Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace
Gainsborough, Lincolnshire, DN21 2RJ
Tel: 01427 811573
Website: gainsborough-tc.gov.uk

DRAFT FINANCE AND STRATEGY COMMITTEE MINUTES

Minutes of the Finance and Strategy Committee meeting held on **Tuesday 28 July 2026** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Nigel Bowler (Chair)

Councillor Stephen Blogg
Councillor Richard Craig
Councillor David Dobbie
Councillor Glenn Puxty
Councillor Nicholas Coxon
Councillor Michael Devine
Councillor Paul Key

In Attendance:
Rachel Allbones — Town Clerk & Responsible Finance Officer

FS27/036 Apologies for Absence
Apologies were received from Councillors Bibb and Hooton.

FS27/037 Declarations of Interest
No declarations of interest were declared.

FS27/038 Dispensation Requests
No dispensation requests were received.

FS27/039 Items for Exclusion of Public and Press
RESOLVED: To exclude the public and press from items FS27/043, FS27/044 in accordance with the Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be discussed.

FS27/040 Minutes of the Previous Meeting (Paper A)
RESOLVED: That the minutes of the Finance and Strategy Committee meeting held on Tuesday 7 July 2026 be approved as a true and accurate record and signed by the Chair.

Note: Councillor Craig and Puxty abstained from voting on the above resolution.

FS27/041 Finance Reports (Papers B - D)
RESOLVED: To receive, note and approve the following reports:

i. Unpaid Expenditure Transactions for 23 July 2026.
ii. Cashbook Summary (including due and unpaid transactions) for 23 July 2026

iii. Budget Comparison Report (including due and unpaid transactions) for 23 July 2026

FS27/042 Bank Reconciliation (Paper E)

RESOLVED: That the monthly bank reconciliations for 30 June 2026 be approved and signed, with the following closing balances:

- HSBC Current/Deposit Account: £430,089.24
- CCLA: £500,000.00

FS27/043 Asset Transfer Updates (Paper F)

RESOLVED: To

i. Note the progress made in relation to the proposed transfer of assets from West Lindsey District Council to Gainsborough Town Council.
ii. Reaffirm the Town Council's in-principle commitment to progressing the Richmond House project and confirm its commitment to meeting the agreed financial contribution.
iii. Confirm that officers continue discussions with West Lindsey District Council and Local Partnerships regarding the wider programme of asset transfers.
iv. Approve the Town Clerk completing the Community Asset Transfer (CAT) Application Form following communication from West Lindsey District Council.
v. Note the current position regarding Roses Sports Ground.
vi. Authorise the Town Clerk to continue discussions and negotiations with West Lindsey District Council and report back to Members as further information becomes available.

FS27/044 Request for Revocation of Structure Application (Paper G)

RESOLVED: To

i. Notes the correspondence received on 23 June 2026.
ii. Determine that the revocation of the approval for the proposed replacement polytunnel was made in accordance with the Council's allotment management procedures and on the basis of the information available at the time.
iii. Determine that the Town and Country Planning Act 1990 does not apply to the Council's internal allotment structure approval process.
iv. Decline the request to revisit the revocation decision, noting that the applicant was invited to submit a fresh application once sufficient construction details were available and that the tenancy has since been terminated following separate decisions previously determined by Committee.
v. Note that the former tenant has not removed their belongings from the allotment following expiry of the Notice to Quit and that this matter will continue to be managed separately under the Council's tenancy management procedures.
vi. Instruct the Town Clerk to notify the former tenant of the Committee's decision and advise that this concludes the Council's consideration of the matter.

FS27/045 Items for Notification

RESOLVED: To **NOTE** the items for notification to be included on a future agendas:

i. Newsletter
ii. Operation Bridges Review

iii. Civic Protocol
iv. Registrar Lease renewal
v. Unity Trust Bank
vi. Strategic Plan
vii. LCAS Silver Status submission

FS27/046 Time and Date of Next Meeting

RESOLVED: To **NOTE** the date and time of the next Finance and Strategy Committee meeting scheduled for Tuesday 25 August 2026 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:18pm.

Signed as a true record of the Meeting: _____ Dated_____
Presiding Chair of approving meeting

DRAFT