

## GAINSBOROUGH TOWN COUNCIL

MINUTES of an Extraordinary Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 21 May 2019 at 7:00pm

**Present:** Councillor Matt Boles (ex-officio) (In the Chair)

Councillor Harry Clarke  
Councillor David Dobbie  
Councillor Paul Key  
Councillor Keith Panter (ex-officio)  
Councillor Lesley Rollings  
Councillor Batiste Velan

**In Attendance:**

Claire Hill	Town Clerk
Rachel Allbones	Deputy Clerk to the Council
Sean Alcock	Operations Manager

**Also Present:** Councillor James Plastow  
4 X Members of the Public

**1. APOLOGIES FOR ABSENCE**

Councillor Richard Craig

Members **NOTED** the apologies received.

**2. ELECT VICE CHAIRMAN**

**RESOLVED** that Councillor Craig be elected Vice Chairman of the Management and Finance Committee for 2019/20.

**3. TO DECIDE THE COMMENCEMENT TIME OF MEETINGS**

**RESOLVED** that commencement time of scheduled Management and Finance Committee meetings in 2019/20 be 7:00pm.

**4. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

None received.

**5. MINUTES FROM THE PREVIOUS MEETING (Papers A)**

i. Minutes of the meeting of Management and Finance Committee held Tuesday 30 April 2019

**RESOLVED** that the minutes of the Management and Finance Committee meeting held on Tuesday 30 April 2019 be confirmed and signed as a correct record.

Note: Councillors Boles, Dobbie, Panter, Rollings and Velan abstained from voting on the above resolution.

**6. FINANCIAL REPORTS FOR APRIL & MAY 2019**

i. Unpaid Expenditure Transactions for 16 May 2019 (Paper B)

Members considered at length Paper B & Paper B Revised.

**RESOLVED** that Members accept the transactions in Paper B Revised – Unpaid Expenditure Transactions for 21 May 2019.

ii. Cashbook Summary (including due and unpaid transactions) for 16 May 2019 (Paper C)

Members considered Paper C.

**RESOLVED** that Members note Paper C - Cashbook Summary (including due and unpaid transactions) for 16 May 2019.

iii. Budget Comparison Report (including due and unpaid transactions) for 16 May 2019 (Paper D)

Members considered Paper D.

**RESOLVED** that Members note Paper D Budget Comparison Report (including due and unpaid transactions) for 16 May 2019.

**7. MONTHLY BANK RECONCILIATION SIGN OFF FOR APRIL (Paper E)**

**RESOLVED** to accept and sign off the Bank Reconciliation for 30 April 2019.

**8. COMPLAINTS (Paper F)**

Members **NOTED** the report received from the Clerk.

**9. PUBLIC SPACE PROTECTION ORDERS (Paper G)**

The Chairman invited Members of the public to make representation to the Committee under Standing Order 3f.

A Member of the public advised that during the petition process the public response has been for a total dog ban at the General Cemetery.

The Chairman provided Members with the history of the issue with dogs at the General Cemetery and a full discussion ensued.

Councillor Key suggested not banning dogs initially from the General Cemetery.

**RESOLVED** to submit an application requesting the following Public Space Protection Orders on Gainsborough Town Council sites to WLDC: -

