

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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FINANCE AND STRATEGY COMMITTEE MINUTES

Minutes of the Finance and Strategy Committee meeting held on **Tuesday 23 July 2024** at **6:30pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Nigel Bowler (Chair)
Councillor Michael Devine
Councillor Paul Key
Councillor David Dobbie (arrived at 6:34pm)
Councillor James Plastow

In Attendance:
Rachel Allbones
Town Clerk & Responsible Finance Officer (TC)

FS25/027 Apologies for Absence

Apologies for absence were received from Councillors L Muggridge and K Woolley.

FS25/028 Public Participation Period

No public in attendance.

FS25/029 Declarations of Interest

No declarations of interest were made.

FS25/030 Dispensation Requests

No dispensation requests were received.

FS25/031 Items for Exclusion of Public and Press

RESOLVED: to exclude the public and press from items FS25/035 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1 (2) due to the confidential nature of the business to be discussed.

FS25/032 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Finance and Strategy Committee meeting held on Tuesday 25 June 2024 be approved as a true and accurate record and signed by the Chair.

FS25/033 Finance Reports (Papers B, C & D)

Note: Councillor Dobbie arrived at 6:34pm.

Initialled:

Finance and Strategy Committee minutes 2024-25

RESOLVED: to **NOTE** and approve the following reports:

- i. Unpaid Expenditure Transactions for 18 July 2024
- ii. Cashbook Summary (including due and unpaid transactions) for 18 July 2024
- iii. Budget Comparison Report (including due and unpaid transactions) for 18 July 2024

FS25/034 Bank Reconciliation (Paper E)

RESOLVED: to approve and sign the monthly bank reconciliations for 30 June 2024.

FS25/035 Outstanding Debtor Review (Paper F)

Note: Councillor Plastow left the meeting at 7:10pm.

RESOLVED: to

- i. note the old debtors described in section 3 of the report
- ii. receive a report on how much the Council has spent in legal fees chasing bad debtors
- iii. establish a further meeting with WLDC and Gainsborough Trinity Foundation
- iv. receive an update report within the next 3 months.

Note: Councillor Dobbie abstained from voting on the above resolution.

FS25/036 Investments (Paper G)

RESOLVED: to request the representative from CCLA to remotely attend the meeting in August.

RESOLVED: to look at what investment options HSBC and local building societies offer.

FS25/037 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- i. Revised 2024/25 Budget
- ii. Anti-Fraud and Corruption Policy Review
- iii. Project Plan
- iv. Strategic Plan
- v. Registrar Lease renewal
- vi. Filming and Recording Meetings Policy Review
- vii. Public Participation at Meetings Policy Review
- viii. Communications Policy Review
- ix. GDPR Policy Review
- x. Councillor Vacancy (Co-option) Policy Review
- xi. Employee / Councillor Protocol Review
- xii. Social Media Policy Review
- xiii. Publication Scheme & FOI Review
- xiv. Pensions Discretionary Policy Review
- xv. Member Training and Development Policy Review
- xvi. LCAS Quality Status submission – July 2025

FS25/038 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Finance and Strategy Committee meeting scheduled for Tuesday 27 August 2024 at 6:30pm at Richmond House, Morton Terrace.

The meeting closed at 8:04pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting