

Gainsborough Town Council

Minutes of the Full Council meeting 01 March 2023 at 19.10pm



held in the Function Room, Marshalls Sports Ground, Middlefield Lane, Gainsborough

Councillors Present

		Sally Loates	Keith Panter	Kenneth Woolley
			James Plastow	
	Paul Key	Julie Musonda	Aaron Taylor	

Councillors Absent

Matt Boles	Tim Davies			
Richard Craig	David Dobbie	Liam Muggridge		
Dennis Dannatt				
Caz Davies	Chris Lambie	Pat O'Connor	Baptiste Velan	

In attendance:

Belina Boyer (TC)	Rachel Allbones (DC&RFO)		
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Also present: Two members of the public

Prior to the meeting commencing Cllr Panter (former Mayor 2019/2021) present his charity cheque to St Barnabas Hospice.

Due to the absence of the Chairman and Vice Chairman Members **resolved** to appoint Cllr Plastow as Chairman for the meeting.

Initialled:

Agenda no	Agenda item title	Decision	Action	Power/Regulation
Open Forum	<p>(Members of the public are welcome to present any matter relevant to the wellbeing of Gainsborough Town and each president will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please see the Council's Public Participation at Meetings Policy and Standing Orders 3 f-l for details.</p> <p>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST adhere to the protocol laid out in the Council's Filming and Recordings of Meetings Policy.</p>	A member of the public made reference to the pond at Love Lane allotments and advised if plot holders are consulted about the pond they would be voting to fill the pond in.	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3</i>
FC23/162	To note apologies for absence.	The Council noted apologies for absence from Cllrs Boles, Craig, Dannatt, C Davies, T Davies, Dobbie, Lambie and O'Connor.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
FC23/163	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none.	N/A	<i>Localism Act 2011, s31.</i>

Initialed:

Agenda no	Agenda item title	Decision	Action	Power/Regulation
FC23/164	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none.	N/A	<i>Localism Act 2011, s33.</i>
FC23/165	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	The Committee resolved to exclude the public and press from items FC23/170, FC23/171 & FC23/172.	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</i>
FC23/166	To receive the minutes of the previous Gainsborough Town Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Full Council 01 February 2023	The Council resolved to sign the minutes of the meeting 01 February 2023 as a true record of that meeting. Cllrs Loates, Muggridge and Taylor abstained.	ASO to publish	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FC23/167	To note the draft minutes of the committee meetings and the decisions contained therein. Paper B – Property and Services Committee 08 February 2023 Paper C – Personnel Committee 08 February 2023 Paper D – Property and Services Committee 14 February 2023 Paper E – Finance and Strategy Committee 21 February 2023	The Council noted the draft minutes of the committees.	N/A	<i>Local Government Act 1972, s 112</i>

Agenda no	Agenda item title	Decision	Action	Power/Regulation
FC23/168	To receive and note the Town Clerk's report (for information only) Paper F	The Council resolved to note the Town Clerk's Report.	N/A	N/A
FC23/169	To consider the following recommendation from Property and Services Committee held 14 February 2023 (PS23/166): The Committee resolved to recommend to Full Council to make amendments to the Structure and Functions Appendix 1 – Allotment management and administration. Paper G	The Council resolved to adopt the amendments to the Structure and Functions Appendix 1 – Allotment management and administration.	DC to make amendments to the document.	
FC23/170	To consider the following recommendation from Property and Services Committee held 14 February 2023 (PS23/175): The Committee resolved to recommend to Full Council to accept the quotation from Contractor A for the 2023-24 grass cutting season. Paper H	The Council resolved to accept the quotation from Contractor A for the 2023-24 grass cutting season. Cllr Key voted against. It was requested that company names and official quotations are included within Officer reports until potentially advised otherwise.	OM to inform successful and unsuccessful contractors.	<i>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</i>
FC23/171	To consider the following recommendation from Property and Services Committee held 14 February 2023 (PS23/176): The Committee resolved to note the discussion paper and put to Full	The Council resolved to take the paper away and digest it, but felt it was a matter for elected members following the election to take forward. Cllr Key abstained from voting.	DC to include on May meeting.	

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	Council for further consideration. Paper I Exclusion of Public and Press recommended.			
FC23/172	To consider the Ancillary Report to the Organisational Review and the consider the recommended actions of both reports. Deferred from FC23/158 Exclusion of Public and press recommended due to the confidential nature of the report. Paper J	The Council resolved to defer decisions as it was a matter for elected members following the election to take forward.	DC to include on May meeting.	
FC23/173	To consider approving the reduced meetings schedule in line with the recommendations of the organisational review. Paper K	The Council resolved to defer decision until Full Council in May.	DC to include on May meeting.	
FC23/174	To consider and approve training calendar for councillors in May and June. Paper L	The Council resolved to defer decision until Full Council in May.	DC to include on May meeting.	
FC23/175	To consider promoting local elections through a variety of means and approve associated expenditure. Paper M	The Council resolved to make the £1,500 available and contribute to the efforts to promote the Council, local elections and standing for election to a wide range of target audiences currently underrepresented on the Council. Cllr Key abstained from voting.	TC to promote elections.	

Initialled:

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FC23/176	To note the correspondence previously circulated by email – for information only. Paper N	The Council resolved to note the correspondence previously circulated.	N/A	N/A
FC23/177	To note the date and time of the next Full Council Meeting scheduled for 05 April 2023 at 19.00.	The Council noted the date and time of the next Full Council Meeting as scheduled for 05 April 2023 at 19.00.	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

The meeting closed at 20.48

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialed: