

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 4 March 2025** at **6:30pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Kenneth Woolley (Chair)

Councillor Sheila Bibb
Councillor Nigel Bowler
Councillor Richard Craig
Councillor Michael Devine
Councillor Richard Doy
Councillor James Plastow

Councillor Stephen Blogg
Councillor Nicholas Coxon
Councillor Caz Davies
Councillor David Dobbie
Councillor Paul Key

In Attendance:

Rachel Allbones
Sean Alcock

Town Clerk
Operations Manager

Open Forum Public participation

No public participation.

FC25/163 Apologies for Absence

Apologies for absence were received from Councillors D Dannatt, P Hooton, S Morley and J Ward.

Note: At 6:31pm the fire alarm sounded for a drill and all meeting attendants left the building. The meeting resumed at 6:40pm.

FC25/164 Declarations of Interest

No declarations of interest were made.

FC25/165 Dispensation Requests

No dispensation requests were made.

FC25/166 Items for Exclusion of Public and Press

No items for the exclusion of public and press.

FC25/167 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Council meeting held on Tuesday 4 February 2025 be approved as a as a true and accurate record and signed by the Chair.

Note: Councillors Bibb, Blogg, Bowler and Key abstained from voting on the above resolution.

FC25/168 Committee Meeting Minutes (Papers B - E)

- i. Property and Services Committee, Tuesday 11 February 2025 Paper B
- ii. Personnel Committee, Wednesday 19 February 2025 Paper C
- iii. Planning Committee, Tuesday 18 February 2025 Paper D
- iv. Finance and Strategy Committee, Tuesday 25 February 2025 Paper E

RESOLVED: to **NOTE** the draft minutes of the Committees.

FC25/169 Announcements (Paper F)

- i. Chair of Council

The Chair stressed the importance of Councillor conduct on social media and especially when having 'Cllr' in your name.

- ii. Leader of Council

The Leader reiterated the Mayors statement, and informed Members of the meeting with WLDC regarding the Christmas Lights Festival.

- iii. Representatives on Outside Bodies

No representations made.

- iv. Town Clerk

RESOLVED: to **NOTE** the Town Clerk's report.

FC25/170 Appointment for Representation on Outside Body

RESOLVED: to appoint Councillor Craig to the Marshalls & Rose Brothers Memorial Charity.

FC25/171 Committee Vacancies (Paper G)

RESOLVED: to appoint the following Members to the following Committees

- i. Councillor Bibb - Property and Services Committee
- ii. Councillor Blogg (sub) - Finance and Strategy Committee
- iii. Councillor Davies (sub) - Personnel Committee
- iv. Councillor Bibb - Planning Committee
- v. Councillor Bibb - Neighbourhood Plan Working Group
- vi. Councillor Craig - Policy Review Working Group

FC25/172 Recommendation made by Committee (Paper H)

Personnel Committee held 19 February 2025 (PC25/084 Sexual Harassment Policy):

RESOLVED: to adopt the Sexual and General Harassment Policy and Procedure.

Note: Councillor Bibb left the meeting at 7:20pm.

FC25/173 Recommendation made by Committee (Paper I)

Finance and Strategy Committee held 25 February 2025 (FS25/125 Environment and Sustainability Policy):

RESOLVED: to adopt the Environment and Sustainability Policy.

Note: Councillor Doy abstained from voting on the above resolution.

FC25/174 Recommendation made by Committee (Paper J)

Finance and Strategy Committee held 25 February 2025 (FS25/126 Investment Strategy):

RESOLVED: to adopt the reviewed Investment Strategy.

FC25/175 Correspondence (Paper K)

RESOLVED: to **NOTE** the correspondence circulated.

FC25/176 Items for Notification

- i. Devolution – April
- ii. Community Emergency Planning – April
- iii. Annual Town Meeting update - April
- iv. Standing Orders review – May
- v. Structure and Functions review – May
- vi. Finance Regulations review – May
- vii. Members Code of Conduct review - May

FC25/177 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Full Council meeting scheduled for Tuesday 1 April 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:38pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting