

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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PROPERTY AND SERVICES COMMITTEE MINUTES

Minutes of the Property and Services Committee meeting held on **Wednesday 12 March 2025** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Dennis Dannatt (Chair)

Councillor Sheila Bibb
Councillor Paul Hooton
Councillor James Plastow

Councillor Richard Craig
Councillor Paul Key

In Attendance:

Rachel Allbones

Town Clerk

PS25/140 Apologies for Absence

Apologies for absence were received from Councillors C Davies, K Woolley.

PS25/141 Public Participation Period

No public in attendance.

PS25/142 Declarations of Interest

No declarations of interest were received.

PS25/143 Dispensation Requests

No dispensation requests were received.

PS24/144 Items for Exclusion of Public and Press

RESOLVED: to exclude the public and press from items PS25/146 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1 (2) due to the confidential nature of the business to be discussed.

PS25/145 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Property and Services Committee meeting held on Tuesday 11 February 2025 be approved as a true and accurate record and signed by the Chair.

Note: Councillors Bibb and Hooton abstained from voting on the above resolution.

PS25/146 Marshalls Shutters (Paper B)

RESOLVED:

- i. Under Financial Regulation 18.2 suspend Financial Regulation 11.1h due to historically companies contacted and visited site have not quoted for the repairs.
- ii. That the Committee appoint 365 Security Concepts to carry out the works as quoted in 4. at a cost of £7,905.00 +VAT.
- iii. That the Committee request Finance and Strategy Committee to replace the £8,000 in EMR at Year End.

PS25/147 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- i. Matters Arising Schedule – April
- ii. Love Lane Allotment Drainage - April
- iii. Fire Risk Assessment review of progress (Richmond House) – April
- iv. Fire Risk Assessment review of progress (Marshalls) - April
- v. Pride Event review of event plan – April
- vi. Marshalls Boiler
- vii. Volunteer Recognition
- viii. Richmond House Conservatory Replacement
- ix. General Cemetery Extension
- x. General Cemetery potential carpark area
- xi. General Cemetery Chapel

PS25/148 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Property and Services Committee is scheduled for Tuesday 8 April 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 6:38pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting