

## GAINSBOROUGH TOWN COUNCIL

MINUTES of an Extraordinary Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Wednesday 26 February 2014 at 7:00pm

**Present:** Councillor Paul Key (Chairman)

Councillor Matthew Boles  
Councillor Richard Craig  
Councillor David Dobbie

**In Attendance:**

Matthew Gleadell Clerk to the Council  
Rachel Allbones Deputy Clerk / Responsible Finance Officer  
Sean Alcock Operations Manager

**Also In Attendance:** Councillor Robin Perry

**1. APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillor Norman Dinsdale  
Councillor Vaughan Hughes

**RESOLVED** to accept the apologies and reasons given.

**2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

No declarations were made.

**3. GROUNDS AUDIT REPORT (Paper A)**

Members considered and discussed the Grounds Audit report produced by Dave Carter Associates.

After consideration Members noted the report but requested further information.

Note: Councillor Rollings arrived at 7:43pm.

Councillor Dobbie proposed that the report be noted, seconded by Councillor Key.

Councillor Rollings proposed an amendment that a supplement to the report be provided to include a full breakdown of all income and expenditure for the previous 12 months and membership numbers of user groups / teams at Roses and Marshalls, seconded by Councillor Boles.

Taking the amendment first the vote was as follows: -  
3 votes for

**RESOLVED** that a supplement to the report be provided to include a full breakdown of all income and expenditure for the previous 12 months and number of user groups / teams at Roses and Marshalls.

Note: Councillor Perry left the meeting at 8:26pm.

**4. ROSES SPORTS GROUND ALL WEATHER PITCH** (refer to Paper D from Management and Finance Committee meeting held on 21 January 2014)

Members considered Paper D from the Management and Finance Committee meeting held on 21 January 2014 regarding the long term maintenance arrangements for the All Weather Pitch at Roses Sports Ground.

**RESOLVED** to enter into a 5 year maintenance contract with Replay with quarterly visits at £1485.00 per annum and to purchase a Husqvarna YTH184T from Greenstripe and brush and drag mat attachments from Replay at a cost of £3750.

A Member asked the Clerk to look into the possibility of contracting out staff and equipment to maintain other organisations facilities.

**5. FEES AND CHARGES 2014 / 2015 & 2015 / 2016** (Paper B)

Members reviewed the charges for the Cemetery for 2014 / 2015

Members questioned what the charge for the memorials was for. The Operations Manager advised that the Council need to carry out annual tests on the memorials to ensure the memorial is safe, if at any point the memorial becomes unsafe the Council must attempt to contact the grave owner, which if unsuccessful will mean the Council will need to either lay the stone down or stake it.

Note: Councillor Boles left the meeting at 9:04pm.

**RESOLVED** to change the following charges for 2014 – 2015

- 1) Increase all of Part 1 Exclusive Rights by 10%
- 2) Increase Part 2 Internments – Cremated Remains to £200
- 3) Increase Part 2 Internments – Additional fee where outside standard hours Cremated Remains to £70
- 4) Increase Part 2 Internments – Additional fee where outside standard hours full burial to £200
- 5) Increase Part 2 Exhumation - Body to £2000
- 6) Increase Part 2 Exhumation – Cremated Remains to £250
- 7) Increase Part 3 Memorials – headstone up to 3' to £175
- 8) Include in Part 3 Memorials - headstone up to 3' including kerbing at £200
- 9) Decreased Part 5 Registration fees – per certified copy of certificate to £10

**RESOLVED** to defer reviewing the sports ground charges for 2014 / 2015 until the next Management and Finance Committee meeting.

Members requested that other local sports ground charges be research ready for the next meeting.

Note: Councillor Rollings left the meeting at 9:30pm.

**RESOLVED** under Standing Order 14s to allow the meeting to continue until 10.00pm.

Cllr. Dobbie was of the view that the Allotments Sub-Committee should discuss the rent review before the Committee making a final decision.

**RESOLVED** that the allotment rents be deferred until after the Allotments Sub-Committee had discussed the rents review.

**RESOLVED** to leave the garage space rents at £50 for 2015 / 2016.

**6. PURCHASE OF NEW COMPUTER**

The item was not discussed.

The meeting was closed at 9:41pm

Chairman