

APPROVED Budget 2023 / 2024

06/01/2023

	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted 22/23 year end as of 7/12/22	Proposed Budget 2023/24
	£	£	£	£	£
EMPLOYEE COSTS	270,945	320,341	187,758	297,374	378,850
ADMINISTRATION	34,674	67,946	7,427	38,566	40,945
GROUNDS MAINTENANCE	59,438	45,817	22,613	40,963	60,500
RICHMOND HOUSE & PARK	20,004	31,380	13,545	21,898	44,213
SPORTS GROUNDS	5,403	21,169	11,358	9,733	16,767
CEMETERY	-6,793	19,436	-18,708	-10,305	7,985
PLAY AREAS	2,044	9,043	2,303	6,388	4,750
ALLOTMENTS	-11,549	1,701	3,712	-39	13,135
PUBLIC REALM	5,567	3,025	961	3,025	3,040
EVENTS	20	2,800	-104	-1,051	10,300
CHRISTMAS LIGHTS	30,018	31,700	28,988	32,200	32,400
CIL	0	0	-19,203	-19,203	0
TOTALS	409,771	554,358	240,650	419,549	612,885
Net Operating Cost	409,771	554,358	240,650	419,549	612,885
WLDC Council Tax Support Grant	0	0	0	0	0
WLDC Precept Contribution	100	100	100	100	100
Precept Request to WLDC	527,860	554,258	554,258	554,258	612,785
(Deficit)/Surplus	118,189	0	313,708	134,809	0
Tax Base	4,649.71	4,774.09			4,942.53
Precept (Council Tax Charge)	£113.53	£116.10			£123.98
Band D Per week	£2.18	£2.23			£2.38
Council Tax Increase / Decrease	3.00%	2.27%			6.79%

The council tax base is the total number of Band D equivalent dwellings liable for council tax after discounts, exemptions and premia (the total number of dwellings on the valuation list is subject to a range of discounts and exemptions that reduce the effective tax base)

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Code	EMPLOYEE COSTS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£	£	£	£	£	
1000	Payroll	268,684	315,941	183,770	293,124	370,000	
1000/1	Gross Salary	217,259	254,020	150,013	235,129	280,000	x12 Members of staff (Allots Off Gross Salary EM from 2022/23)
1000/2	Employer NI Contribution	18,350	21,921	13,880	21,778	30,000	as above
1000/3	Employer Pension Contribution	33,075	40,000	19,878	36,217	60,000	23.9% - currently x6 Members of staff (budget for 8)
1000/3	Overtime	0	0	0	0	0	
1000/4	Additional Remuneration	0	0	0	0	0	
1000/5	Redundancy	0	0	0	0	0	
1000/6	Agency Staff	0	0	0	0	0	
1010	Travel and Training	1,425	3,200	3,011	3,050	5,600	
1010/1	Staff Travel	155	200	11	50	1,000	Estimated staff travel costs
1010/2	Staff Training	1,270	3,000	3,000	3,000	4,500	£2,473 in earmarked reserves
1010/3	Staff Car Business Insurance Reimbursement	0	0	0	0	100	For car business insurance for Ops Man and Allotments Officer
1020	Workwear & ID	836	1,200	977	1,200	3,250	
1020/1	Staff Workwear	718	1,200	977	1,200	3,200	Workwear costs
1020/2	H & S Workwear	93	0	0	0	0	
1020/3	Staff ID Badge	25	0	0	0	50	
	GROSS EXPENDITURE	270,945	320,341	187,758	297,374	378,850	
110	INCOME	0	0	0	0	0	
110	Furlough Payments	0	0	0	0	0	
	GROSS INCOME	0	0	0	0	0	
	NET EXPENDITURE	270,945	320,341	187,758	297,374	378,850	

