

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

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PROPERTY AND SERVICES COMMITTEE MINUTES

Minutes of the Property and Services Committee meeting held on **Tuesday 10 March 2026** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Dennis Dannatt (Chair)

Councillor Sheila Bibb

Councillor Nicholas Coxon

Councillor Caz Davies

Councillor Kenneth Woolley

Councillor Richard Thompson (sub)

Councillor Nigel Bowler

Councillor Richard Craig

Councillor Paul Key

In Attendance:

Rachel Allbones

Amanda Clarke

Town Clerk

Communities Officer

Also Present: Seven Members of the public

PS26/076 Apologies for Absence

Apologies were received from Councillor Hooton and the Operations Manager.

PS26/077 Declarations of Interest

No declarations of interest were received.

PS26/078 Dispensation Requests

No dispensation requests were received.

PS26/079 Items for Exclusion of Public and Press

RESOLVED: To exclude the public and press from item PS26/081 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1(2), due to the confidential nature of the business to be discussed.

PS26/080 Minutes of the Previous Meeting (Paper A)

RESOLVED: That the minutes of the Property and Services Committee meeting held on Tuesday 13 January 2026 be approved as a true and accurate record and signed by the Chair.

Note: Councillor Bowler abstained from voting on the above resolution.

RESOLVED: Under Standing Order 10.1f the order of business was changed to take item PS26/088 next.

PS26/088 Armed Forces Day 2026 (Paper I)

RESOLVED: To approve a contribution of £1,000 from the 2026/27 budget (code 10020) to the Armed Forces and Veterans Breakfast Club (AFVBC) in support of Armed Forces Day 2026.

This funding will help facilitate local events recognizing the service of Armed Forces personnel and veterans, with the remaining budget available for other community initiatives.

Note: Seven Members of the public left the meeting.

PS26/081 Foxby Hill Allotment Entrance Gates (Paper B)

RESOLVED: To **RECOMMEND to the Planning Committee** that £5,594.00 of Community Infrastructure Levy (CIL) funds be used to appoint Moulds Fencing to remove the existing gates and supply and install new gates and fencing at Foxby Hill Allotments.

Should this recommendation not be supported by the Planning Committee and subsequently Full Council, the works will instead be funded from budget line 8000/8 – Foxby Hill Allotments (Gate Reset).

Note: Councillor Coxon voted against the above resolution.

PS26/082 Aisby Walk TNLCF (Paper C)

Members considered the progression of the Aisby Walk project to Stage Two of The National Lottery Community Fund (TNLCF) Reaching Communities programme.

As quotations had not yet been received to appoint a suitably qualified Project Manager (Lead Building Professional) to support the development of the Stage Two submission and subsequent procurement process, it was proposed and seconded that, in principle, the Council support progression to Stage Two, subject to a report with full costings being presented to the next meeting of Full Council for consideration.

A recorded vote was requested by Councillor Key, with votes cast as follows:

For: Councillors Bibb, Bowler, Coxon, Craig, Dannatt, Davies, Thompson, Woolley (8)

Against: Councillor Key (1)

With 8 votes in favour and 1 against, the motion was CARRIED and as such it was:

RESOLVED: That the Council, in principle, support the progression of the Aisby Walk project to Stage Two of The National Lottery Community Fund (TNLCF) Reaching Communities Programme, subject to a report with full costings being presented to the next meeting of Full Council for consideration.

Note: The Communities Officer left the meeting at 6:57pm.

PS26/083 Christmas Lights Festival 2025 & 2026 (Paper D)

RESOLVED: To

- i. Note the contents of the report and the 2025 event expenditure.
- ii. Agree mitigation measures regarding the funfair and car park management.
- iii. Request WLDC to factor in a formal countdown and structured switch-on moment for 2026 led by the Mayor, the Chairman of WLDC and the Citizen of the Year.

PS26/084 Christmas Lights Scheme for 2026 onwards (Paper E)

RESOLVED: To

- i. Note the update regarding structural certification of existing Council-owned lighting and the risks associated with re-using ageing lighting stock, including structural liability and replacement part availability.
- ii. Agree to not use the old Imagination lighting.
- iii. Await receipt of Blachere's uncoded proposals before determining the preferred scope of a future scheme.
- iv. Defer the discussion regarding the old lighting to a future meeting.

PS26/085 North Warren Cemetery (Paper F)

RESOLVED: To

- i. Formally ask WLDC to consider issuing a PSPO for North Warren Cemetery under the Anti-Social Behaviour, Crime and Policing Act 2014, requiring dogs to be kept on leads and granting enforcement powers to authorised officers.
- ii. Support complementary measures while the PSPO is being considered by closing gates (but leaving them unlocked) and maintaining fencing to prevent loose dogs from entering.

PS26/086 Endless Summer' Silver Street Memorial Sculpture (Paper G)

RESOLVED: To NOTE the update that T Bland Welding are repairing the recent damage to the *Endless Summer* sculpture on Silver Street.

PS26/087 Utility Charge Review (Paper H)

RESOLVED: To NOTE the review of utility charges for Richmond House & Park, Marshalls, Levellings and the General Cemetery.

PS26/089 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- i. Love Lane Access Road
- ii. Richmond House & Park Condition Report
- iii. Richmond House & Park Feasibility Study
- iv. Richmond Park Outbuilding Demolition Quotes
- v. Richmond Park Outbuilding Repair Quotes
- vi. Old Christmas Lights
- vii. General Cemetery Chapel
- viii. Fire Risk Assessment Remedials - Marshalls Main Pavilion
- ix. Fire Risk Assessment Remedials - Marshalls Bowls Pavilion
- x. Volunteer Recognition

PS26/090 Time and Date of Next Meeting

RESOLVED: To **NOTE** the next Property and Services Committee is scheduled for Tuesday 12 May 2026 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:44pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding Chair of approving meeting