

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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PROPERTY AND SERVICES COMMITTEE MINUTES

Minutes of the Property and Services Committee meeting held on **Tuesday 12 March 2024** at **7:00pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor James Plastow (Chairman)

Councillor Nigel Bowler
Councillor Dennis Dannatt

Councillor Richard Craig
Councillor Paul Key

In Attendance:

Rachel Allbones
Stephen Coulman
Amanda Clarke

Interim Town Clerk
Operations Manager
Allotments Officer

Also Present: Councillor Nick Coxon

PS24/173 Apologies for Absence

Apologies for absence were received from Councillor K Panter.

PS24/174 Public Participation Period

PS24/175 Declarations of Interest

PS24/176 Dispensation Requests

No dispensation requests were received.

PS24/177 Items for Exclusion of Public and Press

RESOLVED: to exclude the public and press from item PS24/182, PS24/183 & PS24/185 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1 (2) due to the confidential nature of the business to be discussed.

PS24/178 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Property and Services Committee meeting held on Tuesday 13 February 2024 be approved as a true and accurate record and signed by the Chairman.

Note: Councillor Craig abstained from voting on the above resolution.

Initialled:

Property and Services Committee minutes 2023-24

PS24/179 Matters Arising Schedule (Paper B)

RESOLVED: that the current position of previously agreed actions be **NOTED**.

PS24/180 Allotment Secretaries (Paper C)

RESOLVED: to sign and send letters of gratitude for current Allotment Secretaries.

PS24/181 Love Lane Allotment Pond (Paper D)

RESOLVED: to NOTE the update

PS24/182 Allotment Garden Application (Paper E)

RESOLVED: to approve the application for an allotment garden as the Council had no justified reason to decline.

Note: Councillor Bowler abstained from voting on the above resolution.

PS24/183 Allotment Garden Reallocation (Paper F)

RESOLVED: to approve the reallocation of a tenant to allotment garden 44 on Love Lane Allotments with the following provisions: -

- i. Any structures moved from their old allotment garden must adhere to the current Tenancy Agreement, heritage structures are for the allotment garden and not the tenant.
- ii. Their former allotment garden must be cleared of all old structures and debris within 3 months of allocation of allotment garden 44.

Note: The Allotments Officer left the meeting.

PS24/184 Community Grant Applications (Papers G & H)

RESOLVED: to award the following grants: -

- i. Hillcrest Early Years Academy - £1,000
- ii. Morton Festival - £730

It was **NOTED** that the policy needs reviewing.

Note: Councillor Key abstained from voting on the Morton Festival resolution.

PS24/185 Revised Operations Team Working – Equipment (Paper I)

RESOLVED:

- i. To arrange a visit and demonstration to supplier to A - £24,331 - Solis 26Hp tractor.

PS24/186 General Cemetery Extension Plans (Paper J)

RESOLVED: to ask Cemetery Development Services to fully cost plans 3, 8 and 13 and report to a future meeting.

Note: Councillors Bowler and Dannatt voted against the above resolution.

PS24/187 Childrens Cricket Sessions (Paper K)

RESOLVED: to approve Gainsborough Cricket Club to use the cricket field free of charge for children's cricket session for 8 weeks starting Tuesday 4th June from 5:00pm - 5:45pm and 6:00pm - 7:00pm.

PS24/188 Remembrance Sunday (Paper L)

RESOLVED:

- i. That the Council will pay for the printing or print in house of the Order of Service for the church service.
- ii. That the Council will pay for Coffee/tea etc for refreshments but not organise or host.
- iii. That the Committee are happy for Council staff to place large poppies on lampposts once RBL have advised which lampposts and LCC have approved.

PS24/189 Illuminate, GO Festival and Town Centre Bunting (Paper M)

RESOLVED:

- i. To approve contribution of £1,000 to Illuminate 2024
- ii. To approve contribution of £3,000 to GO Festival 2024
- iii. To approve contribution of £500 to the summer 2024 bunting

PS24/190 Tim Davies Commemoration

RESOLVED: to **RECOMMEND TO FULL COUNCIL** to consider for approval: -

- i. A street name
- ii. Bench on Ashcroft Road pocket park
- iii. Tree planted at Richmond Park

PS24/191 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- Levellings Dog Walk Footpath
- General Cemetery Extension
- Community Grants Policy & Application Form Review
- Exhumation Policy Review
- Memorial Safety Policy Review
- Guidance Notes on Practices and Regulations within Gainsborough Town Councils Cemeteries Review
- General Cemetery potential carpark area
- General Cemetery Chapel
- Richmond House conservatory replacement
- Play Area RoSPA Safety Inspection Reports
- Richmond House Fire Risk Assessment review

PS24/192 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Property and Services committee is scheduled for Tuesday 9 April 2024 at 7:00pm at Richmond House, Morton Terrace.

The meeting closed at 8:44pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting