

GAINSBOROUGH TOWN COUNCIL

MINUTES of a MEETING of Council held at Roses Sports Pavilion, North Warren Road, Gainsborough on Tuesday 5th July 2011 at 7:00pm

Present: Councillor Harry Clarke (In the Chair)

Councillor Pearl Banyard
Councillor Mark Binns
Councillor Daniel Dand
Councillor Norman Dinsdale
Councillor Richy Doran
Councillor Sandra Goacher
Councillor Vaughan Hughes
Councillor Cynthia Isherwood
Councillor Paul Key
Councillor Julie Nicholson
Councillor William Parry
Councillor Leslie Rollings
Councillor Mel Starkey
Councillor Kenneth Woolley
Councillor Trevor Young

In Attendance: Assistant Clerk to the Council
Events / Finance Officer
Activities Officer

Also in Attendance: Nine members of the public
WLDC Cllr. Mick Tinker

1. **PRAYERS**

Cllr. H. Clarke led the meeting in prayer.

2. **APOLOGIES FOR ABSENCE**

Councillor David Manning

RESOLVED on proposal by Cllr. P. Banyard, seconded by Cllr. M. Starkey to accept the apologies received.

3. **MEMBERS' DECLARATIONS OF INTEREST**

None received.

4. **COUNCIL MINUTES**

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. V. Hughes that the minutes of the Extraordinary meeting of Council held on Thursday 26th May 2011, the meeting of Council held on Tuesday 7th June 2011, the meeting of Community Services Committee held on Tuesday 12th April 2011, the meeting of Management and Finance Committee held on Monday 18th April 2011, the meeting of Planning and Development Committee held on Thursday 24th March 2011, the meeting of Allotments Sub-Committee held on Tuesday 12th April 2011, and the meeting of Events Sub-Committee held on Tuesday 12th April be confirmed and signed as a correct record.

RESOLVED on proposal by Cllr. T. Young, seconded by Cllr. P. Key that the Minutes of the meeting of Personnel and Procedures Sub-Committee held on Thursday 28th October 2010, reconvened on Thursday 20th January 2011, reconvened on Wednesday 16th February 2011 be deferred until the next meeting.

5. TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

No business to be dealt with.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that his engagements were coming in thick and fast.

7. REPORT FROM THE CLERK TO THE COUNCIL

Councillors had previously received the following report from the Clerk.

Gainsborough in Bloom

In Bloom is now building momentum with Thorndyke roundabout now planted and work well underway on the Corringham Rd. roundabout.

Richmond Park bedding areas have been planted and an extensive programme of works on tidying other planted areas is almost complete.

The In Bloom committee would like to thank sponsors-Karsten UK, Stallard Kane, ABC Accounting, Lincolnshire Cooperative, Marshalls Yard, Stagecoach, Lincs Electrical and Burton and Dyson for their invaluable support and also Andy from PC Garden Maintenance, Jo Biddle from Connells Florist and Paul Ward for giving their time and professional expertise and mention must also be made of the sterling work carried out by Anna Grieve and Rachel Saville from West Lindsey District Council.

Judging will now take place on July 12th and we are hopeful of a successful outcome.

The Riverside Festival will be covered by other Officers reports but appears to have been well received.

Year end Accounts

The Accountants have advised us that the year end accounts are almost complete and ready for passing to the Internal Auditor. As soon as the accounts are available they will be sent to all Councillors together with the Internal Auditors report ready for approval at the next Full Council meeting.

The Assistant Clerk also advised Council that an Extraordinary meeting of Council had been called in order for the Council to Co-opt a new member.

8. REPORT FROM THE ENVIRONMENTAL OFFICER

Councillors had previously received the following report from the Environmental Officer.

This report covers several areas within our remit.

Some of you may be aware that we have had numerous issues involving Anti Social Behaviour, and minor damage / vandalism to property owned by GTC.

The Levellings has been subject to Security issues on 4-5 occasions, namely padlocks been tampered with (glued), or hack sawed off (remnants found nearby), hence the reason why some evenings the gates have not been secured. Staff inform me by phone/ text and I instruct them accordingly. Asbestos has been removed from the old groundsmans building, warning signs have been erected, I am waiting for instructions for demolition purposes.

We have had a couple of incidents at Marshalls Sports ground, no damage has occurred, just a congregation of youths drinking and acting inappropriately during late evenings into early mornings. The local PCSO'S are aware of the situation and will be monitoring the site more frequently. The site itself is being used on a regular basis by numerous user groups during the evenings and weekends, and is been well received by visitors to the site.

Roses Sports ground has so far been trouble free (no reports from public or user groups), and is been well used , especially on the Cricket side as Morton CC are using the facility and we have 2 evening league teams that play as well.

Richmond Park has also been the subject of minor vandalism (most recent damage to one of the bridges), this has been repaired, and litter bins tipped over and so forth. Again the local police are aware of these issues (I consult with them on a regular basis), and they will monitor the site accordingly. Bedding plants are now in at the park.

Aisby Walk has been relatively trouble free, however this morning (14th June) a member of staff has reported damage to the Skate Park, I have visited the site and there is some minor fire damage to one of the skating boards. Signs have been erected; however the damage is minimal and shouldn't be an issue.

The General Cemetery has also had a couple of minor incidents, namely taps been snapped off, also some railings have gone missing from the adjacent land aligned to Enderby Crescent, concerned members of the public reported this and I have forwarded the information to the relevant parties. Also we had an incident one sat night where it appears an attempt was made to enter the Chapel building. I responded to the alarm call accordingly. The open churches weekend was very well attended, we had lots of positive feedback from visitors, and Sue Edlington informs me that a record number of people attended over the 2 days.

The Grounds Maintenance staff have settled in well and have been well received by the user groups. Both sites have suffered (like everywhere else) with the lack of natural rainwater, coupled with the extreme winter and prolonged near drought conditions it has been a battle to produce playing surfaces of the highest quality, however John and Trevor have worked hard to get to the standard required.

Sports bookings for both Marshalls and Roses are going well, there will be a dip in usage of the AWP, due to the summer, however this is normal. Local leagues will be having their AGM's shortly, after these we shall have some indication of pitch requirements for the 2011/ 2012 season.

9. REPORT FROM THE EVENTS OFFICER

Councillors had previously received the following report from the Environmental Officer.

Gainsborough Riverside Festival 11 June 2011.

I am pleased to report that it seems the Festival was a resounding success. I have received no real material negative feedback whilst there has been plenty of a positive nature. This includes a very complimentary report in the local newspaper.

There were no issues surrounding the Safety Plan and licences. This should help with next year's planning.

More specific details include:

- *The Safety Company engaged estimate that approximately 8000 people attended the event. It is estimated that between 1500 and 2000 people came to the firework finale.*
- *Holly held pre event workshops during the immediate week before the Festival. Approximately 300 people attended these workshops.*

Free workshops on the day were very well attended. These three workshops were provided by the Riverside Festival Committee.

- *Approximately 30 volunteers helped on the day and their hours worked on the day would be approximately 170 hours. This shows wonderful community support for the event. Some volunteers were on site (like me) for in excess of 17 hours.*

These figures do not take into account the numerous hours put in by various volunteer committee members throughout the year to help organise the event.

Trent Valley Academy young journalists have made a report of the day and this can be viewed by looking at <http://www.lyja.co.uk>

I also have enclosed copies of: -

Gainsborough Standard articles of 16 June 2011

Gainsborough Target article of 17 June 2011.

Other feedback received includes:

From one of the sponsors - hope you're feeling hugely relieved and very proud of yourself and your staff. (Hopefully you're also on holiday!)

I wanted to write to thank you for a wonderful day. Sills & Betteridge were proud to be involved with such a professionally run and excellent day. The planning and hard work which had gone into this were obvious. It was, frankly, a real privilege to be involved. We had a great time, lots of fun and made lots of contacts. We felt it was the perfect venue to market our presence in Gainsborough – and to underline our commitment to the town.

Thank you so much for giving us this opportunity and we look forward to next year!

From stall holders -

- *Just wanted to say thank you for letting us being involved with Saturday! We had a brilliant day and would love to come back again next year!*
- *We met some very interesting young people and made some good contacts for other parts of our business, including someone interested in asking us to make some bee-hives for him.*

*Overall a very enjoyable day with a good result.
Thanks again,*

- *We really enjoyed the day and you will be pleased to know that we raised £416.71*

All being well we will see you next year

- *I am sure we will be supporting 2012. We had a great day very successful*
- *Thank you very much. We had a super time and the atmosphere was excellent. Thanks again.*

Via a committee member - An un-named M&S customer wishes to convey, through my wife, congratulations to all involved in setting up the tenth Riverside Festival, she and her husband....."enjoyed every minute of the day and hope that the festival carries on growing in stature as the years go by."

