

**GAINSBOROUGH TOWN COUNCIL**

MINUTES of a MEETING of Council held in the Ceremony Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough on Tuesday 1 December 2015 at 7:00pm

**Present:** Councillor Matthew Boles (In the Chair)

Councillor Barry Coward  
Councillor Richard Craig  
Councillor Tim Davies  
Councillor David Dobbie  
Councillor Michael Hopper  
Councillor Cynthia Isherwood  
Councillor Paul Key  
Councillor Keith Panter  
Councillor Ashley Perraton-Williams  
Councillor Clio Perraton-Williams

**In Attendance:**

Matthew Gleadell Clerk to the Council  
Rachel Allbones Deputy Clerk to the Council  
Sean Alcock Operations Manager

**Also in Attendance:**

Alan Robinson West Lindsey District Council Monitoring Officer  
Robin Perry  
Sharon Hopkinson

**1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillor Kenneth Woolley  
Councillor Sally Loates  
Councillor Caroline Davies

**RESOLVED** to receive the apologies for absence and accept the reasons given.

**2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

Councillor Dobbie declared a non-pecuniary interest as the hand fasted partner of one of the applicants for Co-option.

Councillor Craig declared a non-pecuniary interest as a relative (sister) of one of the applicants for Co-option.

**3. COUNCIL MINUTES** (Paper A)

- i. Meeting of Council held on Tuesday 3 November 2015

**RESOLVED** that the minutes of the Meeting of Council held on Tuesday 3 November 2015 be confirmed and signed as a correct record.

**4. CO-OPTION OF NEW MEMBER** (Paper B)

The Mayor invited the candidates that were present at the meeting to address the Members if they so wished.

Robin Perry & Sharon Hopkinson both addressed the meeting.

Note: Councillor Liz Clews arrived at the meeting at 7:17pm.

Members took a vote as follows: -

Liz Moreton	1 vote for
Frederick Kirkman	1 vote for
Robin Perry	0 votes for
Sharon Hopkinson	3 votes for
Pam Craig	4 votes for

Due to there not being a majority vote, candidates Moreton, Kirkman & Perry were eliminated and a further vote taken as follows: -

Pam Craig	4 votes for
Sharon Hopkinson	5 votes for

Due to there not being a majority vote it was **RESOLVED** to defer the co-option of a new member until the next meeting.

Note: Councillors Davies & Dobbie voted against the above resolution.

Note: Councillors T Davies, A Perraton-Williams & C Perraton-Williams left the meeting.

Note: Sharon Hopkinson left the meeting.

A BRIEF ADJOURNMENT IN THE MEETING TOOK PLACE

**5. PUBLIC QUESTION TIME**

No public questions.

**6. THE STANDARDS REGIME AND CODE OF CONDUCT**

Members received a presentation from Alan Robinson, Monitoring Officer of West Lindsey District Council, on the standards regime and code of conduct.

Note: Councillor Key declared a non-pecuniary interest in agenda item 4 as a member of the Liberal Democrats.

Note: Alan Robinson left the meeting at 7:51pm

Note: Robin Perry left the meeting at 7:51pm

**7. TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL (Paper C)**

The Mayor thanked Councillor C Davies for organising the guard of honour at his Civic Service, and Councillors Woolley & Loates for meeting and greeting guests on the day. He also thanked the Deputy Clerk for final arrangements and attending on the day.

The Mayor thanked Members and staff who attended and helped serve teas & coffees in Gainsborough House following the Remembrance service.

**RESOLVED** to note Paper C.

**8. TO RECEIVE THE DRAFT MINUTES OF COMMITTEE MEETINGS (Paper C)**

It was noted that Paper C4 would follow at the next meeting.

**RESOLVED** that the draft minutes of the Committees be received.

**9. TO RECEIVE AND CONSIDER MOTIONS OR RECOMMENDATIONS**

Note: Councillor Dobbie advised that his motion was not on the agenda after having patiently waited for 6 months for it to be re-discussed, the Mayor advised he would talk to Councillor Dobbie after the meeting.

i. Recommendation received from Community Services Committee

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to move all future meetings to a Tuesday, but if a change in day / date clashes with other meetings the Chair will consider a day / date change.

It was noted that the only scheduled meeting not to fall on a Tuesday is in December and would clash with a Mayoral event and WLDC meeting if it was moved.

**RESOLVED** to leave the meeting schedule as it is.

ii. Recommendation received from Community Services Committee

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to accept the quotation of £13,875 from Nigel Sutton Construction, using the £10,000 in earmarked reserves and a budget virement of £3,875 from Member IT facilities to Marshalls Car Park, subject to first asking if the quote can be reduced.

The Clerk informed Members that the contractor had agreed to waive the £375 for the extra work, so would only charge £13,500.

**RESOLVED** to accept the quotation of £13,500 from Nigel Sutton Construction, using the £10,000 in earmarked reserves and a budget virement of £3,500 from Member IT facilities to Marshalls Car Park.

- iii. Recommendation received from Community Services Committee

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to leave the toilets as they are and abandon any project and release the earmarked reserves back into general reserves.

Members were of the view that grant funding may be sought in the future and didn't want to rule out doing the project in the future.

Councillor Dobbie proposed an amendment for it to read 'to leave the toilets as they are and release the earmarked reserves back into general reserves, seconded by Councillor Key.

**RESOLVED** to leave the toilets as they are and release the earmarked reserves back into general reserves.

- iv. Recommendation received from Management and Finance Committee (Paper E)

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to create a budget virement of £1,000 from Member IT Facilities to new VAT budget in order for Elysian Associates to carry out a professional review of the Councils VAT affairs.

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- v. Recommendation received from Management and Finance Committee

**RESOLVED TO RECOMMEND TO FULL COUNCIL** to accept A Bannon Electrical quotation and make a budget virements of £125 from Member IT Facilities and £500 from Member DBS checks to Marshalls Pavilion Maintenance.

Members were unhappy how some users abuse the facility. It was suggested that letters be sent to all users advising that they need to take ownership of the facilities or fees will increase.

The Clerk mentioned he had met with WLDC yesterday, and approval would be need to carry out the proposed works.

**RESOLVED** to accept A Bannon Electrical quotation and make a budget virements of £125 from Member IT Facilities and £500 from Member DBS checks to Marshalls Pavilion Maintenance.

## 10. PLANNING AND DEVELOPMENT COMMITTEE

Members were asked to appoint a Member to Planning and Development Committee following resignation of a member.

**RESOLVED** to defer the appointment until after the co-option.

## 11. REPORT FROM THE CLERK TO THE COUNCIL (Paper F)

Members noted the report submitted by the Clerk.

The meeting concluded at 8:45pm.