



Minutes of the Property & Services Committee meeting Tuesday 13 June 2023 at 7.00pm.

held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough

Councillors Present

Nigel Bowler	Tim Davies (Chairman)	
Richard Craig	Paul Key	James Ward
Dennis Dannatt	Keith Panter	Harry Warriner

Councillors Absent

		James Plastow

In attendance:

Rachel Allbones (DC & RFO)	Stephen Coulman (OM)	Amanda Clarke (AO)
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Cllr Morley and John Lydon was in attendance.

Agenda no	Agenda item title	Resolution	Action	Power
PS24/010	Apologies for absence To note apologies for absence	Apologies had been received for Cllr Plastow.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
PS24/011	Vice Chairman To appoint Vice Chairman for this committee.	The Committee resolved to appoint Cllr Plastow as Vice Chairman of the Committee.	ASO to update records.	<i>Local Government Act 1972, s15 (6)</i>
PS24/012	Declarations of interest To receive any declarations of interest in accordance with the	Cllr Craig declared a pecuniary interest in agenda items PS24/020 1) & 2) as he supports the work.	N/A	<i>Localism Act 2011, s31.</i>

Initialed:

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	requirements of the Localism Act 2011.			
PS24/013	Dispensation requests To consider any dispensation requests received by the Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None received.	N/A	<i>Localism Act 2011, s33.</i>
PS24/014	Items for Exclusion of Public and Press To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	The Committee resolved to exclude the public and press from item PS24/022 & PS24/023.	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</i>
PS24/015	Minutes of the previous meeting(s) To receive the minutes of the previous Property and Services Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Property and Services Tuesday 23 May 2023	The Committee resolved to sign the minutes of the Property and Services Committee meeting of Tuesday 23 May 2023 as a true record of the meeting. Cllrs Bowler, Craig, Dannatt and Ward abstained.	ASO to publish	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
PS24/016	Greener Gainsborough To receive a presentation from John Lydon regarding an introductory of Greener Gainsborough,	The Committee noted the presentation about Greener Gainsborough and Gainsborough Men Shed and the work	AO to continue to work with the Greener	

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	Gainsborough Men Shed and his charity. How GG, GMS and his charity can interlink with GTC and the AO, for example, community gardens for mental health and wellbeing, accessible plots for people with physical disabilities and sensory gardens.	being undertaken alongside the Allotment Officer.	Gainsborough charity.	
PS24/017	<p>Love Lane Allotment pond consultation</p> <p>To note the Love Lane allotment pond consultation results and consider recommendations contained in the report.</p> <p>Paper B</p>	<p>The Committee resolved: -</p> <ul style="list-style-type: none"> a) To note the survey result. b) To inform allotment holders and Thonock and Somerby estates of the survey results. c) To apply for retrospective planning consent to retain the pond from the planning authority, West Lindsey District Council by the end of June. d) To inform the WLDC planning enforcement officer that planning consent has been sought. e) To inform Lincolnshire Wildlife Trust that retrospective planning consent has been sought. f) To put a pond management plan with adequate budgetary provision in place within six months of retrospective planning permission being granted 	<p>AO to inform allotment holders results.</p> <p>AO to apply for retrospective planning consent to retain the pond.</p> <p>AO to inform the WLDC planning enforcement officer and Lincolnshire Wildlife Trust that retrospective planning consent has been sought.</p> <p>AO & OM to produce a pond management plan.</p>	
PS24/018	<p>Allotment Officers Report</p> <p>To note the report from the</p>	The Committee resolved to note the Allotment Officers report.	N/A	

Initialed:

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	Allotments Officer and the use of the delegated functions. Paper C			
PS24/019	Grave Digging To consider a verbal report from the Operations Manager on burial processes and administration.	The Committee noted the update from the Operations Manager that a test dig with a potential contractor was taking place tomorrow (14/6/23) with a view to working together with the Council and both Council employees and the contractor undertaking COTS training in November 2023.	OM to report to the next meeting.	
The Allotments Officer left the meeting.				
PS24/020	Grant Applications To consider grant applications received. 1) Connexions 4 Youth - £1,000 Paper D 2) North Notts and Lincs Community Rail Partnership - £1,000 Paper E 3) 2 nd Gainsborough Guides - £1,000 Paper F 4) Salvation Army - £ Paper G (to follow) To note that the following Community Grant funds are available: <ul style="list-style-type: none"> • £4,840 in earmarked reserves • £2,000 remaining from the 2023/2024 budget 	Cllr Craig left the meeting. The Committee resolved : - 1) Connexions 4 Youth – to request updated application as outdated. 2) North Notts and Lincs Community Rail Partnership - to request updated application as outdated. 3) 2 nd Gainsborough Guides – to award £1,000 4) Salvation Army – had already been informed they do not qualify due to it being a National bank account rather than a local one. Cllr Craig returned to the meeting.	ASO to respond to applicants.	

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	https://gainsborough-tc.gov.uk/policy/community-grants-policy/			
PS24/021	Childrens Cricket Sessions To consider request from Gainsborough Cricket Club to use the cricket field free of charge. Paper H	The Committee resolved to allow the children's cricket sessions (5-11yo) to be held at Marshalls again in 2023 and provide use of the ground for this venture free of charge.	DC to respond to Gainsborough Cricket Club.	
PS24/022	Levellings Park Redevelopment – Self Closing Gates To consider approving additional spend for new / refurbishment of self-closing play area gates. Paper I Referred from FC24/041	The Committee was informed that following extensive reading of all tenders Cllr Key had identified the gates should have been included in the tender by all contractors. The Operations Manager had been in touch with Proludic who was looking into it. The Committee resolved : - a) That Proludic pick up the cost of the gates and GTC pay £200 for the posts; or b) To agree to proceed with the project without the gates whilst seeking advice. Cllrs Dannatt and Ward abstained.	OM to continue communications with Proludic.	
PS24/023	Grass Cutting Equipment To consider report from the Operations Manager seeking approval for the purchase of towed	The Committee resolved : - a) To purchase the Wessex AR150-R G2 12.5HP recoil start towed mower for	OM to make the purchase.	

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	grass cutting equipment. Paper J Referred from FC24/042	£3,949 + VAT and it is put into operation at the earliest opportunity. b) That the cost of the purchase of the Wessex AR150-R G2 12.5HP recoil start towed mower is funded from Council general reserves as it is a long-term investment and Council asset. c) That the budget be adjusted accordingly. Cllrs Key, Ward and Warriner abstained.		
PS24/024	Items for notification To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> • Purchase of Stander mowers 	DC to include on next agenda.	N/A
PS24/025	Time and date of next meeting To note the date and time of the next Property and Services committee is scheduled for Tuesday 11 July 2023 at 7.00pm	The Committee noted the date and time of the next Property and Services committee scheduled Tuesday 11 July 2023 at 7:00pm.	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

The meeting closed at 8:38pm.

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialed: