out in Gainsborough, (b) that permission be granted to use and pay for the services of Lincoln City FC Sport and Education Trust through grant funding already accepted.

6. TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL (Paper C)

The Mayor made particular reference to Saturday 15 September when she had officially opened the final block of runs at Leawood Cattery and she had been extremely happy to support this excellent facility.

7. TO ANSWER QUESTIONS FROM COUNCILLORS (Paper D)

The Mayor responded to the nine questions asked by Councillor Perry as follows: -

- i. Is Gainsborough Town Council planning to take over the running of the Riverside Festival?

The Town Council intends to take an active role in the running of the festival and it is intended to hold discussions of the forth coming weeks with the Riverside Festival Committee to consider how to take this forward.

- ii. Is Gainsborough Town Council going to give any money to the Riverside Festival?

This decision will be made as part and parcel of the Councils deliberation in forthcoming months.

- iii. How many events has Gainsborough Town Council put on in the last 12 months?

Jubilee Events at Marshalls, Christmas Lights Switch on, the lighting of the beacon, and the co-ordination of the Octoberfest, Riverside Festival and West Lindsey Churches Festival.

- iv. How many war graves are there in the Cemetery?

Approximately 70

- v. Who looks after them?

Gainsborough Town Council

- vi. Do we receive money for looking after them?

No

- vii. When was the last time the grass was cut and the bins emptied at North Warren Cemetery?

It was cut three times in two weeks some eight weeks ago and a further cut is scheduled this current week, however it has to be noted that the only machines suitable for this closed cemetery is the one used daily at the General Cemetery and its use has to be scheduled accordingly.

- viii. Is the Chair aware that all Councillors and members of the public have to receive 3 clear days notice of meetings before they can take place?

Yes this is quite clearly stated in Standing Orders.

- ix. Are you aware that I did not receive notice of Full Council meeting on 05-09-12 until 04-09-12 and also received at the same time the Planning and Development Committee on the 06-09-12 and the Personnel Committee on the 06-09-12, plus I did not receive my paper work of the Community Services Committee for Monday 17th until Thursday 13th which does not give 3 clear days (I am not expecting and answer to this question I just would like it not to happen again).

8. TO RECEIVE THE MINUTES OF COMMITTEE MEETINGS (Paper E)

Members considered Paper E.

RESOLVED on proposal by Councillor Dinsdale, seconded by Councillor Perry that the draft minutes of the Committees be received.

Note: Councillors Dobbie and Binns abstained from voting on the above resolution.

9. TO RECEIVE AND CONSIDER MOTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN NOTIFIED

i. RECOMMENDATION received from Management and Finance Committee

RECOMMENDATION TO FULL COUNCIL on proposal by Councillor Hughes, seconded by Councillor Dinsdale to amend the wording on the Financial Regulation 6.3 to read 'The Cheques and authorisations shall require two of the three nominated Councillor signatures.'

The Acting Clerk clarified that this was being suggested in order to regularise the situation as previously Council had agreed the Financial Regulation which reads 'Any two Councillors and the RFO or in the absence of the RFO or when he is payee by the three nominated Councillor signatories'

Advice had also been received that it was not good practice for the RFO to be a cheque signatory.

RESOLVED that Financial Regulation 6.3 be amended to read 'The Cheques and authorisations shall require two of the three nominated Councillor signatures.'

Note: Councillor Key abstained from voting on the above resolution.

ii. MOTION received from Councillor Perry

I propose that we take over the street sweeping from WLDC.

iii. MOTION received from Councillor Perry

I propose that we take over emptying of the street bins from WLDC.

iv. MOTION received from Councillor Perry

I propose that we take over the running of the town car parks from WLDC

v. MOTION received from Councillor Perry

I propose that we take over the running of the market.

Councillor Perry stated that he wished to withdraw his motions until a more suitable time when the financial situation had improved.

vi. MOTION received from Councillor Tinker

“I propose that a consideration be given to sourcing alternative office accommodation for the Town Council as a matter of urgency.”

RESOLVED on proposal by Councillor Tinker and Seconded by Councillor Starkey that in accordance with Standing Order 13e the motion be referred to the Management and Finance Committee for consideration.

Note: Councillor Rollings voted against the above resolution as she believed that it was necessary to produce a plan in the first instance

10. REPORT FROM THE ACTING CLERK TO THE COUNCIL

The Acting Clerk reported that following some initial teething problems the system for the circulation and dispatch of agenda and Papers was now working well and she suggested that to further simplify the system only committee members should receive full sets of papers by email with remaining members receiving the agenda only, with hard copies only being provided to committee members.

Members expressed their agreement to this procedure being implemented.

11. ANNUAL GOVERNANCE STATEMENT

i. To complete Section 2 of the Annual Return for year ended 31 March 2011

The Acting Clerk reported that whilst she had made recommendations with regard to the response to the Annual Governance Statement ultimately it was the Council's decision and she requested that each section be dealt with separately.

Members were concerned to note that this was the first time that they ever had the Annual Governance Statement presented to them for authorisation.

Following lengthy and detailed deliberation it was **RESOLVED** that the response to the questions be as follows: -

“yes” to question 1, “see attached plan” to questions 2, 3, 7 and 8, and “no” to questions 4, 5 and 6, “n/a” to question 9. As proposed by Councillor Doran, seconded by Councillor Woolley.

Note: The following Councillors abstained from voting on the above resolution: - Butler, Rollings, Perry, Starkey and Tinker.

Note: Councillor Dobbie left the meeting at 8:10pm.

12. TO CONSIDER A REQUEST TO USE THE HICKMAN BACON MEMORIAL PARK TO SITE A CIRCUS

The Acting Clerk reported the request to site a non animal circus on the Hickman Bacon Memorial Park or any other available site for week commencing 31st October – 4th November.

Following deliberations members agreed that the Hickman Bacon Memorial Park was no longer suitable for the siting such a circus, Aisby Walk was however suggested as an alternative and that a fee should be charged which should be payable in advance. Some members expressed concern at this proposal due to the close proximity of housing.

RESOLVED on proposal by Councillor Key, seconded by Councillor Dinsdale that the request to use the Hickman Bacon Memorial Park be refused but Aisby Walk be suggested as an alternative and a fee of £500 payable in advance.

Note: Councillors Starkey and Perry abstained from voting on the above resolution.

13. TO EXCLUDE THE PUBLIC AND PRESS

RESOLVED to exclude the public and press for the following item as it related to a Personnel issue.

The Chairman then agreed to a 5 minute recess.

14. TO CONSIDER A LINE MANAGEMENT ISSUE

The Chairman updated members on the various offers received in respect of the line management of this particular post holder and following some detailed discussion regarding the way forward it was **RESOLVED** that the decision regarding the line management of the post holder be deferred until the meeting with West Lindsey District Council has taken place on 10th October and following this meeting the matter be referred back to Personnel Committee for consideration. Proposed by Councillor Dinsdale, seconded by Councillor Hughes.

Note: Councillor Binns declared a personal interest as an employee of an independent trader in the Town Centre.

Note: Councillors Hughes and Doran declared a personal interest as being involved in the Gainsborough Town Partnership.

The meeting concluded at 8:52pm.

Chairman