

Gainsborough Town Council

Minutes of the Finance & Strategy Committee meeting

Tuesday 15 August 2023 at 7.00pm



held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough

Councillors Present

Nigel Bowler (Vice Chairman)	Michael Devine	Paul Key (Chairman)
Richard Craig - ex officio	David Dobbie	
	Richard Doy	

Councillors Absent

		Liam Muggridge
Tim Davies - ex officio		James Plastow

In attendance:

Rachel Allbones (ITC&RFO)		Stephen Coulman (OM)
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Also present: Cllr Hooton

Agenda no	Agenda item title	Resolution	Action	Power
FS24/022	Apologies for absence To note apologies for absence	The Committee noted apologies for absence from Cllr Plastow.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
FS24/023	Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>
FS24/024	Dispensation requests To consider any dispensation requests received by the Clerk in	None received.	N/A	<i>Localism Act 2011, s33.</i>

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
	relation to personal and/or disclosable pecuniary interests, not previously recorded.			
FS24/025	<p>Items for Exclusion of Public and Press To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.</p>	The Committee resolved to exclude press and public for agenda item FS24/030.	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</i>
FS24/026	<p>Minutes of the previous meeting(s) To receive the minutes of the previous Finance and Strategy Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A - Finance and Strategy Committee, Tuesday 18 July 2023</p>	<p>The Committee resolved to sign the minutes of the meeting Tuesday 18 July 2023 as a true record of that meeting.</p> <p>Cllr Craig abstained from voting.</p>	ASO to publish on the website.	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FS24/027	<p>Finance Reports To receive and consider for approval the following financial reports: Paper B Unpaid Expenditure Transactions for 10 August 2023 Paper C Cashbook Summary (including due and unpaid transactions) for 10 August 2023</p>	<p>The Committee resolved to note and approve the following reports:</p> <ul style="list-style-type: none"> • Unpaid Expenditure Transactions for 10 August 2023 • Cashbook Summary (including due and unpaid transactions) for 10 August 2023 	ITC&RFO to make bank transfer payments once signed off by signatories.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>

Agenda no	Agenda item title	Resolution	Action	Power
	Paper D Budget Comparison Report (including due and unpaid transactions) for 10 August 2023	<ul style="list-style-type: none"> Budget Comparison Report (including due and unpaid transactions) for 10 August 2023 		
FS24/028	Bank Reconciliation To approve and resolve to sign the monthly bank reconciliations for 31 July 2023 per paragraph 2.2 of Financial Regulations. Paper E	The Committee resolved to approve and sign the monthly bank reconciliations for 31 July 2023.	ITC&RFO to file.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>
FS24/029	Roses Sports Ground To consider a request from NorthCountry Homes to allow them to lay a pipe and hold an easement across the Roses Sport Field site. Paper F	<p>The Committee resolved to continue to pursue WLDC to see if the trees on the northern boundary of Roses Sports Ground are applicable for tree preservation orders. To go through Planning Committee.</p> <p>At the request of Cllr Dobbie a recorded vote was taken on the below resolution as follows: -</p> <p>For: - Cllrs Bowler, Craig, Devine and Key. Abstain: - Dobbie and Doy</p> <p>That the Committee resolved to respond to NorthCountry Homes advising that the Committee do not support their potential revised route for the easement crossing the Trinity playing fields due to ground</p>	<p>ITC to include tree on next Planning agenda.</p> <p>ITC to respond to NorthCountry Homes.</p>	

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		damage, access and potential loss or damage of boundary trees.		
FS24/030	<p>Vexatious complaints policy</p> <p>1) To review and readopt Vexatious complaints policy.</p> <p>2) Under 4.1 of the policy confirm complaint has been investigated according to complaints policy.</p> <p>3) Under 4.6 of the policy decide whether to apply the policy.</p> <p>Exclusion of Public and Press recommended due to the confidential nature of the business.</p> <p>Paper G</p>	<p>The Committee resolved to: -</p> <p>1) Review and adopt the Vexatious complaints policy making slight amendments to 4.2, 4.3, 4.8, 5.1, & 6.1 including the Leader of the Council as well.</p> <p>2) Under 4.1 of the policy confirm that the complaint has been investigated according to complaints policy.</p> <p>3) Authorise the Clerk in consultation with the Chairman of the Council and/or the Leader to apply the policy should further complaints be received.</p>	<p>ITC to update the policy.</p> <p>ASO to update the website.</p>	
FS24/031	<p>Items for notification</p> <p>To receive any items for notification to be included on a future agenda – for information only</p>	<ul style="list-style-type: none"> • Trinity Street electric report • Revised Budget • Strategic Plan • Investments & Investment Strategy review • Additional Bank Account • Communications Strategy • LCAS Quality Standard 	ITC to include on future agendas.	N/A
FS24/032	<p>Time and date of next meeting</p> <p>To note the date and time of the next Finance and Strategy committee is scheduled for Tuesday 19 September 2023 at 7:00pm.</p>	The Committee noted the date and time of the next Finance and Strategy Committee is Tuesday 19 September 2023 at 7:00pm at Richmond House.	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

Meeting concluded at 8.43pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialed: