

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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PROPERTY AND SERVICES COMMITTEE MINUTES

Minutes of the Property and Services Committee meeting held on **Tuesday 13 May 2025** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Dennis Dannatt (Chair)

Councillor Sheila Bibb
Councillor Nicholas Coxon
Councillor Caz Davies
Councillor Paul Key

Councillor Nigel Bowler
Councillor Richard Craig
Councillor Paul Hooton
Councillor James Plastow

In Attendance:

Rachel Allbones

Town Clerk

Sean Alcock

Operations Manager

There were no questions or comments from members of the public.

PS26/001 Apologies for Absence

No apologies for absence were received.

PS26/002 Vice Chair

RESOLVED: to appoint Councillor Davies as Vice Chair for Property and Services Committee.

PS26/003 Declarations of Interest

No declarations of interest were received.

PS26/004 Dispensation Requests

No dispensation requests were received.

PS26/005 Items for Exclusion of Public and Press

RESOLVED: to exclude the public and press from items PS26/006 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1 (2) due to the confidential nature of the business to be discussed.

PS26/006 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Property and Services Committee meeting held on Tuesday 8 April 2025 be approved as a true and accurate record and signed by the Chair.

Note: Councillor Bibb, Bowler and Coxon abstained from voting on the above resolution.

PS26/007 Exhumation Policy (Paper B)

RESOLVED: to **RECOMMEND TO FULL COUNCIL** to adopt the Exhumation Policy.

PS26/008 Shallow Graves Policy (Paper C)

RESOLVED: to **RECOMMEND TO FULL COUNCIL** to adopt the Shallow Graves Policy.

PS26/009 Richmond Park Litter Bins (Paper D)

RESOLVED: purchase of 12 RP Litter Bin with Closing Flaps + GALV Liner - H783 x W520 x D520mm in Brown from NBB Recycled Furniture for Richmond Park.

PS26/010 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- i. Marshalls Boiler update
- ii. Pride event review of event plan
- iii. Fire Risk Assessment Remedials - Marshalls Main Pavilion
- iv. Fire Risk Assessment Remedials - Marshalls Bowls Pavilion
- v. Volunteer Recognition
- vi. Richmond House Conservatory Replacement
- vii. General Cemetery Chapel
- viii. General Cemetery Extension
- ix. General Cemetery potential carpark area

PS26/011 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Property and Services Committee is scheduled for Tuesday 15 July 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 6:52pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting