

# Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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## FINANCE AND STRATEGY COMMITTEE MINUTES

Minutes of the Finance and Strategy Committee meeting held on **Tuesday 26 November 2024** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

**Councillors Present:** Councillor Nigel Bowler (Chair)

Councillor Nicholas Coxon  
Councillor David Dobbie  
Councillor Paul Key

Councillor Michael Devine  
Councillor Paul Hooton  
Councillor James Plastow

**In Attendance:**

Rachel Allbones  
Sean Alcock

Town Clerk & Responsible Finance Officer (TC)  
Operations Manager

**FS25/080 Apologies for Absence**

Apologies for absence were received from Councillor K Woolley.

**FS25/081 Public Participation Period**

No public in attendance.

**FS25/082 Declarations of Interest**

No declarations of interest were made.

**FS25/083 Dispensation Requests**

No dispensation requests were received.

**FS25/084 Items for Exclusion of Public and Press**

No items for the exclusion of public and press.

**FS25/085 Minutes of the Previous Meeting (Paper A)**

**RESOLVED:** that the minutes of the Finance and Strategy Committee meeting held on Tuesday 22 October 2024 be approved as a true and accurate record and signed by the Chair.

Note: Councillors Hooton and Plastow abstained from voting on the above resolution.

## **FS25/086 Finance Reports (Papers B, C & D)**

**RESOLVED:** to **NOTE** and approve the following reports:

- i. Unpaid Expenditure Transactions for 21 November.
- ii. Cashbook Summary (including due and unpaid transactions) for 21 November 2024.
- iii. Budget Comparison Report (including due and unpaid transactions) for 21 November 2024.
- iv. Also to look into what it entails for having Marshalls as a warm space.

## **FS25/087 Bank Reconciliation (Paper E)**

**RESOLVED:** to approve and sign the monthly bank reconciliations for 31 October 2024.

## **FS25/088 Budget 2025 / 2026 (Paper F)**

Members thoroughly reviewed the draft budget.

**RESOLVED:**

- i. To **NOTE** the draft proposed budget for 2025/26;
- ii. To remove £20,000 from budget line 1000/3 and earmark unspent budget;
- iii. To submit a precept estimate of £687,201 to WLDC.

Note: Councillor Dobbie voted against the above resolution.

## **FS25/089 Items for Notification**

**RESOLVED:** to **NOTE** the items for notification to be included on a future agendas:

- i. Rolling Project Plan – December
- ii. Strategic Plan
- iii. Registrar Lease renewal
- iv. Filming and Recording Meetings Policy Review
- v. Public Participation at Meetings Policy Review
- vi. Communications Policy Review
- vii. GDPR Policy Review
- viii. Councillor Vacancy (Co-option) Policy Review
- ix. Employee / Councillor Protocol Review
- x. Social Media Policy Review
- xi. Publication Scheme & FOI Review
- xii. Pensions Discretionary Policy Review
- xiii. Member Training and Development Policy Review
- xiv. LCAS Quality Status submission – July 2025

## **FS25/090 Time and Date of Next Meeting**

**RESOLVED:** to **NOTE** the date and time of the next Finance and Strategy Committee meeting scheduled for **Wednesday** 18 December 2024 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 8:09pm.

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chairman of approving meeting