

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Tuesday 17 February 2015 at 6:34pm

Present: Councillor Paul Key (Chairman)

Councillor Matthew Boles
Councillor Barry Coward
Councillor David Dobbie
Councillor Richard Craig
Councillor Vaughan Hughes

In Attendance:

Rachel Allbones Deputy Clerk to the Council

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

No apologies received.

2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION

Councillor Boles declared a non pecuniary interest in agenda item 9 as he knew both employees.

3. MINUTES (Paper A)

i. Minutes of the meeting of Management and Finance Committee held Tuesday 20 January 2015

RESOLVED that the minutes of the Management and Finance Committee meeting held on Tuesday 20 January 2015 be confirmed and signed as a correct record.

Note: Councillor Dobbie abstained from voting on the above resolution.

4. FINANCIAL REPORTS FOR JANUARY & FEBRUARY

i. Unpaid Expenditure Transactions for 11 February 2015 (Paper B)

Members considered at length Paper A and the revised Paper B.

RESOLVED that Members accept the transactions in Paper A revised - Unpaid Expenditure Transactions for 17 February 2015 for payment.

ii. Cashbook Summary (including due and unpaid transactions) for 11 February 2015 (Paper C)

Members considered Paper B and the revised Paper C.

RESOLVED that Members note Paper C revised - Cashbook Summary (including due and unpaid transactions) for 17 February 2015.

Note: Councillor Rollings had sent apologies for the meeting.

- iii. Budget Comparison Report (including due and unpaid transactions) for 11 February 2015 (Paper D)

RESOLVED that Members note Paper D Budget Comparison Report (including due and unpaid transactions) for 11 February 2015.

5. MONTHLY BANK RECONCILIATION SIGN OFF FOR JANUARY (Paper E)

RESOLVED to accept and sign off the Bank Reconciliation for 31 January 2015.

6. CEMETERY TREES (Paper G from 20 January Management and Finance Committee)

Members discussed the correspondence received from neighbouring property owner following the site visit.

Members were of the view that the Council needs to take action regarding the trees.

Members discussed item 7 alongside item 6 as well.

RESOLVED to obtain a quotation to cut down all 5 lime trees and for the works needed at AWP Rose, and also a quotation to cut to gutter height and pollard 3 lime trees and the works needed at AMP Rose.

7. AMP ROSE/CEMETERY TREES

Item dealt with alongside the above agenda item.

8. 3 YEAR INDICATIVE BUDGET (Paper F)

RESOLVED under Standing Order 14n to go into closed session in order for Members to discuss staffing levels, and for items 9 & 10.

Members considered the 3 year indicative budget.

It was noted that if and when the final indicative budget is approved by full Council it is not set in stone.

Members raised concerns regarding the Town Plan Initiatives and the funding source for those.

RESOLVED that the 3 year indicative budget be put to Full Council for approval alongside the Town Plan in April, but it be noted in the budget that the Town Plan Initiatives will be funded externally.

9. STAFF ARRANGEMENTS (Paper G from 2 February Full Council)

A thorough discussion took place regarding Paper G presented to Council on 2 February 2015.

Members were of the view that any discussions regarding staff restructuring should start at the Management and Finance Committee to see if there is a case for it to be proceeded with.

RESOLVED that this Committee requires Council and Officers to understand that in accordance with the Council's Structure & Functions matters relating to re-structure and finance must come before Management and Finance Committee. Personnel Committee are reminded that their actions must take full cognisance of the Council's Staff Handbook and the procedures therein.

10. LAND OWNERSHIP (Paper G)

Members considered the provisional possible land ownership arrangements set out in Paper G.

Note: Councillor Dobbie declared a non pecuniary interest as a West Lindsey District Councillor.

RESOLVED that Members approve the recommendation as set out in paper G, that the Clerk be permitted to enter into negotiations with WLDC with a view to securing option 3 (of Paper G).

Note: Councillor Dobbie abstained from voting on the above resolution.

The meeting was closed at 9:10pm

Chairman