

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 20 March 2018 at 7:06pm

Present: Councillor Paul Key (Vice Chairman)

Councillor Harry Clarke
Councillor David Dobbie
Councillor Sally Loates (ex-officio)
Councillor Steven Ward

In Attendance:

Matthew Gleadell	Clerk to the Council
Rachel Allbones	Deputy Clerk to the Council
Sean Alcock	Operations Manager

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Richard Craig
Councillor Michael Hopper

RESOLVED to accept the apologies received and reasons given.

Councillor Matthew Boles (ex-officio) apologies were noted but no reason given.

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION

None received.

3. MINUTES (Paper A)

- i. Minutes of the meeting of Management and Finance Committee held Tuesday 16 January 2018

RESOLVED to defer the approval of the minutes due to Members not providing the Officers with the relevant wording for item 14. Councillor Key advised he would chase it up, the Deputy Clerk would also email the Councillor Craig to request the minute.

- ii. Minutes of the meeting of Management and Finance Committee held Tuesday 20 February 2018

RESOLVED that the minutes of the Management and Finance Committee meeting held on Tuesday 20 February 2018 be confirmed and signed as a correct record.

Note: Councillor Ward abstained from voting on the above resolution.

4. FINANCIAL REPORTS FOR FEBRUARY & MARCH 2018

i. Unpaid Expenditure Transactions for 15 March 2018 (Paper C)

Members considered at length Paper C & Paper C Revised.

RESOLVED that Members accept the transactions in Paper C Revised - Unpaid Expenditure Transactions for 20 March 2018.

ii. Cashbook Summary (including due and unpaid transactions) for 15 March 2018 (Paper E)

Members considered Paper E and Paper E revised.

RESOLVED that Members note Paper E revised - Cashbook Summary (including due and unpaid transactions) for 20 March 2018.

iii. Budget Comparison Report (including due and unpaid transactions) for 15 March 2018 (Paper D)

RESOLVED that Members note Paper D Budget Comparison Report (including due and unpaid transactions) for 15 March 2018.

5. MONTHLY BANK RECONCILIATION SIGN OFF FOR FEBRUARY (Papers F)

RESOLVED to accept and sign off the Bank Reconciliation for 28 February 2018.

6. COMPLAINTS

The Clerk informed Members of recent complaints he had received: -

- Gutter clips on a house being broken by footballs from Marshalls (Paper G)

RESOLVED that Councillors Dobbie and Ward carry out a site visit and report back to the next meeting.

- Pingle Close residents following letter sent regarding dog fouling

RESOLVED that the Clerk would meet with the resident who wanted the letter explaining, and advise of the Annual Town Meeting if they wish to raise any further concerns.

7. GRASS VERGES (Paper H)

Members discussed Paper H.

The Clerk advised that LCC do not have any statutory duty to cut grass verges but have assumed responsibility but have now reduced cuts county wide to two a year. The Clerk advised that if the Town Council took over the responsibility LCC would give a contribution of approx. £2,500 per annum to the Council and would remove all cuts.

RESOLVED to RECOMMEND TO FULL COUNCIL to raise as a specific item on the Annual Town Meeting to gauge residents view on whether they would be happy for a Council Tax increase to pay for the Town Council to carry out further cuts each year. Then bring back to the meeting in June for further discussion.

Note: Councillors Dobbie and Clarke abstained from voting on the above resolution.

8. FEES & CHARGES (Paper I)

Members reviewed fees and charges for allotments in light of complaint from Spital Hill allotments.

RESOLVED that the Council admit they did not follow the procedure set out in the Terms and Conditions Guide that both tenants and the Council itself have committed to, by not discussing rent increase with the Allotments Sub-Committee first and to leave the 2019 / 2020 rents at £26.50 and £53, and to consult the Allotments Sub-Committee prior to setting the 2020 / 2021 fees.

9. FEES & CHARGES (Paper J)

RESOLVED to increase the cemetery fees as per Appendix A.

RESOLVED that Full Council discuss charges for burials of under 18's and the removal of triple depth grave provision.

Note: Councillor Key voted against the above resolution.

Note: Councillor Key left the meeting at 9:28pm.

Note: Councillor Key returned to the meeting at 9:29pm but advised that he would not be extending the meeting and would be going home, but someone else could take the Chair if at least three Members remain.

Councillors Loates and Clarke advised they would be leaving.

Therefore, the meeting was closed as it would have just left Councillors Dobbie and Ward.

Meeting closed at 9.31pm

Cemetery Charges for 1st April 2018 to 31st March 2019

Part 1 Exclusive Right of Burial	£
Cremated Remains 25 years	£150.00
25 years	£300.00
50 years	£375.00
75 years	£450.00
99 years	£525.00

Part 2 Interments	£
Child up to 12 years of age	TBC
Child 13-17 years of age	TBC
Adult Single	£600.00
Adult Double	£710.00
Triple Depth	TBC
Cremated Remains	£225.00
Extra Spoils removal	£140.00
Additional fee where outside standard hours (full burial)	£230.00
Additional fee where outside standard hours (cremation burial)	£80.00

Exhumation	£
Body	£2,500.00
Cremated Remains	£300.00

Use of	£
Chapel (including use of organ)	£100.00
Grass Matting	No Charge

Part 3 Memorials	£
Headstone up to 3' (exclusive right for 30 years)	£200.00
Headstone up to 3' including kerbing (exclusive right for 30 years)	£225.00
aque	£75.00
Vase with an inscription	£75.00
Additional inscription	£75.00

Part 4 Registration Fees etc	£
Per certified copy of a certificate of grant of exclusive rights of burial	£10.00

ALL CHARGES ARE DOUBLED FOR RESIDENTS LIVING OUTSIDE OF THE GAINSBOROUGH PARISH