

**GAINSBOROUGH TOWN COUNCIL**

MINUTES of an Extraordinary MEETING of the COMMUNITY SERVICES Committee held at Richmond House, Morton Terrace, Gainsborough on Wednesday 25 July 2018 at 5.01pm

**Present:** Councillor Tim Davies (Chairman)

Councillor Liz Clews  
Councillor Neil Cook  
Councillor Caroline Davies  
Councillor Keith Panter  
Councillor Denise Schofield

**In Attendance:**

Matthew Gleadell Clerk to the Council  
Rachel Allbones Deputy Clerk to the Council  
Sean Alcock Operations Manager

**Also Present:** Simon Nicolson (Spital Hill Secretary)  
Graham Thomas (North Warren Secretary)  
X1 member of the public

**1. APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillor Matt Boles (ex-officio)  
Councillor Sharon Hopkinson

**RESOLVED** to accept the apologies received and reasons given.

**2. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION**

No interests were declared.

**3. TO RECEIVE RECOMMENDATION FROM ALLOTMENTS SUB-COMMITTEE (Paper A)**

Members noted the recommendation.

**RESOLVED** to write a letter to the allotment holder requesting that they comply to the terms & conditions of the tenancy agreement and to withdraw from allowing his partner to visit the site, allowing the allotment holder 4 weeks to comply. If after 4 weeks the allotment holder does not comply, then a further letter evicting the allotment holder will be sent giving 4 weeks to clear the site.

Note: Simon Nicolson, Graham Thomas and x1 member of the public left the meeting.

4. **TREE MAINTENANCE** (Papers B, C & D)

Members considered quotations received for tree works in General and North Warren Cemeteries.

**RESOLVED** to accept quotations from Fenton Forestry to carry out work on fence line of small trees and shrubs at North Warren Cemetery & take down Beech tree at General Cemetery (B&C)

**RESOLVED** to accept the quotation from Green Cuts to carry out work on trees over hanging The Forum at North Warren Cemetery (D)

The meeting concluded at 5.07pm