

GAINSBOROUGH TOWN COUNCIL

MINUTES of a Meeting of the Management and Finance Committee held at Richmond House,
Morton Terrace, Gainsborough on Monday 9 July 2012 at 7:02pm

Present: Councillor Paul Key (Chairman)

Councillor Harry Clarke
Councillor Vaughan Hughes
Councillor David Manning

In Attendance: Acting Clerk to the Council
Assistant Clerk to the Council

Also in Attendance: Councillor Robin Perry
Councillor Lesley Rollings

1. APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Norman Dinsdale

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Manning to accept the apologies and reasons given.

2. MEMBERS' DECLARATIONS OF INTEREST

Cllr. Hughes declared a personal interest in agenda item 11 as he has helped at CAMRA Real Ale Festival before and is a personal friend of the applicant.

3. MINUTES

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Manning that the minutes of the Management and Finance Committee Meeting held on Monday 11 June 2012 be confirmed and signed as a correct record.

RESOLVED on proposal by Cllr. Key, seconded by Cllr. Manning that the minutes of the Extraordinary Management and Finance Committee Meeting held on Monday 25 June 2012 be confirmed and signed as a correct record.

4. TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

No business to be dealt with.

5. TO DISPOSE OF BUSINESS, IF ANY, REMAINING FROM THE LAST MEETING

i. 2012 / 2013 CHARGES FOR SPORTS GROUNDS

Councillors considered the Paper.

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Clarke to retain the current charges until a whole scale review of all fees and charges had been undertaken.

iii. DROVERS CALL BUS SHELTER

Councillors considered Paper A.

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Clarke to ask what the seat will be made of then to obtain another quote. Following this the Environmental Officer be delegated to purchase a seat and to spend no more that £150.

6. **TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PERSIDDING MAY WISH TO LAY BEFORE THE COMMITTEE**

The Chairman had nothing to lay before the Committee.

7. **TO ANSWER QUESTIONS FROM COUNCILLORS** (under Standing Order 15)

None received.

8. **REPORT FROM THE ACTING CLERK TO THE COUNCIL**

The Acting Clerk advised that an additional item will be included at the end of the agenda.

9. **FINANCIAL REPORT FOR JUNE 2012**

Members considered Papers B, C, D & E

In response to a question it was confirmed that training will be provided to all Councillors in order to assist them in understanding the full details of the account reports.

RESOLVED on proposal by Cllr. Manning, seconded by Cllr. Key to approve the Expenditure Transactions Approval List.

The Acting Clerk questioned why the Committee had not approved any payments for March, April or May 2012 and was advised that the Committee was not happy to approve finances that included any of invoices dated prior to 31st March 2012.

The Acting Clerk advised that this put Officers in a very vulnerable position.

10. **FRIENDS OF RICHMOND PARK**

Members considered Paper F

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Manning that Gainsborough Town Council approve for the Friends of Richmond Park to hold Memory Walk / Halloween Event on Richmond Park on Saturday 27th October 2012 allowing them access to the kitchen, meeting room, outside toilets and outbuildings, subject to them obtaining any necessary permissions, safe guards and risk assessments.

Cllr. Hughes recommended that the Events Officer be involved to ensure they are safety compliant.

11. **GAINSBOROUGH CAMRA**

Members considered Paper G

RESOLVED on proposal by Cllr. Key, seconded by Cllr. Clarke that the Gainsborough Beer Festival be advised that the Council value the event but are unable to cover the cost of the hire of the Old Hall this year. If the Council can provide any alternative support to liaise with the Events Officer.

Note: Cllr. Hughes abstained from the above resolution.

12. **LEASE HIRE OF VEHICLES**

The Acting Clerk advised the Committee that the current leased vehicle contract was due to expire on 30th July 2012. She advised that the Environmental Officer had obtained some quotations for a new vehicle and circulated the detail.

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Manning that the Committee accept the recommended quote by Pentagon in Nottingham.

Note: In response to a question the Committee was advised that the Council would be charged for the damage to the current van.

The Committee decided to obtain 3 quotations for the damage prior to the van being returned.

13. **HEATING OF RICHMOND HOUSE**

The Acting Clerk advised the Committee that the heating system in Richmond House was currently in need of repair or replacement and the offices were extremely cold in the winter. All offices have electric heaters which resulted in high electricity bills.

Cllr. Hughes advised that he would make enquiries with regards to biomass boilers which are part of a government funded project.

Cllr. Rollings suggested speaking to English Heritage.

RESOLVED that options for heating of Richmond House be explored and the item be brought back to a future agenda.

14. **NORTH WARREN ALLOTMENTS WATER SUPPLY**

The Acting Clerk advised the Committee that an account had been recovered from Anglian Water amounting to approx £1,000 for the water supply on North Warren Allotments.

It was her view that the Council had no alternative but to accept liability for this sum but suggested that the supply be disconnected.

RESOLVED on proposal by Cllr. Hughes, seconded by Cllr. Manning to pay the outstanding bill and request that the supply to be disconnected.

The meeting concluded at 9:30pm