

Gainsborough Town Council

Richmond House, Richmond Park, Morton Terrace

Gainsborough, Lincolnshire, DN21 2RJ

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FINANCE AND STRATEGY COMMITTEE MINUTES

Minutes of the Finance and Strategy Committee meeting held on **Tuesday 17 October 2023** at **7:00pm** in the meeting room, Richmond House, Richmond Park, Morton Terrace, Gainsborough, DN21 2RJ.

Councillors Present: Councillor Paul Key (Chairman)

Councillor Nigel Bowler
Councillor Michael Devine
Councillor Richard Doy

Councillor Richard Craig
Councillor David Dobbie
Councillor James Plastow

In Attendance:

Rachel Allbones
Stephen Coulman

Interim Town Clerk (ITC)
Operations Manager (OM)

FS24/047 Apologies for Absence

Apologies for absence were received from Councillors T Davies and L Muggridge.

FS24/048 Declarations of Interest

No declarations of interest were made.

FS24/049 Dispensation Requests

No dispensation requests were received.

FS24/050 Items for Exclusion of Public and Press

No items for exclusion of public and press.

FS24/051 Minutes of the Previous Meeting (Paper A)

RESOLVED: that the minutes of the Finance and Strategy Committee meeting held on Tuesday 19 September 2023 be approved as a as a true and accurate record and signed by the Chairman.

Note: Councillor Bowler abstained from voting on the above resolution.

FS24/052 Finance Reports (Papers B, C & D)

RESOLVED: to **NOTE** and approve the following reports:

- Unpaid Expenditure Transactions for 12 October 2023
- Cashbook Summary (including due and unpaid transactions) for 12 October 2023

- Budget Comparison Report (including due and unpaid transactions) for 12 October 2023

FS24/053 Bank Reconciliation (Paper E)

RESOLVED: to approve and sign the monthly bank reconciliations for 30 September 2023.

FS24/054 Revised Budget 2023/2024 (Papers D & F)

RESOLVED: to approve the revised budget for 2023/2024.

FS24/055 2024/2025 Budget

RESOLVED: to consider budget requirements for 2024/25 for this Committee for the next meeting.

The following specific budgetary areas are considered as part of the Committee's remit:

- Administration

FS24/056 Items for Notification

RESOLVED: to **NOTE** the items for notification to be included on a future agendas:

- Draft 2024/2025 budget and estimate
- Grave Digging SLA
- Strategic Plan
- Investments & Investment Strategy review
- Additional Bank Account
- LCAS Quality Standard
- Registrar Lease renewal

FS24/057 Time and Date of Next Meeting

RESOLVED: to **NOTE** the date and time of the next Finance and Strategy Committee meeting scheduled for Tuesday 21 November 2023 at 7:00pm at Richmond House, Morton Terrace.

The meeting closed at 8:13pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting