

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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DRAFT FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 6 October 2026** at **6:30pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Kenneth Woolley (Chair)

Councillor Nigel Bowler
Councillor Dennis Dannatt
Councillor David Dobbie
Councillor Mark Stephenson

Councillor Nicholas Coxon
Councillor Caz Davies
Councillor Paul Key
Councillor Richard Thompson

In Attendance:

Rachel Allbones
Sean Alcock

Town Clerk
Operations Manager

In the absence of the Chair and Vice-Chair, it was **RESOLVED** that Councillor Woolley chair the meeting.

Public Forum

Before the meeting, a member of the public raised concerns about dog fouling and dogs being off leads in the General Cemetery.

FC27/086 Apologies for Absence

Apologies were received from Councillors Bibb, Binns, Blogg, Craig, Devine, Doy, Hooton.

FC27/087 Declarations of Interest

No declarations of interest were declared.

FC27/088 Dispensation Requests

No dispensation requests were made.

FC27/089 Items for Exclusion of Public and Press

No items for the exclusion of public and press.

FC27/090 Minutes of the Previous Meeting (Paper A)

RESOLVED: That the minutes of the Council meeting held on Tuesday 1 September 2026 be approved as a true and accurate record and signed by the Chair.

Note: Councillor Davies abstained from voting on the above resolution.

FC27/091 Committee Meeting Minutes (Papers B - E)

- i. Property and Services Committee, Tuesday 8 September 2026
- ii. Planning Committee, Monday 14 September 2026
- iii. Finance and Strategy Committee, Tuesday 22 September 2026
- iv. Neighbourhood Plan Working Group, Thursday 24 September 2026

RESOLVED: To NOTE the draft minutes of the Committees.

FC27/092 Committee and Working Group Appointments

- i. X1 Planning Committee
- ii. X1 Neighbourhood Plan Working Group
- iii. X1 Property & Services Committee – substitute
- iv. X1 Personnel Committee – substitute

RESOLVED: To appoint Councillor Stevenson to the Planning Committee and be a substitute member on the Property & Services Committee and Personnel Committee.

FC27/093 Announcements (Paper F)

- i. Chair of Council

Councillor Woolley summarised events the Mayor had attended and promoted his Civic Charity Dinner on 21 November 2026.

- ii. Leader of Council

The Leader advised he'd had a quiet month with Leader duties.

- iii. Representatives on Outside Bodies

Councillor Davies advised she had attended the Gainsborough in Bloom meeting and referenced plans for 2027.

- iv. Town Clerk

RESOLVED: To NOTE the Town Clerk's report.

FC27/094 Street Surgery Market Stall Hire (Paper G)

RESOLVED: To approve the hire of a market stall in the Market Place to facilitate street surgeries on the following days, funds to come from general reserves:

- Tuesday 27 October 2026
- Saturday 14 November 2026
- Tuesday 24 November 2026
- Saturday 12 December 2026
- Tuesday 22 December 2026
- Saturday 9 January 2027
- Tuesday 26 January 2027
- Saturday 13 February 2027
- Tuesday 23 February 2027
- Saturday 13 March 2027
- Tuesday 23 March 2027

FC27/095 AGAR 2025/26 (Paper H)

RESOLVED: To note the outcome “*On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*” of the completed review of the Annual Governance & Accountability Return (AGAR) for Gainsborough Town Council for the year ended 31 March 2026.

FC27/096 Local Government Reorganisation (Paper I)

Members noted the Government announcement on 7 September 2026 that it will pause and relook at the decisions made on 16 July 2026 about Local Government Reorganisation in Greater Lincolnshire.

FC27/097 Correspondence (Paper J)

RESOLVED: To NOTE the correspondence circulated.

FC27/098 Items for Notification

- i. Armed Forces Friendly Council
- ii. Debt Write Off

FC27/099 Time and Date of Next Meeting

RESOLVED: To NOTE the next Full Council meeting is scheduled for Tuesday 3 November 2026 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:35pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding Chair of approving meeting