

Gainsborough Town Council

Minutes of the Full Council meeting 01 February 2023

held in the Function Room, Marshalls Sports Ground, Middlefield Lane, Gainsborough



Councillors Present

	Tim Davies		Keith Panter	Kenneth Woolley
	David Dobbie - arrived at 7:05pm	Liam Muggridge – arrived at 7:05pm	James Plastow	
	Paul Key			
Caz Davies		Pat O'Connor	Baptiste Velan	

Councillors Absent

Matt Boles		Sally Loates		
Richard Craig			Aaron Taylor	
Dennis Dannatt	Chris Lambie	Julie Musonda		

In attendance:

Belina Boyer (TC)	Rachel Allbones (DC&RFO)		
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Also present: Four members of the public

Agenda no	Agenda item title	Decision	Action	Power/Regulation
Open Forum	(Members of the public are welcome to present any matter relevant to the wellbeing of Gainsborough Town and each president will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please see the Council's Public Participation at	<p>A member of the public questioned if there was funding budgeted for by the Council for an Armed Forces Day. They was advised there is £2,500 in the budget but the working group would need to be a constituted group with a bank account.</p> <p>A member of the public requested a reply to the question asked at the last full Council in January. They also spoke</p>	N/A	Public Bodies (Admissions to Meetings) Act 1960, s 1(1). As amended by The Openness of Local Government Bodies Regulations 2014, s3

Initialled:

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	<p>Meetings Policy and Standing Orders 3 f-l for details.</p> <p>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST adhere to the protocol laid out in the Council's Filming and Recordings of Meetings Policy.</p>	about the alleged asbestos on Love Lane allotments.	TC to respond to question from the last meeting.	
FC23/150	To note apologies for absence.	The Council noted apologies for absence from Cllrs Boles, Craig, Dannatt, Lambie and Loates.	N/A	Local Government Act 1972, s85 (1) & Sch 12, p40.
FC23/151	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	There were none.	N/A	Localism Act 2011, s31.
FC23/152	To consider any dispensation requests received by the Town Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	There were none.	N/A	Localism Act 2011, s33.
FC23/153	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	The Committee resolved to exclude the public and press from items FC23/158 & FC23/159.	N/A	Public Bodies (Admissions to Meetings) Act 1960 1 (2)

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FC23/154	To receive the minutes of the previous Gainsborough Town Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A – Full Council 04 January 2023	The Council resolved to sign the minutes of the meeting 04 January 2023 as a true record of that meeting. Cllrs Dobbie, Key, Muggridge and Velan abstained.	ASO to publish	Local Government Act 1972, Sch 12, p41 (1).
FC23/155	To note the draft minutes of the committee meetings and the decisions contained therein. Paper B – Property and Services Committee 10 January 2023 Paper C – Personnel Committee 11 January 2023 Paper D – Finance and Strategy Committee 17 January 2023 Paper E – Planning Committee 24 January 2023	The Council resolved to note the committee minutes from Property and Services Committee, Finance and Strategy Committee and Planning Committee as presented. The Council resolved to defer Personnel Committee until in closed session.	N/A	Local Government Act 1972, s 112
FC23/156	To receive and note the Town Clerk’s report (for information only) Paper F	The Council resolved to note the Town Clerk’s Report.	N/A	N/A
FC23/157	To appoint members of the tender panel in line with Council policy. Paper G	The Council resolved to: - <ul style="list-style-type: none"> • appoint a tender panel consisting of the Town Clerk, Operations Manager, Cllrs Craig and Key. The tender panel will score the received proposals in accordance with the published scoring matrix. • time-table the meeting of the tender scoring panel no later than 03 March 2023 in order for the contract to be formally awarded by 27 March 2023. 	TC to timetable meeting of the tender scoring panel.	

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		<ul style="list-style-type: none"> formally delegate the power to appoint the chosen contractor to the Finance and Strategy Committee in order for the tender to be awarded to the chosen contractor. <p>Cllr Davies abstained from voting.</p>		
FC23/158	<p>To consider the Ancillary Report to the Organisational Review and the consider the recommended actions of the both reports.</p> <p>Exclusion of Public and press recommended due to the confidential nature of the report. Paper H</p>	<p>The Council resolved to defer until the next meeting for the Deputy Clerk to produce a condensed report of the recommendations with proposals and timelines.</p>	<p>DC to produce report of recommendations.</p>	<p>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</p>
FC23/159	<p>To receive correspondence from a member of the public and consider what action – if any – to take.</p> <p>Exclusion of Public and press recommended due to the confidential nature of the report. Paper I</p>	<p>The Council resolved to uphold the Clerk’s findings as any re-investigation by a third party – external to the Town Council – would be disproportionate to the allegations made.</p>	<p>TC to write to complainant.</p>	<p>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</p>
FC23/155	<p>To note the draft minutes of the committee meetings and the decisions contained therein.</p> <p>Paper C – Personnel Committee 11 January 2023</p>	<p>Cllr Key questioned the salary amount as it contradicted a report previously produced by the Town Clerk. To be picked up at the next Committee meeting.</p> <p>The Council resolved to note the committee minutes from Personnel as presented.</p> <p>Cllr Key voted against.</p>	<p>N/A</p>	

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FC23/160	To note the correspondence previously circulated by email – for information only. Paper J	The Council resolved to note the correspondence previously circulated.	N/A	N/A
FC23/161	To note the date and time of the next Full Council Meeting scheduled for 01 March 2023 at 19.00.	The Council noted the date and time of the next Full Council Meeting as scheduled for 01 March 2023 at 19.00.	N/A	Local Government Act 1972, Sch 12, p10 (2)(a)

The meeting closed at 20.17

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialled: