

**GAINSBOROUGH TOWN COUNCIL**

MINUTES of a MEETING of Council held in the Ceremony Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough on Tuesday 5 June 2018 at 7:00pm

**Present:** Councillor Keith Panter (In the Chair)  
  
Councillor Matthew Boles  
Councillor Harry Clarke  
Councillor Liz Clews – arrived at 7.13pm  
Councillor Caz Davies  
Councillor Tim Davies  
Councillor Michael Hopper  
Councillor Paul Key  
Councillor Denise Schofield  
Councillor Aaron Taylor  
Councillor Steven Ward  
Councillor Kenneth Woolley – arrived at 7.34pm

**In Attendance:**

|                  |                             |
|------------------|-----------------------------|
| Matthew Gleadell | Clerk to the Council        |
| Rachel Allbones  | Deputy Clerk to the Council |
| Sean Alcock      | Operations Manager          |

**Also Present:** Roy Pell from Good Neighbour Scheme  
X1 Member of the public

**1. TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN / MAYOR OF GAINSBOROUGH TOWN COUNCIL**

The Clerk advised that Councillor Richard Craig visited the office following the appointed at the last meeting on 1 May and signed and read his declaration of office.

**2. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillor Neil Cook  
Councillor Richard Craig  
Councillor David Dobbie  
Councillor Sharon Hopkinson  
Councillor Sally Loates

**RESOLVED** to receive the apologies for absence and accept the reasons given.

Note: Councillors Clews and Woolley have advised they would be late arriving.

**3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

Councillor Panter declared a non-pecuniary interest in agenda item 10iv as the Chairman of the Community Rail Partnership for the West Lindsey area.

**4. PUBLIC QUESTION TIME**

Roy Clegg a West Lindsey Leisure Centre Indoor Bowls user addressed the Council on their current fight to retain indoor bowls within Gainsborough, and requested that he be the single contact between the indoor bowlers and the Town Council as he is keen to open up dialogue with the Council for support going forward.

**5. PRESENTATION ON GOOD NEIGHBOURHOD SCHEME**

Members received a presentation from Roy Pell regarding Good Neighbour Scheme.

Note: Councillor Clews arrived at the meeting at 7.13pm

The Good Neighbour Scheme is an initiative working with Community Lincs who link volunteers to vulnerable individuals needing short term support short term assistance for dog walking, shopping, prescription collections and companionship etc.  
A stakeholder meeting is to take place on 25 June 2018 at 10am at WLDC.

**6. COUNCIL MINUTES (Paper A)**

i. Meeting of Council held on Tuesday 1 May 2018

It was requested to be noted that allegedly Councillor Taylor had reported more information on his reason for the apology at the last meeting.

**RESOLVED** that the minutes of the meeting held on Tuesday 1 May 2018 be approved and signed as a correct record.

Note: Councillor Woolley arrived at the meeting at 7.34pm

**7. TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL (Paper B)**

The Mayor reported on recent attendances at various Civic events which was NOTED by the Members.

**8. TO RECEIVE THE DRAFT MINUTES OF COMMITTEE MEETINGS (Paper C)**

The Deputy Clerk apologised that due to the current workload minutes were yet to be produced and would be presented at the next meeting.

**9. ANNUAL GOVERNANCE STATEMENT (Paper D)**

Members considered the statements numbered 1 – 9 in Section 1 of the Annual Return.

**RESOLVED** to complete sections 1-8 with the answer YES to the statements, and N/A to the statement in 9.

**10. TO RECEIVE AND CONSIDER MOTIONS OR RECOMMENDATIONS**

i. Recommendation received from Community Services Committee

RESOLVED to RECOMMEND TO FULL COUNCIL to increase the Christmas Lights budget by a further £538.00 and agree the purchase of new LED curtain lights for decorating the town Christmas Tree.

**RESOLVED** to increase the Christmas Lights budget by a further £538.00 from general reserves and agree the purchase of new LED curtain lights for decorating the town Christmas Tree.

ii. Recommendation received from Management and Finance Committee

**RESOLVED** to refer to Full Council the consideration of a complaint/campaign regarding the theft of items from graves in the General Cemetery and associated request for CCTV to be installed but in the meantime, seek further information regarding the complaint and arrange for a detailed report to be provided to Full Council. Cllr. Boles to attend a meeting with the complainants and other members to consider the further information required including details of the complaint and ideally police reports on the issue.

The Clerk requested to address the Council before a decision is made, and requested that press and public be excluded for the address.

**RESOLVED** under Standing Order 14n to excluded public and press for the discussion.

Note: Councillor Key voted against the above resolution as he does not like surprises and if the integrity of Councillors is called into question there would be consequences.

The Clerk addressed Members over issues from the last Management and Finance Committee.

**RESOLVED** to encourage the Clerk to submit a formal complaint/grievance using policy.

**RESOLVED** to send the resolution back to Management and Finance Committee to have a full discussion on exactly what information Members require in the report and then bring back to Full Council.

iii. Recommendation received from Management and Finance Committee (Paper G)

RESOLVED to RECOMMEND TO FULL COUNCIL to create appropriate budget provision for lease hire costs, insurance and fuel and agree the acquisition of a funder maintained lease hire agreement for a Peugeot Partner L1850 on a 2-year agreement.

**RESOLVED** to create appropriate budget provision from general reserves for lease hire costs, insurance and fuel and agree the acquisition of a funder maintained lease hire agreement for a Peugeot Partner L1850 on a 2-year agreement.

**RESOLVED** to reinstate Standing Order 14n

iv. Recommendation received from Management and Finance Committee

**RESOLVED to RECOMMEND TO FULL COUNCIL TO APPROVE THE YEAR END ACCOUNTS 31 MARCH 2018**

**PAPER H herewith** (Balance Sheet)

**PAPER I herewith** (Trial Balance)

**PAPER J herewith** (Income & Expenditure Account)

**PAPER K herewith** (Income and Expenditure Figures by Budget Heading)

**PAPER L to follow** (Section 2 of the Annual Return 2017/18)

**RESOLVED** to approve the year end accounts 31 March 2018

PAPER H Balance Sheet)

PAPER I (Trial Balance)

PAPER J (Income & Expenditure Account)

PAPER K (Income and Expenditure Figures by Budget Heading)

PAPER L (Section 2 of the Annual Return 2017/18)

Note: Councillor Ward abstained from voting on the above resolution.

v. Recommendation received from Management and Finance Committee

**RESOLVED to RECOMMEND TO FULL COUNCIL to make a financial donation of £2000 to the Community Rail Partnership with such funds to be used for the salary of an officer to work on behalf of the Partnership. These funds to be made available on the strict condition that 10% of the contribution is returned to the Town Council if the Rail Partnership does not use their 10% contingency funds on salary and employment costs.**

Councillor Hopper proposed an amendment to the recommendation and offer £4,000, seconded by Councillor Clews.

A vote on the amendment was taken as follows: -

For: - 2

Against: - 7

Abstain: - 0

A vote on the original recommendation as follows: -

For: - 5

Against: - 6

Abstain: - 1

The original recommendation nor the amendment were carried upon vote.

vi. Motion received from Councillor Dobbie

That Full Council meetings for the forthcoming year should be moved to the 1st Wednesday of each month.

This is due to the work commitments of the Mayor Cllr. Craig and the role of Club Secretary for Gainsborough Trinity for the Leader Cllr. Boles.

The Clerk advised that under Standing Order 22 'A decision (whether affirmative or negative) of the Council shall not be reversed within six months except either by a special motion, the written notice whereof bears the names of at least 6 members of the Council, or by a motion moved in pursuance of the report or recommendation of a committee'. The Clerk asked if Members wished to sign the motion before being put for discussion.

Only 5 signatures were received so the motion was classed as withdrawn.

**11. COMMITTEE VACANCIES**

Members were asked to make appointments to vacancies on committees / working groups.

**RESOLVED** to appoint Councillor Taylor to the Management and Finance Committee and Personnel Committee.

Note: Councillor Boles left the meeting at 8.28pm

**12. NEIGHBOURHOOD PLAN**

Members received an update from Councillor Hopper and were informed that the draft Neighbourhood Plan would be out by the end of summer.

**13. ANNUAL TOWN MEETING**

Members were of the view that this year's meeting fell flat due to lack of public and Councillor attendance. More advertisement was suggested for next year.

**14. REPORT FROM THE CLERK TO THE COUNCIL**

Members received the report from the Clerk which noted several recent developments and issues at the Council.

Meeting concluded at 8.48 pm