

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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FULL COUNCIL MINUTES

Minutes of the Town Council meeting held on **Tuesday 9 January 2024** at **7:00pm** in the Ceremony room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor James Plastow (Vice Chairman)

Councillor Nigel Bowler
 Councillor Dennis Dannatt
 Councillor Michael Devine
 Councillor Richard Doy
 Councillor James Ward
 Councillor Kenneth Woolley

Councillor Richard Craig
 Councillor Caz Davies
 Councillor David Dobbie
 Councillor Stuart Morley
 Councillor Harry Warriner

In Attendance:

Rachel Allbones

Stephen Coulman

Natasha Gardener

Interim Town Clerk (ITC)

Operations Manager (OM)

Admin Support Officer(ASO)

Also Present: 2 members of the public

Open Forum Public participation

A member of the public requested to see the Method Statement and Risk Assessment for the removal of asbestos from the Love Lane allotment pond area. They were advised that they were written by the demolition company and would need to seek their permission to share them.

FC24/130 Apologies for Absence

Apologies for absence were received from Councillors P Hooton, P Key, L Muggridge and K Panter.

FC24/131 Tributes to Councillor Tim Davies

Councillor Woolley led tributes to the late Councillor Tim Davies who passed away on 25 November 2023.

All paid tribute to a loyal friend and colleague, well respected by members of the Council, officers and residents who was a tremendous public servant in Gainsborough.

Councillor Tim Davies will be missed and sincere sympathy was extended to his family.

FC24/132 Chairman of the Council

RESOLVED: to elect Cllr Davies as Chairman and Town Mayor for the remainder of the 2023-24 municipal year.

Cllr Davies signed and read out the Declaration of Acceptance of Office which was also signed before the Proper Officer

Note: Councillors Dannatt, Dobbie and Ward abstained from voting on the above resolution.

FC24/133 Declarations of Interest

No declarations of interest were made.

FC24/134 Dispensation Requests

No dispensation requests were received.

FC24/135 Items for Exclusion of Public and Press

No items to exclude the public and press.

FC24/136 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Council meeting held on Tuesday 5 December 2023 be approved as a as a true and accurate record and signed by the Chairman.

Note: Councillors Bowler, Davies and Dannatt abstained from voting on the above resolution.

FC24/137 Committee Chairman appointments

RESOLVED: to appoint Councillor Plastow as Chairman of the Property and Services Committee for the remainder of the 2023-24 municipal year.

Note: Councillors Dannatt, Doy, Morley and Ward abstained from voting on the above resolution.

FC24/138 Committee Meeting Minutes (Papers B - C)

Paper B - Property and Services Committee, Tuesday 12 December 2023

Paper C – Finance and Strategy Committee, Tuesday 19 December 2023

RESOLVED: to **NOTE** the draft minutes of the Committees.

FC24/139 Announcements (Paper D)

i. Chairman of Council

No report presented.

ii. Leader of Council

The Leader updated Members on recent activity.

iii. Interim Town Clerk

RESOLVED: to **NOTE** the Interim Town Clerk's report.

FC24/140 Annual assembly of the Town Meeting (Paper E)

RESOLVED: to approve the date of Thursday 18th April 2024 at 6:00pm at Marshalls Sports Ground.

FC24/141 Recommendations made by Committees (Paper F - H)

i. (PS24/121 Allotment Policy and Tenancy Agreement Review)

RESOLVED: to adopt the below policies: -

- Allotment Tenancy Agreement Breach, Re-entry and Notice to Quit Policy
- Waste Management on Allotments Policy

Note: Councillor Morley abstained from voting on the above resolution.

ii. (PS24/123 Marshalls Sports Ground Bowls Sheds)

RESOLVED:

- a) That contractor A be awarded the works - £3,950 + VAT.
- b) That a 10% discretion (£395) be given to the Operations Manager to allow for any price fluctuations or unforeseen works.
- c) Funds to come from general reserves.

iii. (PS24/125 Richmond House Rear Entrance and Toilets):

RESOLVED:

- 1) That the single quotation made up from three local contractors acting as one be accepted - £6,510 plus VAT
- 2) That the contractor be engaged to undertake the works as soon as their work schedule permits.
- 3) That a further 10% discretion (£650) be given to the Operations Manager to allow for any unforeseen works. Richmond House being old and remodelled has numerous unknowns behind the facade.
- 4) That the Operations Manager ask LCCR for a contribution to the works as the ladies and gents WCs are part of the expired and future leases.
- 5) Funds to come from general reserves.

iv. (FS24/077 Ear Marked Reserves):

RESOLVED: to **NOTE** current status of the ear marked reserves and approve amendments.

Note: Councillor Woolley abstained from voting on the above resolution.

v. (FS24/078 Draft 2024 / 2025 Budget):

RESOLVED: to approve the budget as presented, representing a total budget requirement and precept demand of £645,316, equating to a 4.07% increase.

Note: Councillors Dobbie, Warriner and Woolley abstained from voting on the above resolution.

FC24/142 Correspondence (Paper F)

RESOLVED: to **NOTE** the correspondence circulated.

FC24/143 Items for Notification

To receive any items for notification to be included on a future agenda (for information only)

- Changing Places Presentation - February

FC24/144 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Full Council meeting scheduled for Tuesday 6 February 2024 at 7.00pm at Richmond House, Morton Terrace.

The meeting closed at 8:08pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting