

# Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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## FULL COUNCIL MINUTES

Minutes of the Extraordinary Town Council meeting held on **Tuesday 14 October 2025** at **6:30pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

**Councillors Present:** Councillor James Plastow (Chair)

Councillor Sheila Bibb  
Councillor Nicholas Coxon  
Councillor Dennis Dannatt  
Councillor Paul Key  
Councillor Glenn Puxty

Councillor Nigel Bowler  
Councillor Richard Craig  
Councillor Michael Devine  
Councillor Douglas Owles  
Councillor Richard Thompson

**In Attendance:**

Rachel Allbones  
Sean Alcock

Town Clerk  
Operations Manager

### **FC26/107 Apologies for Absence**

Apologies were received from Councillors Davies, Hooton, Woolley.

### **FC26/108 Declarations of Interest**

No declarations of interest were declared.

### **FC26/109 Dispensation Requests**

No dispensation requests were made.

### **FC26/110 Items for Exclusion of Public and Press**

**RESOLVED:** to exclude the public and press from items FC26/112 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1 (2) due to the confidential nature of the business to be discussed.

### **FC26/111 Minutes of the Previous Meeting (Paper A)**

**RESOLVED:** that the minutes of the Council meeting held on Tuesday 7 October 2025 be approved as a as a true and accurate record and signed by the Chair.

Note: Councillors Bibb, Craig, Devine, Owles, Puxty abstained from voting on the above resolution.

### **FC26/112 Richmond House (Paper B)**

**RESOLVED:**

Initialled:

Full Council minutes 2025-26

- i. To approve the quotation from Timberwise in the sum of £18,893 +VAT.
- ii. That the expenditure be allocated from the following budgets: -  
4000/2 Richmond House, House & Buildings Maintenance £10,000  
12000/11 Ear Marked Reserves, Richmond House Maintenance £5,026.66  
12000/12 Ear Marked Reserves, Richmond House Conservatory Demo  
£3,866.34
- iii. To proceed with the GPI 10-Year Guarantee Insurance at a cost of £340.26, provided this is a one-off payment and not an annual cost.

### **FC26/113 Time and Date of Next Meeting**

**RESOLVED:** to **NOTE** the date and time of the next Full Council meeting scheduled for Tuesday 4 November 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 6:39pm.

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chairman of approving meeting