

Minutes of the Property & Services Committee meeting

Tuesday 19 September 2023 at 6.30pm

held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough



Councillors Present

		James Plastow (Vice Chairman)
Richard Craig - ex officio	Paul Key	
Dennis Dannatt		

Councillors Absent

Nigel Bowler	Tim Davies - ex officio (Chairman)	
		James Ward
	Keith Panter	Harry Warriner

In attendance:

Rachel Allbones (ITC & RFO)	Stephen Coulman (OM)	Amanda Clarke (AO)
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Also Present: Cllrs Devine, Dobbie and Morley.

Agenda no	Agenda item title	Resolution	Action	Power
PS24/069	Apologies for absence To note apologies for absence	Apologies had been received from Cllrs Bowler, Davies and Ward.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
PS24/070	Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>

Agenda no	Agenda item title	Resolution	Action	Power
PS24/071	<p>Dispensation requests To consider any dispensation requests received by the Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.</p>	None received.	N/A	<i>Localism Act 2011, s33.</i>
PS24/072	<p>Items for Exclusion of Public and Press To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.</p>	The Committee resolved to exclude the public and press from item PS24/073 & PS24/074.	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</i>
PS24/073	<p>Love Lane Allotment Pond To consider quotations received for an Ecological survey of the Love Lane allotment pond area. Exclusion of Public and press recommended due to time sensitive commercial sensitivities. Paper A</p>	<p>Cllrs Dobbie and Devine arrived at the meeting at 6.44pm.</p> <p>The Allotments Officer informed the meeting that a Hydrographic survey, cross section of the pond is required by the planning authority.</p> <p>Members felt the cross section of the pond may change if asbestos is located in the area.</p> <p>The Committee resolved to obtain quotation(s) from a suitably competent and experienced contractor to undertake a site survey to establish the existence of any asbestos and its location in relation to the Love Lane pond 'plot'. The Committee delegated</p>	AO to source competent and experienced contractor.	

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		for the ITC / OM authority to spend subject to it being in line with 4.1 of Financial Regulations.		
PS24/074	<p>Levellings Footpath Resurfacing To consider quotations received for the resurfacing of Levellings Footpaths.</p> <p>Exclusion of Public and press recommended due to time sensitive commercial sensitivities. Paper B</p>	<p>Members raised concerns regarding the damage to the footpath the tree from the tree roots.</p> <p>The Operations Manager reminded Members of the recent tripping incident and the dark nights will soon be upon us, he advised due to the tree roots it would not be possible to lay a flat / level footpath the length of the Dog Walk but one that gently undulates allowing safe access and egress to and within the Dog Walk.</p> <p>The Committee resolved to defer the item and request for an Arborist to inspect the trees and report their findings.</p>	OM to instruct the Arborist to report on the trees aligning the dog walk.	
PS24/075	<p>Items for notification To receive any items for notification to be included on a future agenda – for information only</p>	<ul style="list-style-type: none"> • Richmond House and Park discussion document • General Cemetery Chapel condition report quotes • General Cemetery extension • Richmond House conservatory replacement • Sandsfield Lane North play area 	ITC to include on future agendas.	N/A
PS24/076	<p>Time and date of next meeting To note the date and time of the next Property and Services committee is</p>	The Committee noted the date and time of the next Property and Services	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

Agenda no	Agenda item title	Resolution	Action	Power
	scheduled for Tuesday 10 October 2023 at 7.00pm	committee is Tuesday 10 October 2023 at 7.00pm.		

The meeting closed at 7:04pm.

Signed as a true record of the Meeting: _____ Dated _____
 Presiding chairman of approving meeting