

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House,
Morton Terrace, Gainsborough on Tuesday 19 June 2018 at 7:00pm

Present: Councillor Steven Ward (In the Chair)

Councillor Matt Boles
Councillor Harry Clarke
Councillor David Dobbie
Councillor Paul Key
Councillor Keith Panter

In Attendance:

Rachel Allbones Deputy Clerk to the Council

Also Present: x2 Members of the public

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Richard Craig
Councillor Aaron Taylor

RESOLVED to accept the apologies received and reasons given.

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION

None received.

RESOLVED to under Standing Order 14d alter the order of business and take item 6 next.

3. MINUTES (Papers A & B)

i. Minutes of the meeting of Management and Finance Committee held Tuesday 16 January 2018

RESOLVED to defer the approval of the minutes due to Members not providing the Officers with the relevant wording for item 14.

ii. Minutes of the meeting of Management and Finance Committee held Tuesday 15 May 2018

Councillor Boles & Dobbie requested a few amendments.

RESOLVED that the minutes of the Management and Finance Committee meeting held on Tuesday 15 May 2018 with the amendments be confirmed and signed as a correct record.

RESOLVED under Standing Order 14d to alter the order of business and take item 7 next.

7. COMPLAINTS

- i. Four 4 complaints had been received with a common theme of Anti-Social Behaviour on Richmond Park causing a disturbance for neighbouring property owners to the rear.

Some of the incidents involved water balloons being thrown at houses and loud music being played.

The police had asked Council to consider closing the gates at night as it allows them to physically eject youths from the Park whereas if the gates are open it is argued that it is a publicly accessible space and the Police have no jurisdiction to remove them.

Two Members of the public spoke to Members asking: -

- If the mini play area in the corner could be moved
- If the bench area round the play area could be removed
- If a sign could be erected stating no music to be played
- If the park could be closed at night
- If the park could have a warden from 5pm

RESOLVED to organise a meeting with the Police, residents, Councillors and Grant White from CCTV to take the issue forward.

- ii. Cemetery Memorial Vase

The Operations Manager received a complaint recently whilst in the Cemetery. A family expressed concern that their vase had been broken by a strimmer. The Operations Manager investigated and found this to be the case and in an effort to be helpful agreed to replace the said vase.

The Operations Manager did replace the vase and paid for it using his own funds. This was not strictly in line with policy however the Operations Manager was keen to appease the family involved and resolve the matter quickly. They were appreciative of his swift response. Only the Management and Finance Committee could agree to provide financial compensation for a complaint.

Members felt the matter should not have even got to the Committee if it was a genuine accident, but felt a reminder was needed to staff to report any incidents like the above immediately.

RESOLVED to reimburse the Operations Manager with £30 for a replacement vase broke by a strimmer.

4. FINANCIAL REPORTS FOR MAY & JUNE 2018

- i. Unpaid Expenditure Transactions for 14 June 2018 (Paper C)

Members considered at length Paper C, and Paper C revised.

RESOLVED that Members accept the transactions in Paper C revised – Unpaid Expenditure Transactions for 19 June 2018.

- ii. Cashbook Summary (including due and unpaid transactions) for 14 June 2018 (Paper D)

Members considered Paper D.

RESOLVED that Members note Paper D - Cashbook Summary (including due and unpaid transactions) for 14 June 2018.

- iii. Budget Comparison Report (including due and unpaid transactions) for 14 June 2018 (Paper E)

RESOLVED that Members note Paper E Budget Comparison Report (including due and unpaid transactions) for 14 June 2018.

5. MONTHLY BANK RECONCILIATION SIGN OFF FOR MAY (Paper F)

- i. **RESOLVED** to accept and sign off the Bank Reconciliation for 31 May 2018.

6. TO RECEIVE RESOLUTION FROM FULL COUNCIL

RESOLVED to refer the complaint/campaign regarding the theft of items from graves in the General Cemetery and associated request for CCTV to be installed back to the Management and Finance Committee in order for the Committee to have decide exactly what information they require and in what form they require it before recommending back to Full Council.

RESOLVED under Standing Order 14n to exclude the press and public.

Members were happy to receive the official complaint form, which stated complainant name, date and time and the actual complaint.

Some Members were confused and were of the view that if the matter is a campaign then it shouldn't be dealt with as a complaint, and noted that a meeting had not been arranged with the campaigners to date.

A Member advised that he was happy to take forward a motion to Full Council regarding looking into CCTV within the General Cemetery.

RESOLVED to note the one complaint received regarding thefts off graves at the General Cemetery.

Note: Councillors Boles & Panter left the meeting at 8.30pm.

RESOLVED under Standing Order 14d to alter the order of business and take items 9 & 10 next.

9. CIVIC REGALIA

Members considered request for updating engraving on civic chain.

RESOLVED to accept quotation from Guy Crosskill to update the engraving on the civic chain.

10. NJC (Paper I)

RESOLVED to note 2018/19 salary increases following National Pay award.

Note: Councillor Clarke abstained from voting on the above resolution.

RESOLVED to reinstate Standing Order 14n to allow press and public back to the meeting.

8. POTTING SHED ROOF (Paper G)

Members considered if Council wish to make efforts to repair the roof. Members suggested the repairs could be looked at during grant funding to improve the house and outbuildings.

RESOLVED to seek quotes for the following: -

- Remedial repairs to the potting shed roof to deter from deteriorating further, then make a priority when looking at house and outbuilding refurbishment
- A replacement apex roof
- A full repair of potting shed roof in current form

Meeting closed at 8.51pm