

# Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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## FINANCE AND STRATEGY COMMITTEE MINUTES

Minutes of the Finance and Strategy Committee meeting held on **Wednesday 18 December 2024** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

**Councillors Present:** Councillor Nigel Bowler (Chair)

Councillor Nicholas Coxon

Councillor David Dobbie

Councillor Paul Key

Councillor Kenneth Woolley

Councillor Michael Devine

Councillor Paul Hooton

Councillor James Plastow

**In Attendance:**

Rachel Allbones

Sean Alcock

Town Clerk & Responsible Finance Officer (TC)

Operations Manager

**FS25/091 Apologies for Absence**

No apologies were received.

**FS25/092 Public Participation Period**

No public in attendance.

**FS25/093 Declarations of Interest**

Councillor Dobbie declared a personal interest in agenda item FS25/099j, as he previously granted funds from his District Councillor Initiative Fund and his daughter attends brownies there.

**FS25/094 Dispensation Requests**

No dispensation requests were received.

**FS25/095 Items for Exclusion of Public and Press**

No items for the exclusion of public and press.

**FS25/096 Minutes of the Previous Meeting (Paper A)**

**RESOLVED:** that the minutes of the Finance and Strategy Committee meeting held on Tuesday 26 November 2024 be approved as a as a true and accurate record and signed by the Chair.

Note: Councillor Woolley abstained from voting on the above resolution.

## **FS25/097 Finance Reports (Papers B, C & D)**

**RESOLVED:** to **NOTE** and approve the following reports:

- i. Unpaid Expenditure Transactions for 13 December 2024.
- ii. Cashbook Summary (including due and unpaid transactions) for 13 December 2024.
- iii. Budget Comparison Report (including due and unpaid transactions) for 13 December 2024.

Note: Councillor Woolley abstained from voting on the above resolution.

## **FS25/098 Bank Reconciliation (Paper E)**

**RESOLVED:** to approve and sign the monthly bank reconciliations for 30 November 2024.

Note: Councillor Woolley abstained from voting on the above resolution.

## **FS25/099 Community Grant Applications (Papers F, G & H)**

Members considered grant applications received.

- i. St George's Church Community Hall - £828

**RESOLVED:** to award a £828 Community Grant to St George's Church Community Hall.

Note: Councillor Dobbie abstained from voting on the above resolution.

- ii. Rose Leisure Bowls - £1,000

**RESOLVED:** to award a £1,000 Community Grant to Rose Leisure Bowls Club.

Note: Councillor Dobbie abstained from voting on the above resolution.

## **FS25/100 Rolling Project Plan (Paper I)**

**RESOLVED:** to **RECOMMEND TO FULL COUNCIL** to adopt the Rolling Project Plan.

It was noted the Council need to look at adopting a green/environment policy and carbon emissions policy.

## **FS25/101 Draft 2025 / 2026 Budget (Paper J)**

Members thoroughly reviewed the draft budget and the new Tax Base.

**RESOLVED:** to **RECOMMEND TO FULL COUNCIL** the draft proposed budget for 2025/26 with a precept of £691,000 which equates to a 3% rise.

## **FS25/102 Items for Notification**

**RESOLVED:** to **NOTE** the items for notification to be included on a future agendas:

- i. Green/environment Policy
- ii. Carbon Emissions Policy
- iii. Strategic Plan
- iv. Registrar Lease renewal

- v. Filming and Recording Meetings Policy Review
- vi. Public Participation at Meetings Policy Review
- vii. Communications Policy Review
- viii. GDPR Policy Review
- ix. Councillor Vacancy (Co-option) Policy Review
- x. Employee / Councillor Protocol Review
- xi. Social Media Policy Review
- xii. Publication Scheme & FOI Review
- xiii. Pensions Discretionary Policy Review
- xiv. Member Training and Development Policy Review
- xv. LCAS Quality Status submission – July 2025

### **FS25/103 Time and Date of Next Meeting**

**RESOLVED:** to **NOTE** the date and time of the next Finance and Strategy Committee meeting scheduled for Tuesday 28 January 2025 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 7:44pm.

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chairman of approving meeting