

Gainsborough Town Council



Minutes of the Full Council meeting 7 June 2023 at 7.00pm

held in the Function Room, Marshalls Sports Ground, Middlefield Lane, Gainsborough

Councillors Present

Nigel Bowler	David Dobbie	Keith Panter	
	Paul Key	James Plastow	
Caz Davies	Stuart Morley	James Ward	
Tim Davies	Liam Muggridge	Kenneth Woolley	

Councillors Absent

Richard Craig			

In attendance:

	Rachel Allbones (DC&RFO)	
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Also present: Five members of the public (Four of which were Co-option candidates)

Agenda no	Agenda item title	Decision	Action	Power/Regulation
Open Forum	Public participation (Members of the public are welcome to present any matter relevant to the wellbeing of Gainsborough Town and each president will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please see the Council's Public	None.	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3</i>

Initialled:

Agenda no	Agenda item title	Decision	Action	Power/Regulation
	<p>Participation at Meetings Policy and Standing Orders 3 f-i for details.</p> <p>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST adhere to the protocol laid out in the Council's Filming and Recordings of Meetings Policy.</p>			
FC24/031	<p>Apologies for absence To note apologies for absence.</p>	The Council noted apologies for absence from Cllr Craig.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
FC24/032	<p>Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.</p>	There were none.	N/A	<i>Localism Act 2011, s31.</i>
FC24/033	<p>Dispensation requests To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.</p>	There were none.	N/A	<i>Localism Act 2011, s33.</i>

Initialed:

Agenda no	Agenda item title	Decision	Action	Power/Regulation
FC24/034	<p>Items for Exclusion of Public and Press To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.</p>	The Council resolved to exclude the public and press from items FC24/037, FC24/039, FC24/041, FC24/042, FC24/043.	N/A	<i>Public Bodies Admissions to Meetings) Act 1960 1 (2)</i>
FC24/035	<p>Minutes of the previous meeting(s) To receive the minutes of the previous Gainsborough Town Council meeting and resolve to sign these as a true and accurate record. Paper C - Full Council 17 May 2023</p>	<p>The Council resolved to sign the minutes of the meeting 17 May 2023 as a true record of that meeting.</p> <p>Cllrs Dobbie and Morley abstained.</p>	ASO to publish	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FC24/036	<p>Committee meeting minutes To note receipt of the draft minutes of the Committee meetings and the decisions contained therein. Paper B – Property and Services Committee - 23 May 2023 Paper C - Planning Committee - 23 May 2023</p>	The Council resolved to note the draft minutes of the Property and Services Committee - 23 May 2023 and noted the draft minutes of Planning Committee - 23 May 2023 would follow at the next ordinary Full Council meeting.	N/A	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FC24/037	<p>Co-option of vacancies To consider applications received for the co-option of six vacancies (x3 Hill, x2 Northwest, x1 Trent) Paper D – Sean Brennan Paper E – Dennis Dannatt Paper F – Michael Devine Paper G - Richard Doy</p>	<p>Members posed questions to the attending candidates and vice versa.</p> <p>Members of the press and public were requested to leave the meeting during discussions on each candidate's suitability for the role and voting.</p>	<p>ASO to update website.</p> <p>DC to update documents and request email accounts.</p>	

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	<p>Paper H - Paul Hooton Paper I – Aaron Taylor Paper J – Harry Warriner Exclusion of Public and Press recommended due to personal nature of discussion. https://gainsborough-tc.gov.uk/policy/councillor-vacancy-co-option-policy/</p>	<p>Trent Ward (1 vacant seat) Dennis Dannatt and Paul Hooton were both proposed and seconded. Following the vote Dennis Dannatt was appointed to the Trent Ward.</p> <p>North West Ward (2 vacant seats) Paul Hooton, Aaron Taylor and Harry Warriner were proposed and seconded. Following the vote Paul Hooton and Harry Warriner were appointed to the North West Ward.</p> <p>Hill Ward (3 vacant seats) Sean Brennan, Michael Devine, Richard Doy and Aaron Taylor were proposed and seconded. At the request of Cllr Dobbie a recorded vote was taken as follows: -</p> <p>Sean Brennan For: - Cllrs Bowler, Dobbie, Muggridge, Panter, Ward, Woolley Against: - Cllrs Key, Morley, Plastow Abstained: - Cllrs C Davies, T Davies</p> <p>Michael Devine For: - Cllrs Bowler, C Davies, T Davies, Morley, Panter, Woolley Against: - Cllrs Dobbie, Key, Muggridge Abstained: - Plastow, Ward</p>		

Initialled:

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		<p>Richard Doy For: - Cllrs Bowler, C Davies, T Davies, Dobbie, Key, Morley, Muggridge, Panter, Plastow, Ward, Woolley</p> <p>Aaron Taylor For: - Cllrs Dobbie, Key, Muggridge Against: - Cllrs C Davies, T Davies, Morley, Panter, Woolley Abstained: - Bowler, Plastow, Ward</p> <p>Following the vote Sean Brennan, Michael Devine and Richard Doy were appointed to the Hill Ward.</p> <p>The Council resolved for attending candidates to sign their declarations of office and join the meeting.</p>		
FC24/038	<p>Town Clerk's Report To receive and note the Town Clerk's report (for information only) Verbal</p>	<p>The Council noted the Deputy Clerk's report. Cllr Key raised an issue with graffiti on Levellings changing room.</p>	N/A	
FC24/039	<p>Cllr Key Motion regarding ideas for Strategy Issues of the Council To consider a motion from Cllr Key. Paper K</p>	<p>The Council noted the ideas for Strategy Issues of the Council from Cllr Key and agreed it would form part of the discussion next month with the Organisational Review report.</p>	N/A	
FC24/040	<p>Finance Regulation Amendments To consider report from the Operations Manager seeking approval for amendments of section 4</p>	<p>The Council referred the item to Finance and Strategy Committee for discussion.</p>	DC to include on the next F&S agenda.	

Initialed:

Agenda no	Agenda item title	Decision	Action	Power/Regulation
	of Financial Regulations - Budgetary Control and Authority to Spend Paper L			
FC24/041	Levellings Park Redevelopment – Self Closing Gates To consider approving additional spend for new / refurbishment of self-closing play area gates. Paper M	The Council referred the item to Property and Services Committee for discussion and delegated authority to use budget from General Reserves if the Committee agree to the purchase. The Operations Manager to look into the tenders received and proposals for the gates prior to the meeting.	DC to include on the next P&S agenda. OM to review tenders received.	
FC24/042	Grass Cutting Equipment To consider report from the Operations Manager seeking approval for the purchase of towed grass cutting equipment. Paper N	The Council referred the item to Property and Services Committee for discussion and delegated authority to use budget from General Reserves if the Committee agree to the purchase.	DC to include on the next P&S agenda.	
FC24/043	Allotment Site Secretaries To approve the appointment of the Site Secretaries for Foxby Hill, Love Lane and Showfield Allotments. Paper O Exclusion of Public and Press recommended due to personal nature of discussion.	The Council approved the appointment of the Site Secretaries for Foxby Hill, Love Lane and Showfield Allotments. Cllr Key abstained.	N/A	
FC24/044	Appointment of Town Clerk To note the current Town Clerk’s last day of employment is 9 th June 2023 with the Council.	The Council resolved the following: - 1) to appoint Cllr T Davies as Acting Town Clerk (in name only) from 10 th June 2023	DC to organise agendas.	

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	To receive update report form Cllr Craig regarding a Locum Town Clerk. To consider options available and approve Town Clerk to be in post from 10 th June 2023.	2) to rearrange the Personnel Committee from Wednesday 14 th June to Tuesday 13 th June at 6pm, resubmitting a revised paper from 29 th March 2023. 3) to call an extraordinary Full Council meeting for Monday 19 th June at 7pm at Marshalls Sport Ground.		
Appointment of Vacancies on Committees / Working Groups				
FC24/045	Finance and Strategy Committee To appoint 2 Members to the Finance and Strategy Committee.	The Council appointed Cllr Doy to the Finance and Strategy Committee. There would remain one vacancy.	ASO to update the website.	<i>Standing Orders, s4</i>
FC24/046	Property and Services Committee To appoint 2 Members to the Property and Services Committee.	The Council appointed Cllrs Dannatt and Warriner to the Property and Services Committee. Cllr Plastow abstained.	ASO to update the website.	<i>Standing Orders, s4</i>
FC24/047	Personnel Committee To appoint 3 Members to the Personnel Committee.	The Council appointed Cllrs Dannatt and Doy to the Personnel Committee. There would remain one vacancy. Cllr C Davies abstained.	ASO to update the website.	<i>Standing Orders, s4</i>
FC24/048	Planning Committee To appoint 1 Member to the Planning Committee.	The Council deferred until the next meeting.	DC to include on the next agenda.	<i>Standing Orders, s4</i>
FC24/049	Policy Review Working Group To appoint 1 Member to the Policy Review Working Group.	The Council deferred until the next meeting.	DC to include on the next agenda.	

Initialled:

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FC24/050	<p>Councillor Induction & Refresher Training – 14 June 2023 To note LALC Councillor Induction & Refresher training to be held on Wednesday 14 June 2023 6pm – 9pm at Marshalls Sports Ground and to consider rearranging the Personnel Committee meeting scheduled for the same evening in order for Members to attend.</p>	<p>The Council noted the LALC Councillor Induction & Refresher training to be held on Wednesday 14 June 2023 and to advise the Deputy Clerk of attendance.</p> <p>As per previous resolution the Personnel Committee meeting is now scheduled for Tuesday 13 June 2023 at 6pm.</p>	<p>DC to register attendance of Cllrs for the training.</p>	
FC24/051	<p>Correspondence To note the correspondence previously circulated by email – for information only. Paper P</p>	<p>The Council noted the correspondence circulated.</p>	N/A	N/A
FC24/052	<p>Time and date of next meeting To note the date and time of the next Full Council meeting scheduled for Wednesday 5 July 2023 at 7.00pm at Marshalls Sports Ground, Middlefield Lane.</p>	<p>The Council noted an extraordinary meeting had been called for Monday 19 June 2023 at 7.00pm at Marshalls Sports Ground, Middlefield Lane.</p>		<p><i>Local Government Act 1972, Sch 12, p10 (2)(a)</i></p>

The meeting closed at 8.40pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialled: