

## GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 18 April 2017 at 7:00pm

**Present:** Councillor Paul Key (Chairman)  
Councillor Harry Clarke  
Councillor Tim Davies  
Councillor Sally Loates  
Councillor Kenneth Woolley (ex-officio)

**In Attendance:**

Matthew Gleadell Clerk to the Council  
Rachel Allbones Deputy Clerk to the Council  
Sean Alcock Operations Manager

Also Present: Barry Coward - Community Rail Partnership

**1. APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillor Matthew Boles  
Councillor Richard Craig  
Councillor David Dobbie

**RESOLVED** to accept the apologies received and reasons given.

**2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

None

**3. MINUTES (Paper A)**

i. Minutes of the meeting of Management and Finance Committee held Tuesday 21 March 2017

**RESOLVED** that the minutes of the Management and Finance Committee meeting held on Tuesday 21 March 2017 be confirmed and signed as a correct record.

Note: Councillors Davies & Woolley abstained from voting on the above resolution.

**RESOLVED** under Standing Order 14d to alter the order of business and take item 9 next, and Standing Order 14n to exclude public and press.

**9. COMMUNITY RAIL PARTNERSHIP OFFICER (Paper H)**

Barry Coward informed Members what the Community Rail Partnership is and what their proposals are and how it will be funded.

Barry Coward advised that WLDC have approached them and offered to act as their responsible body for employing an Officer.

Note: Barry Coward left the meeting at 7:27pm.

Members considered the request from Rail Partnership to act as responsible body for employing an officer.

The Clerk pointed out potential risks from becoming the responsible body for employing an officer.

**RESOLVED** to let the CRP advance with WLDC becoming the responsible body for employing an officer, but if WLDC fail to agree to take on the officer the Town Council would revisit the idea.

**RESOLVED** to come out of closed session.

#### 4. FINANCIAL REPORTS FOR MARCH & APRIL 2017

i. Unpaid Expenditure Transactions for 13 April 2017 (Paper B & Paper B1)

Members considered at length Paper B and Paper B1.

**RESOLVED** that Members accept the transactions in Paper B and Paper B1 - Unpaid Expenditure Transactions for 13 April 2017 for payment apart from WLDC advance payments, the Clerk is to contact WLDC and advise them that GTC will not pay upfront for refuse collections and HR support. Councillor key also requested a report on the next agenda on Richmond House electric costs.

ii. Cashbook Summary (including due and unpaid transactions) for 13 April 2017 (Paper C)

Members considered Paper C.

**RESOLVED** that Members note Paper C - Cashbook Summary (including due and unpaid transactions) for 13 April 2017.

iii. Budget Comparison Report (including due and unpaid transactions) for 13 April 2017 (Paper D)

**RESOLVED** that Members note Paper D Budget Comparison Report (including due and unpaid transactions) for 13 April 2017.

#### 5. MONTHLY BANK RECONCILIATION SIGN OFF FOR MARCH (Paper E)

Members were advised that the report would follow at the next meeting.

**6. RECOMMENDATION FROM COMMUNITY SERVICES- MAYFLOWER**

Members considered the below recommendation from Community Services Committee.

**RESOLVED to RECOMMEND TO MANAGEMENT AND FINANCE COMMITTEE** to earmark £4,000 for Mayflower 400.

**RESOLVED** to earmark £4,000 for potential Mayflower 400 events.

Note: Councillor Key voted against the above resolution.

**7. EARMARKED RESERVES (Paper F)**

Members considered proposals for earmarked reserves for 2017/18 additional projects following the end of the financial /ear.

**RESOLVED** to accept Paper F plus the following earmarked reserves:-  
£7,000 Richmond House heating system  
£1,000 North Warren Cemetery Boundary Maintenance  
£5,000 CCTV for Roses & Marshalls  
£8,000 Replacement Aviary for Richmond Park  
£2,000 2018 anniversary event for the end of World War 1

**8. DEBTOR REPORT (Paper G)**

Members were advised that the report would follow at the next meeting.

**10. BOWLS CLUB LEASE (Paper I)**

**RESOLVED** to defer the matter to the next meeting.

**11. RICHMOND HOUSE CONSERVATORY (Paper J)**

**RESOLVED** under Standing Order 14n to exclude public and press for the remainder of the meeting.

Members noted Paper J and its contents.

It was noted that the Council had £10,000 in the 2017/18 budget for the conservatory.

Members were of the view that the conservatory needed replacing but needed to be functional for events and the Town Council would need to have access to using it.

**RESOLVED TO RECOMMEND TO FULL COUNCIL** that the Town Council will contribute up to another £10,000 from general reserves for the replacement conservatory, but for the Clerk to negotiate that if the price comes in under £60,000 LCC & WLDC will still contribute £20,000 each, also need to ensure the flooring is functional and GTC will have use of it and will be accessible from the outside.

Meeting closed at 9.00pm