

# Gainsborough Town Council



## Minutes of the Finance & Strategy Committee Meeting

### 17 January 2023 at 19.00

held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough

#### Councillors Present

Richard Craig		Keith Panter
David Dobbie – arrived at 7.10pm		James Plastow

#### Councillors Absent

Matt Boles (Chairman)	Paul Key (Vice Chairman)	Pat O'Connor
Julie Musonda	Chris Lambie	

#### In attendance:

Belina Boyer (TC)	Rachel Allbones (DC&RFO)	
-------------------	--------------------------	--

Due to the absence of the Chairman and Vice Chairman Members **resolved** to appoint Cllr Craig as Chairman for the meeting.

Agenda no	Agenda item title	Resolution	Action	Power
FS23/095	To <b>note</b> apologies for absence.	The committee <b>noted</b> apologies for absence from Cllrs Boles, Key, Lambie Musonda and O'Connor.	N/A	<i>Local Government Act 1972, s85 (1) &amp; Sch 12, p40.</i>
FS23/096	To <b>receive</b> any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>
FS23/097	To <b>consider</b> any dispensation requests received by the Clerk in relation to personal and/or	None received.	N/A	<i>Localism Act 2011, s33.</i>

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
	disclosable pecuniary interests, not previously recorded.			
FS23/098	To receive the minutes of the previous Finance and Strategy Committee meeting(s) and <b>resolve</b> to sign these as a true record of the meeting(s). <b>Paper A</b> Finance and Strategy Committee 20 December 2022	The Committee <b>resolved</b> to sign the minutes of the meeting 20 December 2022 as a true record of that meeting.	<b>ASO</b> to publish on the website.	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FS23/099	To receive and <b>consider for approval</b> the following financial reports: <b>Paper B</b> Unpaid Expenditure Transactions for 12 January 2023 <b>Paper C</b> Cashbook Summary (including due and unpaid transactions) for 12 January 2023 <b>Paper D</b> Budget Comparison Report (including due and unpaid transactions) for 12 January 2023	The Committee <b>resolved</b> to note and approve the following reports: <ul style="list-style-type: none"> <li>• Unpaid Expenditure Transactions for 12 January 2023</li> <li>• Cashbook Summary (including due and unpaid transactions) for 12 January 2023</li> <li>• Budget Comparison Report (including due and unpaid transactions) for 12 January 2023</li> </ul>	<b>DC&amp;RFO</b> to make bank transfer payments once signed off by signatories.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2021.</i>
Cllr Dobbie arrived at the meeting at 7.10pm				
FS23/100	To approve and <b>resolve</b> to sign the monthly bank reconciliations for 31 December 2022 as per the paragraph 2.2 in Financial Regulations. <b>Paper E</b>	The Committee <b>resolved</b> to approve and sign the monthly bank reconciliation for 31 December 2022.  Cllr Dobbie abstained from voting.	<b>DC&amp;RFO</b> to file.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2021.</i>

Agenda no	Agenda item title	Resolution	Action	Power
FS23/101	To <b>note</b> interim internal audit report and <b>consider</b> any action necessary resulting from the report. <b>Paper F</b>	The Committee <b>resolved</b> to defer the item until the next meeting.	<b>DC</b> to include on next agenda.	
FS23/102	To <b>consider</b> and approve fees & charges for sports and burial grounds for 2023/24, allotments for 2024/25 and allotment water charges for 2023/24 <b>Paper G</b>	The Committee <b>resolved</b> to: - <b>Sports Grounds</b> 1. Approve to remove the free Set up/clean up period on room hire bookings. 2. Approve to implement Regular User and Casual User charges 3. Approve the 2023/24 charges as set in Appendix A <b>Cemeteries</b> 4. Approve the 2023/24 charges as set in Appendix B <b>Allotments</b> 5. Implement a non-resident levy charge from 2024/25 at double the resident charge. 6. Not increase the 2024/25 charge. 7. Approve the 2023/24 water charges for Spital Hill at £10 per standard size plot and Foxby Hill at £5 per standard size plot.	<b>DC</b> to update records and inform users.	
FS23/103	To <b>receive</b> any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> <li>• EMR Project plans</li> <li>• Strategic Plan</li> <li>• Hire fee structure</li> <li>• Bank account</li> </ul>	To include on future agendas.	N/A

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
FS23/104	To <b>note</b> the date and time of the next Finance and Strategy committee is scheduled for Tuesday 21 February 2023 at 7:00pm.	The committee <b>noted</b> the date and time of the next Finance and Strategy committee Tuesday 21 February 2023 at 7:00pm at Richmond House.	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

Meeting concluded at 7.35pm

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chairman of approving meeting

Initialed: