

GAINSBOROUGH TOWN COUNCIL

MINUTES of an EXTRAORDINARY MEETING of the Management and Finance Committee held at Roses Sports Ground, North Warren Road, Gainsborough on Monday 7th March 2011 at 7:00pm

Present: Councillor Pearl Banyard (In the Chair)

Councillor Tim Davies
Councillor Roger Plastow
Councillor John Ridley

In Attendance: Clerk to the Council
Assistant Clerk to the Council
Events / Finance Officer

Also in Attendance: Councillor Harry Clarke
Councillor Raoul Hesse-Phillipson
Councillor Paul Key
Councillor James Plastow

1. ELECTION OF VICE CHAIRMAN

RESOLVED on proposal by Cllr. R. Plastow, seconded by Cllr. P. Banyard that Cllr. T. Davies be the Vice Chairman of the Management and Finance Committee for the remainder of 2010 / 2011.

2. APOLOGIES FOR ABSENCE

Councillor William Parry
Councillor Vaughan Hughes
Councillor Sally Jupp

Councillor David Dobbie arrived at the meeting at 7:01pm.

3. MEMBERS' DECLARATIONS OF INTEREST

Cllr. P. Key declared a personal interest in agenda item 14.

Cllr. J. Ridley declared a personal interest in agenda item 14.

4. COUNCIL MINUTES

Cllr. D. Dobbie requested that his question regarding cheque number 101789 to Clement Keys be added into the minutes.

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. R. Plastow that Cllr. D. Dobbie's questions be added into the minutes.

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. R. Plastow that the notes of the Management and Finance Committee meeting on Monday 17th January 2011 be confirmed and signed as a correct record.

5. **TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

No business to be dealt with.

6. **CHAIRMAN'S ANNOUNCEMENTS**

No Chairman's announcements.

7. **REPORT FROM THE CLERK TO THE COUNCIL** (MF.12 10/11)

The following report had been previously circulated.

Councillors are advised that we have received notification from West Lindsey District Council that due to the full Council elections due to be held in May this Council will be in purdah from Tuesday 8th March 2011.

8. **PUBLIC PARTICIPATION**

No public participation received.

9. **TO DISPOSE OF ANY BUSINESS REMAINING FROM THE LAST MEETING**

Item 18 – 18th October 2010 (Locking up of Gates)

The Clerk advised that the item would need to be deferred until the next meeting as we are awaiting to hear from Veolia to see if there is a taupe arrangement in place with one of these members of staff.

Item 19 – 18th October 2010 (Staffing Issues)

Defer until the end of the meeting.

Item 11 i. – 17th January 2011 (Computerised Accounting System)

The Clerk reminded Councillor of Belinda from ABC Accounting view on computerised accounts and stated that he believed it is not needed as we have a firm of accountants and an internal auditor and the system works well as it is.

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. R. Plastow to put in abeyance for now.

Item 11 iii. – 17th January 2011 (Heating System for Richmond House)

The Clerk advised that only one quotation had been received but it is not a necessity at the moment but will obtain more quotations and bring back later on in the year.

Item 14 – 17th January 2011 (CCTV)

RESOLVED on proposal by Cllr. T. Davies, seconded by Cllr. R. Plastow to obtain costs for other options as discussed.

Item 15 – 17th January 2011 (Marshalls Sports Ground Gate)

The following three companies had submitted quotations. All were given the same information and advised that Council staff would give assistance.

T.Bland Welding	£1,268.95 +VAT
BBH Prometals	£2,850.00 +VAT
P.C's	£1995.00

RESOLVED on proposal by Cllr. T. Davies, seconded by Cllr. J. Ridley to appoint T. Bland Welding to carry out the works.

Item 16 - 17th January 2011 (Richmond Park Kitchen Refurbishment)

Cllr. D. Dobbie declared a personal and prejudicial interest as a member of the lions at left the room at 7:10pm.

Cllr. R. Plastow declared a personal interest in the item as he knows a company that quoted.

The Clerk advised that the quotation the Committee accepted at last months meeting did not include removal and replacement of radiators, sinks and WC etc. Three quotations had been received for the works to be carried out.

Cllr. P. Key requested that it be minuted that he had his hand up to ask a question on the last item but the item had already been passed.

The Committee went back to the original quotations for the kitchen refurbishment work the company accepted last month had not been informed yet.

RESOLVED on proposal by Cllr. T. Davies, seconded by Cllr. J. Ridley to accept ADB Builders quotation of £1180.

Cllr. D. Dobbie returned to the meeting at 7:13pm.

10. RECOMMENDATIONS OF SUB-COMMITTEE MEETINGS HELD IN JANUARY

None received.

11. QUESTIONS TO THE MAYOR

None received.

12. NOTICE OF MOTION

None received.

13. APPEAL REQUESTS

Lincolnshire Playing Fields Association

The above had written asking Council asked for financial help.

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. R. Plastow not to grant any funds to the Lincolnshire Playing Fields Association.

14. WATER SUPPLY AT GAINSBOROUGH GENERAL CEMETERY

The following three companies had submitted quotations. All were given the same information and advised that Council staff would give assistance.

KDF Event Water Management	£385.00 +VAT
T. Green Plumbing	£695.00
ADF Plumbing.	£675.00

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. T. Davies that KDF Event Water Management carry out the work at the Cemetery

15. SPORTS GROUND EQUIPMENT

Three quotes had been received for a Dennis FT610 Cassette System Mower.

KM Mowers	£6,955.00 +VAT
Greenstripe	£6,480.00 +VAT
Dennis	£7,575.00 +VAT

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. T. Davies to purchase the mower from Greenstripe.

Three quotes had been received for a Line Marker

Bowcom	£1,763.00
Fleetline Markers	£1,285.94 +VAT
Vitax	£888 +VAT

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. T. Davies purchase the line marker from Vitax.

16. PURCHASE OF TRAILER

Three quotes had been received for a trailer.

Scott-Trailers	£2,665.00 +VAT
Bateson Trailers	£2,620.00 +VAT
Trailers.co.uk	£2,549.00

The Clerk questioned if there was any second hand trailers.
The Environment Officer advised that there are very few about.

RESOLVED on proposal by Cllr. T. Davies, seconded by Cllr. R. Plastow to approve that the officer's use there discretion to purchase a trailer with a budget of up to £2,600.

17. PURCHASE OF RADIO'S

The following report had been previously circulated.

I recommend to Council that 10 radios, batteries, ear pieces, warranty and 5 year licence fee comes out of the remaining Activities Officer budget for 2010/11. Money was left in the budget due to the Christmas Event being cancelled because of adverse weather.

I spend on average £60-70 an event (approximately 7-8 events a year – please see diary) on radios for stewards to ensure the health and safety of stewards and public and that communication is tight.

Therefore, I alone spend nearly £500 on renting radios. This does not include Gary Cooke's events Xmas lights rental, which cost a minimum of £150.

Quotes for cheapest new units excluding VAT and including delivery and one year warranty unless otherwise stated:

<i>Communication Specialists Ltd:</i>	<i>£2850</i>
<i>Apex Radio Systems Ltd:</i>	<i>£1543.99</i>
<i>Eemits Communications:</i>	<i>£1840</i>
<i>Murphy Comhire Ltd:</i>	<i>£1287 (refurbished radios with 3 month warranty)</i>
	<i>£2187.50</i>
<i>Radio Links Communications Ltd:</i>	<i>£1516</i>

Can I suggest the refurbished radios from Murphy Comhire? Both Gary and I use this Sheffield based company to hire our radios and they have always been reliable. As you can see, within two years these radios would pay for themselves.

RESOLVED on proposal by Cllr. R. Plastow, seconded by Cllr. T. Davies to purchase the refurbished radios from Murphy Comhire Ltd.

18. FINANCIAL REPORTS FOR JANUARY

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. T. Davies that the monthly statement of income and expenditure for January 2011 be approved and signed by the Chairman.

9. Item 19 – 18th October 2010 (Staffing Issues)

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. T. Davies that Standing Order 9.15 apply to exclude the press and public.

The item was discussed and resolved on.

STAFFING ISSUES

Items was discussed and resolved on.

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. J. Ridley to reinstate Standing Order 9.15 apply to include the press and public.

The meeting concluded at 7:50pm

Chairman