

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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PROPERTY AND SERVICES COMMITTEE MINUTES

Minutes of the Property and Services Committee meeting held on **Tuesday 11 November 2025** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Dennis Dannatt (Chair)

Councillor Sheila Bibb
Councillor Nicholas Coxon
Councillor Caz Davies
Councillor Paul Key

Councillor Nigel Bowler
Councillor Richard Craig
Councillor Paul Hooton
Councillor James Plastow

In Attendance:

Rachel Allbones
Sean Alcock

Town Clerk
Operations Manager

There were no questions or comments from members of the public.

PS26/050 Apologies for Absence

No apologies for absence were received.

PS26/051 Declarations of Interest

No declarations of interest were received.

PS26/052 Dispensation Requests

No dispensation requests were received.

PS26/053 Items for Exclusion of Public and Press

No items for exclusion of public and press.

PS26/054 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Property and Services Committee meeting held on Tuesday 9 September 2025 be approved as a as a true and accurate record and signed by the Chair.

Note: Councillors Coxon, Craig, Davies and Plastow abstained from voting on the above resolution.

PS26/055 Richmond Park Outbuilding Structural Report (Paper B)

RESOLVED: To proceed with a planning application to demolish Outbuilding 3

(potting shed) and Garden Store. To obtain quotations for repairs to other buildings.

PS26/056 2026 / 2027 Budget (Paper C)

Members considered the budget needs for the 2026/27 financial year within the Committee's remit.

The Committee's budget responsibilities include:

- Grounds Maintenance
- Richmond House & Park
- Sports Grounds
- Cemetery
- Play Areas
- Allotments
- Public Realm
- Events
- Christmas Lights

RESOLVED: To **RECOMMEND TO FINANCE AND STRATGEY COMMITTEE** to approve the budget as set out in Paper C.

PS26/057 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- i. Matters Arising Schedule
- ii. Christmas Lights
- iii. General Cemetery Chapel
- iv. Fire Risk Assessment Remedials - Marshalls Main Pavilion
- v. Fire Risk Assessment Remedials - Marshalls Bowls Pavilion
- vi. Utility Charge Review
- vii. Volunteer Recognition

PS26/058 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Property and Services Committee is scheduled for Tuesday 13 January 2026 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:24pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chair of approving meeting