

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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FINANCE AND STRATEGY COMMITTEE MINUTES

Minutes of the Finance and Strategy Committee meeting held on **Tuesday 28 October 2025** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Nigel Bowler (Chair)

Councillor Stephen Blogg
Councillor Michael Devine

Councillor Paul Hooton
Councillor James Plastow

Councillor Nicholas Coxon
Councillor David Dobbie (arrived at 6:50pm)
Councillor Paul Key
Councillor Richard Thompson (sub)

In Attendance:

Rachel Allbones

Town Clerk & Responsible Finance Officer

FS26/082 Apologies for Absence

Apologies were received from Councillor S Bibb, Councillor Dobbie advised he would be arriving late.

FS26/083 Declarations of Interest

No declarations of interest were received.

FS26/084 Dispensation Requests

No dispensation requests were received.

FS26/085 Items for Exclusion of Public and Press

No items for the exclusion of public and press were received.

FS26/086 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Finance and Strategy Committee meeting held on Tuesday 30 September 2025 be approved as a as a true and accurate record and signed by the Chair.

FS26/087 Finance Reports (Papers B, C & D)

RESOLVED: to **NOTE** and approve the following reports:

- i. Unpaid Expenditure Transactions for 23 October 2025.
- ii. Cashbook Summary (including due and unpaid transactions) for 23 October 2025.

- iii. Budget Comparison Report (including due and unpaid transactions) for 23 October 2025.

FS26/088 Bank Reconciliation (Paper E)

RESOLVED: to approve and sign the monthly bank reconciliations for 30 September 2025.

FS26/089 Revised Budget 2025/26 (Paper F)

Note: Councillor Dobbie arrived at 6:50pm.

RESOLVED: to approve the proposed budget revisions for 2025/26 as outlined in Paper F, with the following amendments:

- 3000/2 – Peugeot Partner budget: £468
- 4000/10 – Security & Fire Alarm Service & Maintenance: £2,000
- 13000 – Neighbourhood Plan budget: £6,000
- 1000/4- Agency Staff: £1,000
- 5010/34 – Cleaning Contractor: £4,000

FS26/090 CCLA (Paper G)

RESOLVED: to request the Town Clerk to withdraw £30,000 from CCLA to test the withdrawal process.

RESOLVED: to **RECOMMEND TO FULL COUNCIL** to subject to a successful withdrawal process, a further £330,000 be deposited into the CCLA Public Sector Deposit Fund.

Note: Councillor Key abstained from voting on the above recommendation.

FS26/091 Vexatious Complaints Policy Review (Paper H)

RESOLVED: to adopt the reviewed Vexatious Complaints Policy.

FS26/092 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- i. IT Provision for Members
- ii. Love Lane Allotment Garages
- iii. Draft 2026 / 2027 Budget & Estimate
- iv. Report on grants to the Council from external bodies
- v. Unity Trust Bank
- vi. Strategic Plan
- vii. LCAS Silver Status submission
- viii. Registrar Lease renewal
- ix. Civic Protocol
- x. Communications Policy Review
- xi. GDPR Policy Review
- xii. Social Media Policy Review
- xiii. Pensions Discretionary Policy Review
- xiv. Use of work vehicles by Cllrs & Staff for personal domestic use Review

FS26/093 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Finance and Strategy Committee meeting scheduled for Tuesday 25 November 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:39pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting