

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

Tel: 01427 811573

Website: gainsborough-tc.gov.uk



FULL COUNCIL AGENDA

To: All Members of Gainsborough Town Council:

Councillor Sheila Bibb	Councillor Mark Binns
Councillor Stephen Blogg	Councillor Nigel Bowler
Councillor Nicholas Coxon	Councillor Richard Craig
Councillor Dennis Dannatt	Councillor Caz Davies
Councillor Michael Devine	Councillor David Dobbie
Councillor Richard Doy	Councillor Paul Hooton
Councillor Paul Key	Councillor Douglas Owles
Councillor James Plastow	Councillor Glenn Puxty
Councillor Richard Thompson	Councillor Kenneth Woolley

NOTICE IS HEREBY GIVEN and **Members are summoned to attend** an Extraordinary meeting of Gainsborough Town Council to be held on **Tuesday 14 October 2025 at 6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ at which the under mentioned business will be transacted.

Welcome from the Chair and housekeeping

AGENDA

FC26/107 Apologies for Absence

To note apologies for absence.

FC26/108 Declarations of Interest

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.

FC26/109 Dispensation Requests

To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.

FC26/110 Items for Exclusion of Public and Press

To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

FC26/111 Minutes of the Previous Meeting

To receive the minutes of the previous Council meeting and resolve to sign these as a true and accurate record.

Paper A Tuesday 7 October 2025 (pages 3 to 7)

FC26/112 Richmond House

To receive and approve quotation received for phase 2 of the dry rot remedial works at Richmond House.

Paper B TO FOLLOW

Exclusion of public and press recommended due to time sensitive commercial sensitivity.

FC26/113 Time and Date of Next Meeting

To note the date and time of the next Full Council meeting is scheduled for Tuesday 4 November 2025 at 6:30pm.

Councillor James Plastow
Chair
Richmond House
Gainsborough

Thursday, 09 October 2025

PAPER A

Gainsborough Town Council

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DRAFT FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 7 October 2025** at **6:30pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor James Plastow (Chair)

Councillor Mark Binns
Councillor Nigel Bowler
Councillor Dennis Dannatt
Councillor Richard Doy
Councillor Paul Key
Councillor Kenneth Woolley

Councillor Stephen Blogg
Councillor Nicholas Coxon
Councillor David Dobbie
Councillor Paul Hooton
Councillor Richard Thompson

In Attendance:

Rachel Allbones
Sean Alcock

Town Clerk
Operations Manager

Also in Attendance: Pete Gray

FC26/089 Silence and Remembrance for Former Mayor Pearl Banyard

The Council paused to honour the memory of former Councillor Pearl Banyard recognising her service to the town and community. A moment of silence was also observed in remembrance.

FC26/090 Presentation of Citizen of the year

The Mayor presented Pete Gray with the Citizen of the Year Award for 2025 in recognition of his outstanding dedication to Gainsborough through years of service as a local police officer and his tireless commitment to Marshalls Sports Junior Football Club. Pete's selfless work, generosity of time, and unwavering support for young people have enriched the lives of countless children, strengthened our community, and embodied the true spirit of citizenship.

Note: Pete Gray left the meeting.

FC26/091 Apologies for Absence

Apologies were received from Councillors Bibb, Craig, Davies, Devine, Owles and Puxty.

FC26/092 Declarations of Interest

No declarations of interest were declared.

FC26/093 Dispensation Requests

No dispensation requests were made.

FC26/094 Items for Exclusion of Public and Press

No items for the exclusion of public and press.

FC26/095 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Council meeting held on Tuesday 2 September 2025 be approved as a as a true and accurate record and signed by the Chair.

Note: Councillor Hooton abstained from voting on the above resolution.

FC26/096 Committee Meeting Minutes (Papers B - D)

- i. Property and Services Committee, Tuesday 9 September 2025
- ii. Planning Committee, Tuesday 16 September 2025
- iii. Finance and Strategy Committee, Tuesday 30 September 2025

RESOLVED: to **NOTE** the draft minutes of the Committees.

