

Gainsborough Town Council

Minutes of the Finance & Strategy Committee meeting

18 April 2023 at 19.00



held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough

Councillors Present

	Paul Key (Vice Chairman)	Pat O'Connor
		Keith Panter
David Dobbie		James Plastow

Councillors Absent

Matt Boles (Chairman)	Chris Lambie	
Richard Craig	Julie Musonda	

In attendance:

Belina Boyer (TC)	Rachel Allbones (DC&RFO)	
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Agenda no	Agenda item title	Resolution	Action	Power
FS23/131	To note apologies for absence.	The committee noted apologies for absence from Cllrs Craig and Lambie.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
FS23/132	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>
FS23/133	To consider any dispensation requests received by the Clerk in relation to personal and/or	None received.	N/A	<i>Localism Act 2011, s33.</i>

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
	disclosable pecuniary interests, not previously recorded.			
FS23/134	To receive the minutes of the previous Finance and Strategy Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A Finance and Strategy Committee 21 March 2023	The Committee resolved to sign the minutes of the meeting 21 March 2023 as a true record of that meeting.	ASO to publish on the website.	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FS23/135	To receive and consider for approval the following financial reports: Paper B Unpaid Expenditure Transactions for 13 April 2023 Paper C Cashbook Summary (including due and unpaid transactions) for 13 April 2023 Paper D Budget Comparison Report (including due and unpaid transactions) for 13 April 2023	The Committee resolved to note and approve the following reports: <ul style="list-style-type: none"> • Unpaid Expenditure Transactions for 13 April 2023 • Cashbook Summary (including due and unpaid transactions) 13 April 2023 • Budget Comparison Report (including due and unpaid transactions) for 13 April 2023 	DC&RFO to make bank transfer payments once signed off by signatories.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>
FS23/136	To approve and resolve to sign the monthly bank reconciliations for 31 March 2023 as per the paragraph 2.2 in Financial Regulations. Paper E	The Committee resolved to approve and sign the monthly bank reconciliation for 31 March 2023.	DC&RFO to file.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>
FS23/137	To consider end of year accounts for the 2022/23 financial year and recommend to Full council for	The Committee resolved to recommend to Full Council for approval the following reports: -	DC&RFO to include on the next Full Council agenda.	

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
	approval, which consist of the following documents: Paper F Consolidated Balance Sheet Paper G Income and Expenditure Account Report Paper H Income and Expenditure Account Analysis Report Paper I Income and Expenditure by Budget Headings Report Paper J Trial Balance	<ul style="list-style-type: none"> • Consolidated Balance Sheet • Income and Expenditure Account Report • Income and Expenditure Account Analysis Report • Income and Expenditure by Budget Headings Report • Trial Balance 		
FS23/138	To note the achievement of the Foundation Award under the Local Council Award Scheme. Paper K	The Committee resolved to note the achievement of the Foundation Award under the Local Council Award Scheme.	N/A	
FS23/139	To consider adopting a communications strategy. Paper L	The Committee resolved to defer until the new Council and a new Town Clerk is in place.	Include in FS23/141.	
FS23/140	To receive an interim report to the extent that the requirements of the Local Council Awards Scheme have been met and consider what further action is required to obtain Quality Standard and whether this can be achieved by the 05 May application deadline (FS23/081). Paper M	The Committee resolved to delay applying for accreditation under the Local Council Award Scheme – Quality Level until the new Town Clerk is in place.	Include in FS23/141.	

Agenda no	Agenda item title	Resolution	Action	Power
FS23/141	To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> • Strategic Plan • Cemetery Extension – cost implications • Council’s assets register • Insurance • Section 2 of the AGAR • Communications Strategy • LCAS Quality Standard 	To include on future agendas.	N/A
FS23/142	To note the date and time of the next Finance and Strategy committee scheduled for Tuesday 2 May 2023 at 7:00pm.	The committee noted the date and time of the next Finance and Strategy committee Tuesday 2 May 2023 at 7:00pm at Richmond House.	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

Meeting concluded at 8.05pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialed: