

## GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House, Morton Terrace, Gainsborough on Monday 27 February 2017 at 7:10pm

**Present:** Councillor Matthew Boles (Chairman)  
Councillor Harry Clarke  
Councillor Tim Davies  
Councillor Paul Key

**In Attendance:**

Rachel Allbones Deputy Clerk to the Council  
Sean Alcock Operations Manager

**1. APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillor Richard Craig  
Councillor David Dobbie

**RESOLVED** to accept the apologies received and reasons given.

**2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

None

**3. MINUTES (Paper A)**

- i. Minutes of the meeting of Management and Finance Committee held Tuesday 20 December 2016

**RESOLVED** that the minutes of the Management and Finance Committee meeting held on Tuesday 20 December 2016 be confirmed and signed as a correct record.

- ii. Minutes of the meeting of Management and Finance Committee held Tuesday 17 January 2017

**RESOLVED** that the minutes of the Management and Finance Committee meeting held on Tuesday 17 January 2017 be confirmed and signed as a correct record.

**4. FINANCIAL REPORTS FOR JANUARY & FEBRUARY 2017**

- i. Unpaid Expenditure Transactions for 24 February 2017 (Paper B)

Members considered at length Paper B and the Revised Paper B.

**RESOLVED** that Members accept the transactions in Paper B Revised - Unpaid Expenditure Transactions for 27 February 2017 for payment.

- ii. Cashbook Summary (including due and unpaid transactions) for 24 February 2017 (Paper C)

Members considered Paper C and the Revised Paper C.

**RESOLVED** that Members note Paper C - Cashbook Summary (including due and unpaid transactions) for 27 February 2017.

- iii. Budget Comparison Report (including due and unpaid transactions) for 24 February 2017 (Paper D)

**RESOLVED** that Members note Paper D Budget Comparison Report (including due and unpaid transactions) for 24 February 2017.

**5. MONTHLY BANK RECONCILIATION SIGN OFF FOR JANUARY (Paper F)**

**RESOLVED** to accept and sign off the Bank Reconciliation for 31 January 2017.

**6. CEMETERY FEES 2017 / 2018 (Paper F)**

Members considered fees and charges for 2017/2018 financial year.  
The Operations Manager produced comparison fees for Bassetlaw, Doncaster and Skegness.

**RESOLVED** to defer the item until the next meeting in order for Members to look at the comparison fees.

**7. FOXBY ALLOTMENTS (Paper G)**

Members considered the sub-lease for Foxby Hill Allotment site.

The Deputy Clerk informed Members that in item 2 the rent payable of £600 should actually read £750 as Thonock and Somerby Estates have increased the annual rent.

**RESOLVED** to accept the sub-lease for Foxby Hill Allotments with the amendment in item 2 the rent payable be £750.

**8. GENERAL CEMETERY EXTENSION**

Members considered in principle need to acquire additional land and determine if officers are to continue to invest time in the project.

**RESOLVED** that Members acknowledge the need for further burial land, and give Officers permission to continue to invest time in the project.

**9. EXTERNAL GRANTS**

**RESOLVED** to note the report produced by the Football Development Officer on external grants received by the Council.

**10. CHAMBER OF COMMERCE SUPPORT FUNDING**

Members considered potential re-allocation of chamber of commerce support funding.

Councillor Boles informed Members of a recommendation going to full Council from Community Services Committee.

Councillor Boles felt the Community / Armed Forces Day & Football Tournament was going from strength to strength with the plans and had potential to be successful day for the town. He felt that if the funding to the Chamber of Commerce was pulled then part of the funding could be reallocated to the day.

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to pending approval of the Community Services Committee Recommendation to reallocate £3,000 from the Chamber of Commerce budget to Community / Armed Forces Day budget.

The meeting closed at 7.55pm