

Gainsborough Town Council

Minutes of the Finance & Strategy Committee meeting

21 February 2023 at 19.00



held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough

Councillors Present

Matt Boles (Chairman)	Paul Key (Vice Chairman)	
		Keith Panter
David Dobbie		James Plastow

Councillors Absent

Richard Craig	Chris Lambie	Pat O'Connor
	Julie Musonda	

In attendance:

Belina Boyer (TC)	Rachel Allbones (DC&RFO)	
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Agenda no	Agenda item title	Resolution	Action	Power
FS23/105	To note apologies for absence.	The committee noted apologies for absence from Cllrs Lambie and O'Connor.	N/A	<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
FS23/106	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>
FS23/107	To consider any dispensation requests received by the Clerk in relation to personal and/or	None received.	N/A	<i>Localism Act 2011, s33.</i>

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
	disclosable pecuniary interests, not previously recorded.			
FS23/108	To receive the minutes of the previous Finance and Strategy Committee meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A Finance and Strategy Committee 17 January 2023	The Committee resolved to sign the minutes of the meeting 17 January 2023 as a true record of that meeting. Cllrs Boles, Dobbie and Key abstained from voting.	ASO to publish on the website.	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FS23/109	To receive and consider for approval the following financial reports: Paper B Unpaid Expenditure Transactions for 16 February 2023 Paper C Cashbook Summary (including due and unpaid transactions) for 16 February 2023 Paper D Budget Comparison Report (including due and unpaid transactions) for 16 February 2023	A concern was raised regarding the charge for face to face IOSH training and asked to look into reducing the cost. The Committee resolved to note and approve the following reports: <ul style="list-style-type: none"> • Unpaid Expenditure Transactions for 16 February 2023 • Cashbook Summary (including due and unpaid transactions) 16 February 2023 • Budget Comparison Report (including due and unpaid transactions) for 16 February 2023 	DC&RFO to make bank transfer payments once signed off by signatories.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>
FS23/110	To approve and resolve to sign the monthly bank reconciliations for 31 January 2023 as per the paragraph 2.2 in Financial Regulations.	The Committee resolved to approve and sign the monthly bank reconciliation for 31 January 2023.	DC&RFO to file.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>

Agenda no	Agenda item title	Resolution	Action	Power
	Paper E			
FS23/111	To note interim internal audit report and consider any action necessary resulting from the report. Paper F	The committee noted a verbal update on the internal audit report stating that outdated policies had since the IA report had been written been re-adopted by council and brought up to date. The committee noted that the Policy Working Group would be reviewing other policies and report back to this committee. The clerk would clarify any actions to be taken regarding the mayoral allowance to mitigate risk and report back to this committee.	Cllr Dobbie to make appointment with DC/RFO for internal control meeting. Policy Working Group to systematically review the Council's policies TC to discuss mayoral allowance and payments to mitigate risk.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2022.</i>
FS23/112	To confirm by resolution that all documentation and information is in place for the Local Council Award Scheme – Foundation Level, and where appropriate, published on the Council's website. Paper G	Cllr Key requested to see a copy of the email sent to LCAS. The Committee resolved to confirm that all documentation and information for the Local Council Award Scheme – Foundation Level is in place, and where appropriate, published on the Council's website. Cllr Key voted against.	TC to issue Cllr Key with requested email. TC to send draft minutes to LCAS board	
FS23/113	To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> • EMR Project plans • Cemetery Extension – cost implications 	To include on future agendas.	N/A

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
FS23/114	<p>To note the date and time of the next Finance and Strategy committee</p> <p>scheduled for Tuesday 21 March 2023 at 7:00pm.</p>	<p>The committee noted the date and time of the next Finance and Strategy committee Tuesday 21 March 2023 at 7:00pm at Richmond House.</p>	N/A	<p><i>Local Government Act 1972, Sch 12, p10 (2)(a)</i></p>

Meeting concluded at 7.48pm

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialed: