



AGENDA

Notice is hereby given that a meeting of the Council will be held in **Roses Sports Pavilion**, North Warren Road, Gainsborough on **Tuesday 6 December** at **7:00pm**, and your attendance at such meeting is hereby requested to transact the following business.

To: Members of Gainsborough Town Council

1. PRAYERS by Pastor Paul McGuigan
2. APOLOGIES FOR ABSENCE
3. MEMBERS' DECLARATIONS OF INTEREST
Members may make any declarations of interest at this point but may also make them at any point during the meeting.
4. COUNCIL MINUTES
To confirm as a correct record: -
Minutes of the meeting of Council held on Tuesday 1 November 2011.
PAPER A herewith
5. TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE
6. CHAIRMAN'S ANNOUNCEMENTS
To receive Chairman's remarks and Engagements report.
PAPER B herewith
7. REPORT FROM THE CLERK TO THE COUNCIL
Nothing to report at the time of printing.
8. REPORT FROM THE ENVIRONMENT OFFICER
PAPER C herewith
9. GAINSBOROUGH LOCAL ISSUES
None received.

10. PUBLIC PARTICIPATION

i. Question received from Mr John Butler

1. Cost of Christmas lights (yearly)
2. Cost of Christmas lights (5 years)
3. Why was West Lindsey's lights not retained.
4. Why did the Council, invest in own light's over 5 years.
5. Cost of Christmas tree's in the market square over (5 year's)
6. Participation from Councillors on their comment's to the above item's if this is acceptable.

ii. Question received from John Cawdell FCA, Trent Valley Academy

Does the Town Council agree that Trent Valley Academy is doing a fantastic job in raising educational standards and engaging the local community?
Have all Councillors visited the Academy yet? (they are most welcome).

iii. Question received from Friends of Richmond Park

Does Gainsborough Town Council intend to replace the previous activities officer in any shape or form, be it full time or part time and, if they do plan to replace her, what will their responsibility be with regards to activities on Richmond Park?

Whilst discussing this matter the Councillors might want to consider the knock on effects that the loss of this activities officer has had on groups such as ours.

The Friends of Richmond Park gained grant funding to help refurbishing of the kitchen in Richmond House, for fitting of the sinks and towards the cost of some of the kitchen equipment. They also put in a great deal of voluntary labour to see it completed. The Gainsborough Lions generously donated a top class cooker and some of The Friends donated other items. This project was taken on with a view to catering at the events held on the park and all necessary measures have been taken to achieve a 4 star rating for it. Now it would seem that without the activities officer we will not have the events and opportunities in the future to make good use of this investment.

We are out of pocket having purchased items in good faith in preparation for events that have since been cancelled and we have stock in hand that has 'use by' dates on it and which cannot be used unless we have an event soon that provides us with the opportunity to do so.

We would ask that this situation be clarified at the earliest opportunity so that our group can consider the best way to move forward in the future for the benefit of Richmond Park and its users and to plan ways in which the funds can be raised to achieve our aims.

iv. Question received from Friends of Richmond Park

What plans are being made for the town to celebrate the Queens diamond jubilee next year?

v. Question received from Trinity Action Group

What will the Town Council be arranging to commemorate the Queen's 60 years on the throne of our country in order that the people of Gainsborough can take part in the diamond jubilee celebrations?

11. TO DISPOSE OF ANY BUSINESS REMAINING FROM THE LAST MEETING

Item 10, October 2011 – Computerised Accounts

Item 12, October 2011 – Question to the Mayor
PAPER D herewith
PAPER E herewith

12. MEMBERS QUESTIONS TO THE MAYOR
To answer questions under Standing Order 10.

i. Question received from Cllr. P. Key

Can you please tell me why according to the finance sheet provided to us for November Full Town Council meeting there is a cheque number 102226, D Hawkins – travel £66.57.

ii. Question received from Cllr. P. Key

Can you please explain to me and other Councillors why Mr D Hawkins sent an email out to a business man in Gainsborough using the Town Councils domain name for email.

iii. Question received from Cllr. P. Key

Can you please explain to me according to the finance sheet provided for the November Full Town Council meeting there is a cheque number 102257 Elite signs – stating signage Roses, Richmond £506.40 could you find out which signage this is.

iv. Question received from Cllr. P. Key

Can you please explain to me why the Income sheet provided to us at the November Full Town Council meeting states Activity Officer / Richmond House says actual to date £17,537.85 and yet I can only find £7,333.00 of income according to all the expenditure sheets that we have been provided since March.

