

# Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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## FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 5 March 2024** at **7:00pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

**Councillors Present:** Councillor Caz Davies (Chairman)

Councillor Dennis Dannatt  
Councillor David Dobbie  
Councillor Paul Key  
Councillor Liam Muggridge  
Councillor Kenneth Woolley

Councillor Michael Devine  
Councillor Richard Doy  
Councillor Stuart Morley  
Councillor James Plastow

**In Attendance:**

Rachel Allbones

Stephen Coulman

Interim Town Clerk (ITC)

Operations Manager

**Also Present:**

2 members of the public

### Open Forum      Public participation

No public questions received.

### FC24/159 Apologies for Absence (Paper A)

Apologies for absence were received from Councillors N Bowler, R Craig, P Hooton, K Panter and J Ward.

### FC24/160 Declarations of Interest

No declarations of interest were made.

### FC24/161 Dispensation Requests

No dispensation requests were received.

### FC24/162 Items for Exclusion of Public and Press

**RESOLVED:** to exclude the public and press from items FC24/167 in accordance with the Public Bodies (Admissions to Meetings) Act 1960 1 (2) due to the confidential nature of the business to be discussed, and to not the item until after FC24/168.

### FC24/163 Minutes of the Previous Meeting (Paper B)

Initialled:

Full Council minutes 2023-24

**RESOLVED:** that the minutes of the Council meeting held on Tuesday 6 February 2024 be approved as a as a true and accurate record and signed by the Chairman.

Note: Councillors Key and Morley abstained from voting on the above resolution.

**FC24/164 Committee Meeting Minutes (Papers B - E)**

Paper B - Property and Services Committee, Tuesday 13 February 2024

Paper C – Personnel Committee, Wednesday 14 February 2024

Paper D – Finance and Strategy Committee, Tuesday 20 February 2024

Paper E – Planning Committee, Tuesday 27 February 2024

**RESOLVED:** to **NOTE** the draft minutes of the Committees.

**FC24/165 Announcements (Paper F)**

i. Chairman of Council

The Chairman advised Members of the date of her Civic Service and Charity event.

ii. Leader of Council

Not in attendance.

iii. Interim Town Clerk

**RESOLVED:** to **NOTE** the Interim Town Clerk's report.

**FC24/166 Recommendations made by Committees**

(PS24/162 Memorial Testing):

**RESOLVED:**

- a) That the Operations Manager, in consultation with the Interim Town Clerk, monitor the progress of inspections and expenditure on a weekly basis with a firm ceiling spend capped at £15,100.
- b) That the quotation £2.45 + VAT per inspection and £25 + VAT to make safe from contractor B be accepted.
- c) That the contractor be appointed as soon as possible to undertake the works starting in April 2024 and finishing in June 2024
- d) That the budget be adjusted accordingly.

**FC24/167 Marshalls Sports Ground Lamppost Removal (Paper G)**

**RESOLVED:** to

- a) That contractor A be awarded the works - £850 + VAT.
- b) That a 10% discretion (£85) be given to the Operations Manager to allow for any price fluctuations or unforeseen works.
- c) That the budget 5010/28, Car Park Maintenance, of £500.00 be allocated for this work.
- d) That the outstanding £350 is allocated from general reserves.
- e) To adjust the budgets accordingly.

Note: Councillor Devine voted against the above resolution.

**FC24/168 Mobile Phones (Paper H)**

**RESOLVED:**

- a) That the Council purchases four (4) Alcatel 1 2021 16GB Mobile Phones at £43.99 with £10 EE SIM = £175.96.
- b) That the Council purchases four (4) heavy duty hard tough dual layer shockproof covers at £7.99 = £31.96.
- c) That the Council allocates a budget of £200 for SIM card 'top ups'.
- d) That the usage of mobile phones is monitored as per the Council Mobile Phone Policy.
- e) The budget be adjusted accordingly.

Note: Councillor Key voted against the above resolution.

**FC24/169 Correspondence (Paper I)**

**RESOLVED:** to **NOTE** the correspondence circulated.

**FC24/170 Items for Notification**

No items for notification received.

**FC24/171 Time and Date of Next Meeting**

**RESOLVED:** to **NOTE** the date and time of the next Full Council meeting scheduled for Tuesday 2 April 2024 at 7.00pm at Richmond House, Morton Terrace.

The meeting closed at 7:44pm.

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chairman of approving meeting