

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

Tel: 01427 811573

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FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 3 March 2026** at **6:30pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Kenneth Woolley (Chair)

Councillor Sheila Bibb
Councillor Stephen Blogg
Councillor Nicholas Coxon
Councillor Michael Devine
Councillor Richard Doy
Councillor Paul Key
Councillor Glenn Puxty

Councillor Mark Binns
Councillor Nigel Bowler
Councillor Caz Davies
Councillor David Dobbie
Councillor Paul Hooton
Councillor Douglas Owles
Councillor Richard Thompson

In Attendance:

Rachel Allbones
Sean Alcock

Town Clerk
Operations Manager

FC26/173 Apologies for Absence

Apologies were received from Councillors Craig, Dannatt, Plastow.

FC26/174 Declarations of Interest

No declarations of interest were declared.

FC26/175 Dispensation Requests

No dispensation requests were made.

FC26/176 Items for Exclusion of Public and Press

No items for the exclusion of public and press.

FC26/177 Minutes of the Previous Meeting (Paper A)

RESOLVED: That the minutes of the Council meeting held on Tuesday 3 February 2026 be approved as a true and accurate record and signed by the Chair.

Note: Councillor Bowler abstained from voting on the above resolution.

FC26/178 Committee Meeting Minutes (Papers B - G)

- i. Community Emergency Plan Working Group, Tuesday 10 February 2026

Initialled:

Full Council minutes 2025-26

- ii. Personnel Committee, Wednesday 11 February 2026
- iii. Planning Committee, Tuesday 17 February 2026
- iv. Neighbourhood Plan Working Group, Thursday 19 February 2026
- v. Finance and Strategy Committee, Tuesday 24 February 2026
- vi. Community Emergency Plan Working Group, Thursday 26 February 2026

RESOLVED: To **NOTE** the draft minutes of the Committees.

FC26/179 Announcements (Paper H)

- i. Chair of Council

The Chair advised of events he had attended, thanked Members that attended his Civic Service and those that participated with readings, and advised that his Mayors donation from 2024/25 civic year was handed over to Lindsey Lodge.

- ii. Leader of Council

The Leader updated Members on recent meetings attended.

- iii. Representatives on Outside Bodies

Cllr Hooton advised Members would be invited to St John Ambulance Gainsborough cadets group.

- iv. Town Clerk

RESOLVED: To **NOTE** the Town Clerk's report.

FC26/180 Recommendation made by Committee (Paper I)

Finance and Strategy Committee meeting held on Tuesday 24 February 2026 (FS26/150 Councillor Laptop Use & Return Agreement):

RESOLVED: To **RECOMMEND** to **FULL COUNCIL** the adoption of the Councillor Laptop Use & Return Agreement.

RESOLVED: To adopt the Councillor Laptop Use & Return Agreement.

Note: Councillors Binns, Dobbie and Doy abstained from voting on the above resolution.

FC26/181 Direct Debit and BACS Payment Approval (Paper J)

RESOLVED: To

- i. Approve, under Financial Regulation 8.7, the use of variable Direct Debit for the payments listed in section 2.2 of Paper J.
- ii. Approve, under Financial Regulation 8.8, the use of BACS for the payment listed in section 2.3 of Paper J.

FC26/182 Annual Town Meeting (Paper K)

RESOLVED: To invite the following to present at the Annual Town Meeting:

- i. The Police and Crime Commissioner
- ii. The Mayor of the Greater Lincolnshire Combined County Authority
- iii. MP for Gainsborough
- iv. The Men Shed

FC26/183 Local Government Reorganisation

There was no recent update, but the live consultation was noted.

FC26/184 Correspondence (Paper L)

RESOLVED: To **NOTE** the correspondence circulated.

FC26/185 Items for Notification

- i. Debt Write Off

FC26/186 Time and Date of Next Meeting

RESOLVED: To **NOTE** the next Full Council meeting scheduled for Tuesday 7 April 2026 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:18pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding Chair of approving meeting