

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 2 December 2025** at **6:30pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Caz Davies (Chair)

Councillor Mark Binns
Councillor Nicholas Coxon
Councillor Michael Devine
Councillor Richard Doy
Councillor Paul Key
Councillor Richard Thompson

Councillor Stephen Blogg
Councillor Dennis Dannatt
Councillor David Dobbie
Councillor Paul Hooton
Councillor Glenn Puxty
Councillor Kenneth Woolley –
arrived at 6:36pm.

In Attendance:

Rachel Allbones

Town Clerk

Sean Alcock

Operations Manager

FC26/127 Apologies for Absence

Apologies were received from Councillors Bibb, Craig, Owles, Plastow

FC26/128 Declarations of Interest

No declarations of interest were declared.

FC26/129 Dispensation Requests

No dispensation requests were made.

FC26/130 Items for Exclusion of Public and Press

No items for the exclusion of public and press.

FC26/131 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Council meeting held on Tuesday 4 November 2025 be approved as a as a true and accurate record and signed by the Chair.

Note: Councillors Dannatt and Hooton abstained from voting on the above resolution.

FC26/132 Committee Meeting Minutes (Papers B - F)

- i. Community Emergency Plan Working Group, Friday 7 November 2025
- ii. Property and Services Committee, Tuesday 11 November 2025

Initialled:

Full Council minutes 2025-26

- iii. Personnel Committee, Wednesday 12 November 2025
- iv. Planning Committee, Tuesday 18 November 2025
- v. Finance and Strategy Committee, Tuesday 25 November 2025

RESOLVED: to **NOTE** the draft minutes of the Committees.

Note: Councillor Woolley arrived at the meeting at 6:36pm.

FC26/133 Announcements (Paper G)

- i. Chair of Council

No update received.

- ii. Leader of Council

The Leader updated Members on recent meetings attended.

- iii. Representatives on Outside Bodies

No announcements.

- iv. Town Clerk

RESOLVED: to **NOTE** the Town Clerk's report.

FC26/134 Gainsborough in Bloom

Members consider the request from Gainsborough in Bloom regarding whether any Councillor is willing to step into the vacant Chair position, or whether any Member of the public known to the Council may be suitable for the role.

RESOLVED: that Members contact the Town Clerk direct if they're interested in the position or know a member of the public suitable for the role.

FC26/135 Recommendations made by Committee

Finance and Strategy Committee held 25 November 2025 (FS26/103 IT Provision for Members)

RESOLVED: to **RECOMMEND TO FULL COUNCIL** to

- i. Approve the purchase of x16 HP 250 G10 laptops (£6,800), (or to those Councillors that request one) and initial set up costs (£1,040).
- ii. Upgrade to Premium licences at an additional £196.80/month.
- iii. Approves the increase in the IT support agreement at an additional £294/month.
- iv. Funds from General Reserves.
- v. That if Councillors request a laptop, hardcopy papers will no longer be provided.

At the request of Councillor Doy a recorded vote was taken as follows: -

For: Councillors Binns, Blogg, Coxon, Dannatt, Davies, Devine, Hooton, Key, Puxty, Thompson, Woolley

Against: Councillor Doy

Abstained: Councillor Dobbie

RESOLVED: to

- i. Approve the purchase of x16 HP 250 G10 laptops (£6,800), (or to those Councillors that request one) and initial set up costs (£1,040).

- ii. Upgrade to Premium licences at an additional £196.80/month.
- iii. Approves the increase in the IT support agreement at an additional £294/month.
- iv. That if Councillors request a laptop, hardcopy papers will no longer be provided.

RESOLVED: to purchase x2 UGREEN Nexode 500W USB C Charger 6-Port GaN Laptop Fast Charging Station and associated cables at a cost of approx. £400.

Note: Councillors Doy and Thompson voted against the above resolution.

FC26/136 Aisby Walk Skate Park (Paper H)

RESOLVED: That the Council notes the submission of the grant application to the FCC Communities Foundation for the Aisby Walk Skate Park improvements and resolves to confirm that the required third-party contribution of £10,703.45 will be met from General Reserves, if required, in accordance with the grant conditions.

Furthermore, it is recommended that officers continue to seek additional funding support from other external sources.

FC26/137 Local Government Reorganisation (Paper I)

RESOLVED: to

- i. **NOTE** the comments from Members and
- ii. **NOTE** the update from THE Town Clerk from the Parish News from WLDC.
We have submitted a letter to MHCLG with regards to the Local Government Reorganisation.
As part of the next steps we will be reaching out to town and parish councils to engage with you ahead of statutory consultation which is the next stage in the LGR process, ahead of the final decision. We will share further details with you in due course.
- iii. Write to Market Rasen and Caistor Town Councils to ask if they have an opinion on any of the LGR proposals.

FC26/138 Correspondence (Paper J)

RESOLVED: to **NOTE** the correspondence circulated.

FC26/139 Items for Notification

- i. Debt Write Off

FC26/140 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Full Council meeting scheduled for Tuesday 6 January 2026 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:34pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chair of approving meeting

Initialled:

Full Council minutes 2025-26