

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 20 June 2017 at 7:00pm

Present: Councillor Paul Key (Vice Chairman)

Councillor Matthew Boles (ex-officio)
Councillor Harry Clarke
Councillor Dennis Dannatt
Councillor Michael Hopper
Councillor Sally Loates (ex-officio)
Councillor Ashley Perraton-Williams

In Attendance:

Matthew Gleadell Clerk to the Council
Rachel Allbones Deputy Clerk to the Council

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Richard Craig
Councillor David Dobbie

RESOLVED to accept the apologies received and reasons given.

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION

None

3. MINUTES (Paper A)

i. Minutes of the meeting of Management and Finance Committee held Tuesday 16 May 2017

RESOLVED that the minutes of the Management and Finance Committee meeting held on Tuesday 16 May 2017 be confirmed and signed as a correct record.

4. FINANCIAL REPORTS FOR MAY & JUNE 2017

i. Unpaid Expenditure Transactions for 14 June 2017 (Paper B)

Members considered at length Paper B & paper B revised.

RESOLVED that Members accept the transactions in Paper B revised - Unpaid Expenditure Transactions for 20 June 2017.

- ii. Cashbook Summary (including due and unpaid transactions) for 14 June 2017 (Paper C)

Members considered Paper C.

RESOLVED that Members note Paper C - Cashbook Summary (including due and unpaid transactions) for 14 June 2017.

- iii. Budget Comparison Report (including due and unpaid transactions) for 14 June 2017 (Paper D)

RESOLVED that Members note Paper D Budget Comparison Report (including due and unpaid transactions) for 14 June 2017.

5. MONTHLY BANK RECONCILIATION SIGN OFF FOR MAY (Papers E)

RESOLVED to accept and sign off the Bank Reconciliation for 31 May 2017.

6. MARSHALLS BOWLS BOILER (Paper F)

RESOLVED under Standing Order 14n to exclude the public and press.

RESOLVED to defer the item until further quotes have been received, also to ask Gainsborough Gas and Plumbing to resubmit their quote giving further details of warranty, and ensure both quotes are like for like.

7. CEMETERY COMPLAINT (Paper G)

The Clerk gave the background into the complaint, advising that Community Services Committee agreed that starting in KNC area of the cemetery that kerbing is allowed, graves will not be turfed and staff to become strict on restricted items on graves as stated in the rules and regulations.

Members considered a complaint received from a member of public.

It was proposed and seconded to Ask Councillor C Perraton-Williams to meet with the family to talk and explain what decision had been taken and why and to stick with enforcing the policy.

It was proposed and seconded to contact the family and state we are trying to sort it out but need time to go through paperwork.

The second proposal was voted on first as follows: -
2 votes for
5 votes against

The first proposal was voted on as follows: -
5 votes for
2 votes against

RESOLVED to ask Councillor C Perraton-Williams to meet with the family to talk and explain what decision had been taken and why and to stick with enforcing the policy.

Note: Councillor Key voted against the above resolution.

8. CEMETERY DRAINAGE (Paper H)

Members considered quotes received for cemetery drainage investigation.

The Clerk mentioned as stated in the paper that only the 9" pipe will now be affected and not the 12" pipe.

RESOLVED to RECOMMEND TO FULL COUNCIL to accept the revised quotation from Croft Drainage to carry out a Sewer report for the General Cemetery.

RESOLVED to allow the public and press back into the meeting.

9. INTERNAL AUDIT (Paper I)

Members reviewed all points raised in the internal audit report and consider it to be very effective. The Clerk mentioned that some points had already been actioned / complete.

10. DOG FOULING

Members considered if they in principle wished to train staff to carry out dog fouling enforcement.

A Member suggested that in principle yes staff should be trained but it would be a whole other discussion later down the line if we actually ask staff to carry out such enforcement.

Note: Councillor Boles left the meeting at 8:32pm.

A Member viewed it should be a Police matter and not to put staff at risk.

A Member questioned if Councillors would also be able to attend the training.

A Member advised that there may be external companies similar to those policing car parking that would undertake on the Council & WLDC behalf.

It was stated that it would be a mistake not to take the opportunity to take the training and see what we could potentially do.

RESOLVED that any members of staff and Councillors willing to undertake the training do so in principle and discuss later down the line following training if the Council want to use the training in any way.

Note: Councillors Clarke and Key voted against the above resolution.

Meeting closed at 9.04pm