Site Name/Description	Address	Postcode	B1 Dog Fouling	B2 Dogs on lead	B3 No dogs	B4 No alcohol	B5 No Quadbikes, motorbikes, unauthorised vehicles
Aisby Walk Playing Fields/Play Areas	off Middlefield Lane, Gainsborough, Lincolnshire	DN21 1UL	Yes	Yes	No	Yes	Yes
Danes Road Play Park	Danes, Road, Gainsborough, Lincolnshire	DN21 1RX	Yes	N/A	Yes	Yes	Yes
General Cemetery	Coxs Hill Gainsborough Lincolnshire	DN21 1HH	Yes	N/A	Yes	Yes	Yes
Hickman Bacon Memorial Park (commonly known as Levellings)	Love Lane, Gainsborough, Lincolnshire	DN21 2SG	Yes	Yes	Yes (in certain areas)	Yes	Yes
Marshalls Sports Ground	Middlefield Lane, Gainsborough, Lincolnshire	DN21 1XR	Yes	Yes	No	Yes	Yes
Mayflower Close Play Park	Mayflower Close, Gainsborough, Lincolnshire	DN21 1AX	Yes	N/A	Yes	Yes	Yes
North Warren Cemetery	Ropery Road, Gainsborough, Lincolnshire	DN21 2NT	Yes	Yes	No	Yes	Yes
Richmond Park Gardens and Play Park	Richmond House, Richmond Park, Morton Terrace, Gainsborough, Lincolnshire	DN21 2RJ	Yes	Yes	Yes (in certain areas)	Yes	Yes
Roses Sports Ground	North Warren Road, Gainsborough, Lincolnshire	DN21 2TU	Yes	Yes	No	Yes	Yes
Sandsfield Lane North Play Park	behind Enderby Crescent, Gainsborough, Lincolnshire	DN21 1DA	Yes	Yes	No	Yes	Yes
Sandsfield Lane South former Play Park Site	Scouts Hill, Gainsborough, Lincolnshire	DN21 1XQ	Yes	Yes	No	Yes	Yes
South Parade former Play Park Site	South Parade, Gainsborough, Lincolnshire	DN21 1UQ	Yes	Yes	No	Yes	Yes
St Georges Play Park	Lindsey Close, Gainsborough, Lincolnshire	DN21 1YN	Yes	N/A	Yes	Yes	Yes

Note: Councillors Dobbie and Key voted against the above resolution, as whilst they supported control measures in the cemeteries to ensure dogs are kept on a lead they were in objection to the No Dogs submission for these sites.

Note: 4 x Members of the Public and Councillors Panter and Plastow left the meeting at 7.56pm.

**10. INSURANCE RENEWAL FOR THE PERIOD 01 June 2019 to 31 May 2020 (Paper H)**

**RESOLVED** under Standing Order 10.a.xi to exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest.

Members considered the Insurance renewal premium for 01 June 2019 to 31 May 2020.

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to make a retrospective budget virement from general reserves to Insurance of £290.06 in order to accept the renewal quotation from Zurich for the period 01 June 2019 to 31 May 2020 ensuring there is no lapse in cover and extend insurance to include railings and gates at North Warren Cemetery.

**11. PURCHASE OF SAFETY GRAVE COVERS** (Paper I)

Members considered the purchase of x2 safety grave covers for use in the General Cemetery.

**RESOLVED to RECOMMEND TO FULL COUNCIL** to purchase of 2 x secure grave covers at a total cost of £900.00 excluding VAT via a budget virement from general reserves.

**12. SANDSFIELD LANE** (Paper J)

The Town Clerk informed Members she was awaiting further information from the Solicitors in relation to the current position of Sandsfield Lane lease arrangements following investigation in 2017/18.

**RESOLVED** to defer the item until the next meeting.

**13. TRINITY STREET METER**

The Responsible Finance Officer updated Members in relation to ongoing dispute regards meter values and credit balance of the Trinity Street Electricity meters, advising that the former supplier had provided a wrong meter read for the meter when transferring the supply to Unicom. Unicom are now disputing this with the former supplier.

**14. ANCHOR POINT TESTING**

Members considered the position in relation to retesting of anchor points.

- 20 anchor points tested in 2016 for banner
- 77 anchor points tested in 2017 for Christmas decorations
- 10 anchor pointed tested in 2017 for banners

Anchor points require testing every 3 years and require different tests for use for banners and Christmas decorations.

Marshalls Yard have requested use of anchor points that need retesting in June 2019.

**RESOLVED** that Marshalls Yard / WLDC can have the anchor points tested for use of banners in 2019 but at their own cost. Gainsborough Town Council will test all anchor points in 2020 for Christmas decorations and in specific locations for banners.

The meeting concluded at 8.20pm