

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 19 September 2017 at 7:00pm

Present: Councillor Richard Craig (Chairman)
Councillor Matthew Boles (ex-officio)
Councillor Dennis Dannatt
Councillor David Dobbie
Councillor Michael Hopper
Councillor Paul Key

In Attendance:

Matthew Gleadell Clerk to the Council
Rachel Allbones Deputy Clerk to the Council
Sean Alcock Operations Manager

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Harry Clarke
Councillor Sally Loates (ex-officio)

RESOLVED to accept the apologies received and reasons given.

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION

No received.

3. MINUTES (Paper A)

i. Minutes of the meeting of Management and Finance Committee held Tuesday 18 July 2017

RESOLVED that the minutes of the Management and Finance Committee meeting held on Tuesday 18 July 2017 be confirmed and signed as a correct record.

Note: Councillors Boles abstained from voting on the above resolution.

4. FINANCIAL REPORTS FOR AUGUST & SEPTEMBER 2017

i. Unpaid Expenditure Transactions for 13 September 2017 (Paper C)

Members considered at length Paper C & Paper C Revised.

RESOLVED that Members accept the transactions in Paper C Revised - Unpaid Expenditure Transactions for 19 September 2017.

- ii. Cashbook Summary (including due and unpaid transactions) for 13 September 2017 (Paper D)

Members considered Paper D & Paper D Revised.

RESOLVED that Members note Paper D Revised - Cashbook Summary (including due and unpaid transactions) for 19 September 2017.

- iii. Budget Comparison Report (including due and unpaid transactions) for 13 September 2017 (Paper E)

A Member raised concerns with regards to the loss of income over the sites from some sports clubs.

RESOLVED that Members note Paper E Budget Comparison Report (including due and unpaid transactions) for 13 September 2017.

5. **MONTHLY BANK RECONCILIATION SIGN OFF FOR JULY & SEPTEMBER** (Papers F & G)

RESOLVED to accept and sign off the Bank Reconciliation for 31 July 2017.

RESOLVED to accept and sign off the Bank Reconciliation for 31 August 2017.

Note: Councillor Key abstained on the above resolution.

RESOLVED under Standing Order 14d to alter the order of business and take item 7 next.

7. **ROSES SPORT GROUND PAVILLION SHUTTERS** (Paper I)

Members considered if payment was to be made for an invoice for call out not commissioned by Council officers but instead requested by a site user out of hours when a fault developed.

RESOLVED to pay the invoice but bring a separate paper exploring potential opportunities to use call out / security / roller shutter companies in the future.

Councillor key wanted it noting that he believed an Officer took offence when he mentioned ADB Builders.

6. **RICHMOND HOUSE CONSERVATORY** (Paper H)

RESOLVED under Standing Order 14n to exclude the Press and Public.

Note: Councillor Boles declared a non pecuniary interest as a Lincolnshire Council Councillor.

Note: Councillor Key declared a non pecuniary interest as a Lincolnshire Council Councillor.

Members reviewed and considered quotes received for appointment of an architect.

RESOLVED to appoint Ross Davy Associates as architect for the replacement conservatory at Richmond House.

8. CEMETERY EXTENSION (Paper J)

Members considered if the cemetery extension project is to proceed and if so agree some in principle outline heads of term for cemetery extension.

Councillor Key wanted the Council to carry out a Public Consultation in order to ask the public if its what they want.

RESOLVED to proceed to Call Option Agreement and budget annually for a sinking fund.

Note: Councillor Craig abstained from voting on the above resolution.

Note: Councillor Key voted against the above resolution.

9. GENERAL CEMETERY DRAINAGE (Paper K)

Members considered and reviewed the report for drainage infrastructure in the General Cemetery.

Some Members were of the view they would like an Officer report to accompany the drainage engineers report.

RESOLVED to defer until the next meeting.

Note: Councillor Hopper abstained from voting on the above resolution.

10. GROUNDS MAINTENANCE (Paper L)

Members considered the maintenance of the Lodge at Richmond Park.

RESOLVED to no longer carry out maintenance on the Lodge at Richmond Park but suggest they raise the issue with their Landlord.

RESOLVED to allow Press and Public back into the meeting.

11. MORTON SCHOOL FIELD (Paper M)

Members considered a request to provide pitch marking services to Morton School.

RESOLVED not to undertake the work at this time.

Note: Councillors Dannatt, Dobbie and Hopper abstained from voting on the above resolution.

12. ROPERY DAY NURSERY (Paper N)

Members discussed a charitable request for Roses venue use from Ropery Day Nursery.

It was proposed and seconded to allow the nursery to hire the hall for free.

It was proposed to apply standard rate fees to the hire of the hall.

Councillor Key advised that he would pay the £32.50 hire cost himself, and for the Council to invoice him accordingly.

13. ELECTION FOR COUNCIL VACANCY - POLL CARDS

RESOLVED to have polling cards subject to printers approval, and look at making a policy to always have polling cards if an election is called.

Meeting closed at 9.00pm