From a member of the public - Congratulations Gary - you and the team did an excellent job! great atmosphere and lots going on - a real celebration!!

It is planned to have a committee meeting shortly to review this year's event and initiate plans for 2012. I have already written to local schools asking for their input into a possible theme for next year.

Gainsborough Oktoberfest

The last meeting was held on 27 April 2011 and was fairly well attended.

Quotes have been received for the brochure and balloons and are within budget.

I've now started to be more pro active in engaging participants as the Riverside Festival has now taken place.

The next meeting is on Wednesday 29 June 2011.

Christmas Lights switch on

This is provisionally set for Friday 18 November 2011. Initial work is now taking place i.e. planning road closures etc

Other work – West Lindsey District Council Open Churches Festival (7&8 and 14&15 May 2011)

More churches (90 in the Festival this year) took part this year than in the last two years.

Very positive feedback has been received regarding the brochure produced and the Festival itself.

I'm attending regular committee meetings.

10. REPORT FROM THE ACTIVITIES OFFICER

Councillors had previously received the following report from the Activities Officer.

Update:

Riverside Festival Outreach and Workshops

You may have all seen in the paper and heard on the radio and internet that during the lead up to the Riverside Festival, I was able to visit local schools for a week, working with students to design and construct a Riverside carnival float that would feature in the parade. I was also able to deliver a week of free workshops during the May/June half term at Richmond Park, supporting community groups like GAPA, Homestart and PACS, as well as members of the public to decorate more carnival floats.

This was all thanks to the Lincolnshire County Council Community Grants Scheme and Trent Vale Landscape Partnership Grant I successfully applied for to the total value of £4,000. These workshops were very well received and attended. I would have liked to see more Councillors attend these workshops, some of which were in the evenings as well as during the day. Thank you to Councillor Woolley for showing interest on a very wet Bank Holiday Monday.

During the May/June half term, we also hosted Deano's Soccer Academy at Marshalls Sports Ground and Christ Priestly 780 Coaching at Roses Sports Ground, which are always very popular. These two football coaching facilities for youngsters are regularly programmed into school holiday sessions and are a good source of rental.

Forces Weekend

We raised money for The Royal British Legion on Saturday 18th June with Lincolnshire Hospitals Band playing a concert on the Croquet Lawn on Richmond Park. There was a raffle and buffet and Civics in the County attended. Thank you to Councillors Doran, Banyard, Starkey, Manning, Parry and Dinsdale for supporting the evening.

On 19th June at Richmond Park, Gainsborough Town Council hosted a free day full of activities ran by the Cadets and Guides, inflatable slide and bungee trampoline, rock concert, stalls, food and much more. Thank you to Councillor Doran for volunteering on the day and showing the Mayor of Doncaster and West Lindsey Councillor, Jessie Milne around. I cannot stress enough the importance of Councillors attending Gainsborough Town Council ran events. Please do check our Facebook page "Gainsborough Events" for regular updates.

Future Events – the next 3 months:

For those of you with little ones in your life, Gainsborough Town Council is hosting a Safety themed Teddy Bear's Picnic for under 5's in partnership with Sure Start on Friday 24th June, 12-2pm on Richmond Park.

Marshalls Cricket Club is running a car boot sale on Marshalls Sports Ground on Sunday 3rd July from 10am.

Gainsborough Fake Fest tickets are on sale, cheaper ones from my office for the 30th July. Please support the first event of it's kind in Gainsborough.

Plans are under way for open air theatre at Richmond Park, with a show of "Twelfth Night" on 2nd August, 6-8:30pm. Lark in the Park will be seaside themed on 7th August 11am-5pm with a rock concert and firework finale 7-10:30pm. Transport Festival will be a Roses this year on 24th September, 11am-4pm.

Finally, Tai Chi is running every Wednesday on Richmond Park from 8:15-9am at £1.50 a session. Thank you to Councillor Isherwood and Councillor Dinsdale for supporting this.

If you would like to be involved in these events, either as an organiser, attendee or steward, please do let me know. Your support would be much appreciated.

Funding:

I was unsuccessful with the Jubilee People's Millions for a community classroom, new play equipment and event to mark the Jubilee to the value of £70,000+. Due to it being the busy season, I will be unable to apply for more grants until October/November 2011 time. If any Councillors would be happy to fill in funding applications, I have a master copy to use as a guide for the project. Any help would be much appreciated.

The Friends of Richmond Park:

The Friends of Richmond Park's next meeting will be on Tuesday 5th July at 1:30pm at Richmond House. Please attend if you can, with subjects including projects for the potting shed, catering at events, volunteer opportunities and flower beds. They are always looking for new members. I hope you saw the press photos of the new kitchen at Richmond House in the Gainsborough Standard 23rd June and Gainsborough Target 17th June.

Mercers Wood Group:

BTCV ran working parties in the Mercer Wood area, Japan Road on Thursday 16th and Thursday 23rd June, 10 – 3:30pm. Training and tools were provided and it was a great success. Contact Gill Bardsley (01427 612936) for more details.

Volunteer Opportunities:

All the above would not be possible without the help and dedication of enthusiastic volunteers. If you would like to help steward events, apply for funding, facilitate workshops or have ideas for future events you would like to see Gainsborough Town Council be involved in, please let me know.

Cllr. Young raised concerns over the Fake Festival signage.
The Activities Officer advised that she would contact Jez from Fake Festival.

Cllr. P. Key thanked the Riverside Festival Committee for their time and effort to put on the event.

11. GAINSBOROUGH LOCAL ISSUES

No local issues received.

12. PUBLIC PARTICIPATION

i. Question received from Mr Morley

Could you tell myself and members of the public what is happening in the case of Mr Dobbie. He stood for election to the Town Council and go re-elected; unfortunately he did not sign his papers for the Council within the required time. He knows about this time limit as he has been a member of the Town Council for a number of years.

Could you tell me – is Mr Dobbie going to be co-opted on to the Council or do we have yet another by-election. If Mr Dobbie is to be co-opted on by his Liberal Democrat colleagues then I find it inappropriate that the other people who stood for election did not have the same option.

If there is to be a further by-election due to Mr Dobbie's error surely he will be paying for the expense rather than expecting the local tax payers to foot the bill for his mistake.

The Mayor advised that no election was called and the Council have called an Extraordinary Council meeting for 26th July to co-opt a new member. The Mayor advised that as Mr Morley was not present at the meeting he would write to him.

ii. Question received from Mrs Lewis

Should the 2011 application for continuance of Fairtrade Status for Gainsborough (in place since 2008) be granted what can the Council do to make this known in the town. For example a plaque or notice on the entrance to the town would make visitors and local residents aware this has been achieved.

A general discussion took place.

RESOLVED on proposal by Cllr. T. Young seconded by Cllr. N. Dinsdale to have a presentation from the Social Justice Action Group in order to find out more what they do.
Costings for a plaque can be sort depending on the outcome of the application for continuance of Fairtrade Status.

13. TO DISPOSE OF ANY BUSINESS REMAINING FROM THE LAST MEETING

No business to dispose of.

14. QUESTIONS TO THE MAYOR

- i. Cllr. S. Goacher had submitted the following question.

*WLDC have recently been involved working with local residents to provide an important 'green space' within the South West Ward on the former Ashcroft Rd park.
Over the recent winter months, worked has been completed on the site.
Could the Mayor please update members on the progress of the 'green space development', and how it will hopefully benefit local residents.*

The Mayor advised Council that the park looks clean and tidy and parents are able to take their children on to play, but it is a West Lindsey District Council play facility so you would need to contact them.

15. NOTICE OF MOTIONS

- i. Councillor P. Banyard has submitted the following motion.

As it is the Town Council 20th Anniversary next year I would like to ask that we present all past Mayors with a new medal, and that all Consorts / Mayoresses are presented with a medal or badge in recognition of their work for the town.
Seconded by Cllr. T. Davies

As T. Davies is no longer a Councillor Cllr. M. Starkey seconded the motion.

With a total of 8 votes for and 4 votes against the motion was carried and it was

RESOLVED that all past Mayors are presented with a new medal, and that all Consorts / Mayoresses are presented with a medal or badge in recognition of their work for the town.

Note: Cllr. N. Dinsdale abstained from the above resolution.