v. Question received from Cllr. P. Key

Can you please explain to me why the income sheet provided to us at the November Full Town Council meeting states Gainsborough BID says actual to date £36,642.00 and yet £5,645.82 has already been spent on BID according to all the expenditure sheets that we have been provided since March.

vi. Question received from Cllr. P. Key

Can you explain why the total income for Roses and Marshalls and the Cemetery are both out according to the income sheet provided to us at the November Full Town Council meeting.

vii. Questions received from Cllr. R. Perry

1. Does the Town Council have insurance to cover staff wages that are off sick?
2. Why was the invites from the Royal British Legion for the Remembrance services not sent out to Town Councillors when WLDC sent them to their Councillors?
3. Why was 4 planning notifications dated 11-10-11 not sent out till the 14-11-11 when we only had 21 day to reply to them?
4. In the last 5 years how many times has iron works been taken from Gainsborough Town land?

- Who reported it e.g. staff or public
 - Who paid out e.g. town council or insurance
 - Were the police informed each time
5. Why has the 4th October 2011 meeting minutes been taken off the Gainsborough Town council web site?
 6. At the last Full Council Meeting we were told that the town council had a badge making machine. Does the town council own it or someone else?
 7. At 4th October 2011 meeting of the Full Council we resolved to ask the Gainsborough Autism Parent Support Group to do a short presentation for us. Have we been in contact with them yet and if not why not?

13. NOTICE OF MOTIONS

- i. Councillor N. Dinsdale has submitted the following motion.

That Gainsborough Town Council invite alternative suppliers of Fake Festivals to quote for 2012.

- ii. Councillor N. Dinsdale has submitted the following motion.

That Gainsborough Town Council review and clarify Standing Order 8.1
See attached notes.
 Standing Order 49.1 will apply.

- iii. Councillor N. Dinsdale has submitted the following motion.

That Gainsborough Town Council considers the offer to assist in delivering an alternative “Look Alike – Sound Alike” festival to replace the Fake Festival. I recognise that a venue has been offered to the organisers of the original Fake Festival but I strongly believe we, as a council, should be pursuing this to ensure the best possible outcome for our residents.
See attached notes.

- iv. Councillor R. Perry has submitted the following motion.

I propose that next year Gainsborough Town Council AGM is moved to a more central location like the guildhall so more members of the public can attend.

- v. Councillor R. Perry has submitted the following motion.

I propose that we take up the offer to have some first aid training for the Councillor who wishes to take part.

14. TO FULFILL ANY VACANCIES ON COMMITTEES, MEMBER CHAMPIONS OR OUTSIDE BODIES

15. COUNCIL OFFICE & RICHMOND PARK CHRISTMAS OPENING HOURS **PAPER F herewith**

16. FINANCIAL REPORTS FOR NOVEMBER 2011
To receive and approve the bank reconciliation and monthly statement of income and expenditure.
PAPER G herewith

17. FOOTBALL DEVELOPMENT OFFICER
PAPER H herewith

18. APPEAL REQUESTS
 - i. Riverside Festival Committee
PAPER I herewith

19. DEMOLITION OF THE OLD GROUNDSMANS HUT ON LEVELLINGS PLAYING FIELD
PAPER J herewith

20. ROSES BOWLS PAVILION
PAPER K herewith

21. TOILETS AT GAINSBOROUGH GENERAL CEMETERY
PAPER L herewith

22. TABLES AND CHAIRS FOR MARSHALLS SPORTS PAVILION
PAPER M herewith

23. PURCHASE OF SCAFFOLDING TOWER
PAPER N herewith

24. LEVELLINGS DOG WALK
PAPER O herewith

25. STREET NAMING
 - i. Development off Corringham Road
PAPER P herewith

26. RICHARDSON PLAY PARK GROUP
PAPER Q herewith

27. SUSPENSION OF COMMITTEES
Council are asked whether they wish to extend the 6 month Committee suspension.

28. 2012 / 2013 CHARGES FOR CEMETERY AND SPORTS GROUNDS
Council are asked to set the fees for the above.
PAPER R herewith

29. 2013 / 2014 CHARGES FOR GARAGES AND ALLOTMENTS
Council are asked to set the fees for the above.
PAPER S herewith

30. ACTIVITY OFFICER
PAPER T herewith

31. LEVELLINGS GROUNDSMAN
PAPER U herewith

PR Leeder
Clerk to the Council
Richmond House
Gainsborough

29 November 2011