FC26/097 Announcements (Paper E)

- i. Chair of Council

The Chair updated Members on civic duties undertaken.

- ii. Leader of Council

The Leader advised he'd attended in the capacity of District Councillor the Police Serious Violence Partnership Meeting at The Guildhall and advised it was an interesting meeting. He also attended the Aegir Cycle Club Lincolnshire & Nottinghamshire Air Ambulance Evening with Councillor Woolley.

Councillor Dobbie apologised to Councillor Key for his comments made at the Planning Committee in July (PL26/052).

- iii. Representatives on Outside Bodies

Councillor Hooton advised that the St John Ambulance cadet unit is up and running within Gainsborough.

Councillor Dobbie advised that St Georges Brownies group had been in contact with CRP To assist in renovation works to obtain their Railway 200 badge.

- iv. Town Clerk

RESOLVED: to **NOTE** the Town Clerk's report.

Members also put on record their congratulations to the Communities Officer for her Special Award for her work across the allotments in Gainsborough, encouraging community participation in growing.

FC26/098 Recommendations made by Committee

Property and Services Committee held 9 September 2025 (PS26/036 Love Lane Allotment Drainage Report)

RESOLVED: to install new land drain (approx. 43m) at Love Land Allotment at a cost of £3,200 +VAT to be taken from General Reserves.

Note: Councillor Dobbie abstained from voting on the above resolution.

FC26/099 Recommendations made by Committee

Planning Committee held 16 September 2025 (PL26/098 Lincolnshire Road Safety Partnership & Archer Survey)

RESOLVED: to refer back to the Planning Committee as as per the Town Clerks report the LRSP to not carry out external presentations.

FC26/100 Recommendations made by Committee

Finance and Strategy Committee held 30 September 2025 (FS26/076 Mission, Vision and Values Review)

RESOLVED: to approve the reviewed the Council's Vision and Mission statement with the addition of "providing a strong and independent voice as per the below:

Gainsborough Town Council's Mission:

"Working with our community to secure Gainsborough's best future."

Our mission is to enhance the quality of life for Gainsborough's residents and businesses by:

- Promoting **economic wellbeing** and opportunities for growth.
- Supporting a healthy, **active, and inclusive community**.
- Developing and maintaining our **assets, green spaces, and recreation facilities**.
- **Engaging openly** with our community to shape local priorities together.
- Ensuring **effective governance** through transparency, accountability, and sound financial management.
- Protecting our environment and responding to **climate change** for a sustainable future.
- Celebrating Gainsborough's **heritage, culture, and identity** while fostering regeneration and innovation.
- Valuing and developing our **staff team** to deliver high-quality services.

Gainsborough Town Council's Vision:

"A thriving, inclusive, and sustainable Gainsborough providing a strong and independent voice — a town that celebrates its heritage, supports economic growth and wellbeing, protects the environment, and fosters pride, opportunity, and community for all."

Gainsborough Town Council's Values:

- Integrity, transparency, and openness.

- Partnership working with residents, businesses, and agencies.
- Advocacy for the people of Gainsborough.
- Value for money in service delivery.

Gainsborough Town Council's Motto:

“Strive for the Gain of All”

FC26/101 Asset Transfer Working Group (Paper F)

RESOLVED: to approve the draft Terms of Reference with the amendment to change it to the Asset Transfer Task and Finish Group and appoint Councillors Bowler, Dannatt and Owles to the group.

FC26/102 AGAR 2024/25 (Paper G)

RESOLVED:

- i. To NOTE the outcome of the 2024/25 AGAR.
- ii. To ensure the Council is fully compliant with the Practitioners Guide going forward.
- iii. Consider revaluing buildings prior insurance renewal.

FC26/103 Local Government Reorganisation

RESOLVED: to NOTE the update from Councillors Dobbie and Key.

FC26/104 Correspondence (Paper H)

RESOLVED: to NOTE the correspondence circulated.

FC26/105 Items for Notification

- i. Debt Write Off

FC26/106 Time and Date of Next Meeting

RESOLVED: to NOTE the date and time of the next Full Council meeting scheduled for Tuesday 4 November 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:58pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

PAPER B