- ii. Councillor H. Clarke has submitted the following motion.

I propose if a Committee member fails to attend two meetings he is asked to resign and be replaced.

SO I MOVE.

Seconded by Cllr. KD. Woolley

Motion withdrawn.

- iii. Councillor H. Clarke has submitted the following motion.

A Councillor to be on no more than two Committees.

SO I MOVE.

Seconded by Cllr. KD. Woolley

Motion withdrawn.

- iv. Councillor H. Clarke has submitted the following motion.

That all Sub-Committees and Working Groups be disbanded.

SO I MOVE.

Seconded by Cllr. KD. Woolley

Motion withdrawn.

- v. Councillor H. Clarke has submitted the following motion.

This is to push and push Lincolnshire County Council, the Government, the Prime Minister and the Deputy Prime Minister as to the closing of the Cedars in Gainsborough.

I MOVE.

Cllr. P. Banyard seconded the motion

Cllr. WSR. Parry proposed an amendment to the motion for it to read ‘to prevent the closing of the Cedars in Gainsborough’

Seconded by Cllr. P. Banyard.

On being voted upon the **AMENDMENT WAS AGREED.**

- vi. Councillor W. Parry has submitted the following motion.

Because the Allotments Committee operates with the input of the Secretaries of all the Allotment sites, it would be inappropriate for them to take part in discussions as part of the main agenda of a Full Council meeting.

I propose that the Allotments Committee is retained as a separate sub-committee and not disbanded during the trial period agreed at the last meeting to conduct all business at Full Council meetings only.

Cllr. P. Banyard seconded the motion.

Note: Cllr. WSR. Parry declared a personal interest as a part owner of an allotment site.

Note: Cllr. V. Hughes declared a personal interest as an allotment holder.

With a total of 7 votes for and 6 votes against it was: -

RESOLVED that the Allotments Committee is retained as a separate sub-committee and not disbanded during the trial period agreed at the last meeting to conduct all business at Full Council meetings only.

- vii. Councillor S. Goacher has submitted the following motion.

In recent years the town council has taken over the responsibilities of Bus Shelters within the town.

However in Gordon Street, there appears to be a shelter which was excluded, and currently in state of disrepair.

The shelter serves a need and is important to lots of many people in the SW Ward who use public transport.

I would like to ‘move’ that this council looks into solutions of adopting the shelter and identifies funding to make the necessary improvements.

Cllr. M. Binns seconded the motion.

Cllr. M. Binns believed it to be Stagecoach who should maintain the bus shelter as it was previously on the Aegir the Roadcar bus route.

Cllr. T. Young advised there is a few in the East Ward that need looking at.

RESOLVED on proposal by Cllr. T. Young, seconded by Cllr. M. Binns to discuss with WLDC, contact the bus companies and get costings for replacements.

16. TO FULFILL VACANCIES ON COMMITTEES. MEMBER CHAMPIONS OR OUTSIDE BODIES

i. West Lindsey Women's Aid

RESOLVED on proposal by Cllr. M. Binns, seconded by Cllr. R. Doran that Cllr. J. Nicholson be the Councils representative on West Lindsey Women's Aid.

ii. Social Justice Action Group

Defer until the next meeting when they will be invited to do a presentation to inform Council more about what they do.

17. FINANCIAL REPORTS FOR APRIL & MAY

Cllr. T. Young stressed that he is yet to see the services we run and the budgets for the services with the income and expenditure and advised that the financial reports need revising in order to give Councillors all the information they require.

It was advised that no public spend would be approved until financial reports of all Council income and expenditure was produced.

Cllr. V. Hughes suggested using WLDC to help and seek training for the Clerk and Finance Officer.

Cllr. P. Banyard proposed accepting the finance reports, seconded by Cllr. M. Starkey.

With a total of 6 votes for and 7 votes against the **PROPOSAL FAILED**.

Note: Cllr. T. Young requested that his vote against be recorded.

18. APPEAL REQUESTS

Gainsborough Adventure Playground Association

Note: Cllr. M. Starkey declared a personal interest in GAPA

Note: Cllr. M. Binns declared a personal interest in GAPA

Cllr. T. Young advised that the key funding is from LCC, and would want more information from GAPA as to what funding they have.

RESOLVED on proposal by Cllr. KD. Woolley seconded by Cllr. V. Hughes to defer until the new governance arrangements are in place.

Note: Cllr. M. Binns abstained from the vote.

Gainsborough Christmas Market

Deferred as above.

Gainsborough Story Sack

Deferred as above.

19. LETTER RECEIVED FROM LIZ CLEWS

Note: Cllr. L. Rollings declared a personal interest.

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. P. Banyard to defer the matter until after the governance review.

20. RICHMOND PARK SIGNAGE

RESOLVED on proposal by Cllr. V. Hughes, seconded by Cllr. R. Doran to defer items 20 and 21 until after the governance review.

21. POWER AND LIGHTING SUPPLY AT RICHMOND PARK

Deferred as above.

22. CITIZEN OF THE YEAR AWARD

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. P. Banyard to request for nominations for the title of Citizen of the Year and to this year extend the criteria to people that do their good deeds in Gainsborough and not have to live in Gainsborough.

23. CIVIC SERVICE 2011

Cllr. P. Key proposed that no wine be served at this years Civic Service, no seconder was forthcoming.

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. N. Dinsdale that wine be served at this years Civic Service.

Note: Cllr. P. Key was against the vote.

Cllr. N. Dinsdale recommended producing an official tender in order to receive like for like quotations.

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. J. Nicholson to allow Cllr. N. Dinsdale to work alongside the Assistant Clerk to produce a tender and work with a budget no greater than the spend on catering at the 2010 Civic Service.

24. CHRISTMAS LIGHTS SWITCH ON

The Events Officer requested for a budget of £1000 for the Christmas Lights Switch on event.

Cllr. T. Young requested that the Council have a break down of what the money would be spent on and advised it should be in a official report for Council.

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. P. Banyard for the Events Officer to give a verbal breakdown of the £1000 spend.

The Events Officer gave a verbal break down.

RESOLVED on proposal by Cllr. KD. Woolley, seconded by Cllr. P. Banyard to give the Events Officer a budget of up to £1000 for the Christmas Lights Switch on event and to fix the date of Friday 18th November for the switch on.

Note: Five Councillors abstained from the vote as it wasn't in a detailed report.

25. THE MEGA MOCHA MACHINE

The Mega Mocha Machine had requested permission to attend Richmond Park to serve the public fresh coffees etc with a pitch rent of £15 per day.

RESOLVED on proposal by Cllr. T. Young, seconded by Cllr. N. Dinsdale to support it but will be reviewing all charges in due course.

RESOLVED on proposal by Cllr. V. Hughes, seconded by Cllr. R. Doran to implement Standing Order 9.20 to extend the meeting for a further 30minutes.

Note: Cllrs. M. Starkey and P. Banyard left the meeting.

26. NOTICE BOARDS

The Council was advised that we do not have a notice board in the South West Ward or the North East Ward.

RESOLVED on proposal by Cllr. R. Doran, seconded by Cllr. KD. Woolley to defer it until the next meeting and bring back with costings.

27. FAIR TRADE STATUS

The item was deferred until the next meeting after they have given the Council a presentation.

28. PLANNING APPLICATIONS

- i. Application Ref No.: 127131
Location: 45 Northolme
Proposal: Outline planning application for the dwellings of existing dwelling and the erection of 2no. detached dwellings – all matters reserved.
- ii. Application Ref No.: 127278
Location: 35a Enderby Crescent
Proposal: Planning application to erect a conservatory to rear.
- iii. Application Ref No.: 127179
Location: Unit 36 Corringham Road Industrial Estate, Corringham Road
Proposal: Planning application for change of use from Sui Generis use as a waste recycling unit to B2 General Industrial.
- iv. Application Ref No.: 127345
Location: 35 Trinity Street
Proposal: Planning application for 1no. single sided internally illuminated wall sign, 1no. single sided non illuminated informative sign and 1no. double sided internally illuminated totem sign.
- v. Application Ref No.: 127344
Location: 35 Trinity Street
Proposal: Planning application to upgrade the external appearance of the building by the addition of aluminium cladding.
- vi. Application Ref No.: 127307
Location: Land at Miller Road, Corringham Road Industrial Estate
Proposal: Planning application to erect 2.4m palisade fencing and gates.

- vii. Application Ref No.: 127363
Location: Police Station, Morton Terrace
Proposal: Planning application for minor alterations to the façade of Gainsborough Police Station record storage unit and installation of perimeter security fencing.
- viii. Application Ref No.: 127388
Location: 1 Morton Terrace
Proposal: Planning application for demolition of an existing detached two storey coach house and erection of a replacement two storey building.
- ix. Application Ref No.: 127404
Location: 11/13 Cross Street
Proposal: Planning application for change of use of 11-13 Cross Street from Office to residential to form three new dwellings including partial demolition. Erection of four new dwellings including associated car parking and amenity space.
- x. Application Ref No.: 127453
Location: St Georges Church, Heapham Road
Proposal: Planning application to build a disabled access to the church part of the building.
- xi. Application Ref No.: 127467
Location: Argos 31-37 Silver Street
Proposal: Application for advertisement consent to display 3no. part illuminated signs, 1no. internally illuminated projection sign and 1no. window thread.
- xii. Application Ref No.: 127468
Location: Swinton 3-5 Market Street
Proposal: Application for advertisement consent to display 1no. fascia sign and 2no. projecting signs.

- Application Ref No.: 127428
Location: 1 Spital Hill
Proposal: Planning application for conversion of existing flat window to the front of the property to a bay window with a lean too pitched roof over the bay window and front door at single storey.

Note: The above applications were at the meeting and able to view in the office prior to the meeting.

Cllr.T. Young advised that the Council need proper training in order to comment of the applications.

Cllr. KD. Woolley questioned if any Councillors had any objections.

A member of the public had voiced concerns to Councillors with regards to application 127363 and to the height of the fence. It was advised that the member of the public with the concerns had written to WLDC direct.

29. STREET NAMING

None received.

30. TREE PRESERVATION ORDERS

None received.

31. TRAFFIC REGULATION ORDERS

- i. North Warren Road & Burns Street (prohibition of waiting) Order 20
- ii. Corringham Road, Proposed Waiting Restrictions
- iii. Bridge Street, Proposed Waiting Restrictions

Note: The above applications were at the meeting and able to view in the office prior to the meeting.

RESOLVED on proposal by Cllr. N. Dinsdale, seconded by Cllr. T. Young that all information is forwarded electronically for review prior to meetings.

32. BYANNUAL REVIEW OF STANDING ORDERS AND COUNCIL POLICIES AND FORMULATE RECOMMENDATION TO FULL COUNCIL

and review recommendations previously made by Personnel and Procedures Sub-Committee (see below)

Personnel and Procedures Sub-Committee – 28th October 2010

RECOMMENDATION to Full Council to Under Standing Order 49.1 add to and vary Standing Orders as follows: -

- 8.3** If a motion thus set out in the summons be not moved either by the member who gave notice thereof or by some other member on his or her behalf, it shall, unless postponed by consent of the Council, be treated as withdrawn and shall not be moved without fresh notice.
- 8.6** Any motion of which notice has been given, upon being moved and seconded, shall, without discussion, stand referred to the Committee or Committees within whose terms of reference the subject matter of such motion comes, or to such other Committee or Committees as the Council may determine, for consideration.
- 10.6** No question that is not connected with business under discussions shall be asked, except during the part of the meeting set aside for questions.
- 1.6** The Clerk shall afford to the Press reasonable facilities for the taking of their report of any proceedings at which they are entitled to be present.
- 1.7** There shall be no audio or video recording or photography of the meeting without the approval of the Full Council.
- 19.5** Voting in meetings shall be by show of hands apart from the Annual General Meeting where voting for the Mayor shall be by ballot.

RECOMMENDATION TO FULL COUNCIL on proposal by Cllr. P. Banyard, seconded by Cllr. T. Davies that the disciplinary panel for staff of the Council (not Officers) would consist of the Clerk to the Council, their Line Manager, Chairman of Management and Finance and the Chairman of Personnel and Procedures.

RESOLVED on proposal by Cllr. T. Young, seconded by Cllr. P. Key to defer until governance issue are dealt with through West Lindsey District Council.

33. CRB CHECKS

Council are asked to decide whether they wish all Councillors and Staff to be CRB checked.

Cllr. KD. Woolley proposed that all Councillors and Staff should have CRB checks as its good practice.

No seconder was forthcoming.

Under Standing Order 6 the meeting was adjourned to a later date at the time had reached 10:00pm

The meeting concluded at 10:00pm.

Chairman