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Code	ADMINISTRATION	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£	£	£	£	£	
2000	Office Supplies & Telecom	8,879	10,200	6,341	8,835	11,420	Building reserve for new laptops
2000/1	IT Services and Maintenance	4,664	5,500	3,148	4,868	5,500	Email services and maintenance, provision for new computers
2000/2	Printing	1,163	1,500	1,057	1,634	1,600	Photocopier printing charges
2000/3	Postage and Stationery	1,522	1,000	928	100	1,000	
2000/4	Office Equipment	285	500	183	283	500	
2000/6	Telephone & Broadband	1,245	1,200	937	1,450	1,300	Office phoneline & broadband charges
2000/7	Mobiles	0	0	0	0	1,020	Potential x4 mobile contracts
2000/8	Shredding	0	500	88	500	500	Confidential shredding
2010	Publicity	227	590	120	240	420	
2010/1	Annual Public Meeting	67	120	0	120	120	Room hire & refreshment costs
2010/2	Sponsorship	0	0	0	0	0	
2010/3	Website	160	250	120	120	300	Website hosting and maintenance fees
2010/4	Publicity (newsletter etc)	0	220	0	0	0	Potential newsletter or other publicity
2020	Subscriptions	2,828	3,285	492	3,092	3,140	
2020/1	LALC	2,534	2,800	0	2,600	2,800	Estimated annual subscription
2020/2	The National Allotment Society	55	55	55	55	55	Annual subscription
2020/3	LCAS	0	0	0	0	0	No longer charge for subscription
2020/4	ICCM	95	95	95	95	95	Annual subscription
2020/5	Publications	39	230	237	237	0	Not expecting to purchase any publications
2020/6	Information Commissioners Office	55	55	55	55	55	Annual subscription
2020/7	NALC	50	50	50	50	0	Local Council Award Scheme
2020/8	The Rural Town Group	0	0	0	0	135	
2030	Democratic & Civic	15,394	27,250	567	1,492	4,825	
2030/1	Civic Service	0	1,600	0	0	1,600	Estimated cost
2030/2	Civic Regalia & Past Mayor badge	0	200	0	200	200	Mayoral chain repairs
2030/3	Citizen of the Year Award	0	0	0	0	0	x4 Medals purchased 2020
2030/4	WW2 Veteran Acknowledgement Award	0	0	0	0	0	£225 in earmarked reserves TO BE RELEASED
2030/5	Mayors Allowance	500	500	333	500	500	As set out in Members Allowances Policy
2030/6	Mayors Expenses	655	1,500	42	200	1,500	As set out in Members Allowances Policy
2030/7	Mayors Cadet	0	100	0	0	100	Estimated expenses if a cadet is appointed
2030/8	Election Costs	13,616	22,500	0	0	0	Ear mark unspent budget of £22,500
2030/9	Councillor Training	170	200	180	180	200	LALC annual training scheme
2030/10	Councillor Travel	0	200	0	0	200	Travels allowance to training events
2030/11	Councillor ID	0	0	0	0	75	In with election costs
2030/12	Miscellaneous Expenses	53	50	12	12	50	Meeting refreshments
2030/13	AdvantEDGE Admin+ & Asset Manager	399	400	0	400	400	Annual contract
2040	Grants	1,059	2,080	1,525	2,035	2,080	
2040/1	S137 - GPC	19	80	25	35	80	Poppy wreath purchase
2040/2	Community Grants	1,040	2,000	1,500	2,000	2,000	£6,840 in earmarked reserves

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		£	£	£	£	£	
2060	Insurance	14,553	11,400	18,329	11,347	13,000	
2060/1	Zurich Municipal	10,953	11,400	11,347	11,347	13,000	Estimated Annual cost
2060/2	Claims expenses	3,600	0	6,982	0	0	
2060/3	Valuations	0	0	0	0	0	
2070	HR & Finances	8,053	13,615	5,999	10,050	6,535	
2070/1	Internal Auditor	3,624	2,000	0	1,000	1,200	Estimated charge, changed provider
2070/2	External Auditor	1,300	1,300	1,300	1,300	1,300	Estimated annual return charge
2070/3	Accountant - Payroll Services	540	560	280	560	580	Estimated annual charge
2070/4	Edge Design - Finance Software	766	805	0	805	805	Annual charge for software
2070/5	Bank Charges	228	450	215	450	450	Estimated annual charge
2070/6	HR Provider	906	1,100	623	935	1,200	Annual charge for service + possible extras
2070/7	Occupational Health	0	500	0	0	500	Budget if needed
2070/8	Recruitment	689	500	0	0	500	Budget if needed
2070/9	Governance Support	0	6,400	3,580	5,000	0	
2080	Legal Fees	795	1,500	1,058	1,500	1,500	
2080/1	General	795	1,500	1,058	1,500	1,500	Estimated annual charge
2080/2	Roses Legal Fees	0	0	0	0	0	
	GROSS EXPENDITURE	51,788	69,920	34,431	38,592	42,920	
	INCOME	17,114	1,974	27,003	26	1,975	
205	Bank Account Interest	4,886	400	351	450	400	
210	Insurance Claims	8,800	0	27,076	0	1,575	
215	Legal Fee Reimbursement	0	0	0	0	0	
220	Subject Access Request / FOI	0	0	0	0	0	
225	Insurance Reimbursement (GTF)	3,428	1,574	-424	-424	0	
	GROSS INCOME	17,114	1,974	27,003	26	1,975	
	NET EXPENDITURE	34,674	67,946	7,427	38,566	40,945	

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Code	GROUPS MAINTENANCE	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£	£	£	£	£	
3000	Vehicle Costs	16,178	19,254	12,673	19,601	30,700	
3000/1	Ford Transit Tipper	5,111	5,150	3,425	5,298	12,000	Annual lease costs - Ends 01/7/2023, initial quote received £1,200 per month
3000/2	Ford Transit Custom Van	3,610	3,650	2,725	4,214	8,000	Annual lease costs - Ends 14/9/2023, initial quote received £800 per month
3000/3	Citroen Berlingo Van	2,721	2,754	2,058	3,183	2,000	Annual lease costs - Ends 22/9/2023, not replacing
3000/4	Vehicle Maintenance	76	300	32	49	300	Estimated maintenance costs
3000/5	Fuel	2,963	7,000	4,433	6,856	8,000	Estimated fuel costs, no longer use red and increase fuel costs
3000/6	Red Diesel	1,321	0	0	0	0	No longer can use red diesel
3000/7	Trailer Maintenance	377	400	0	0	400	Estimated trailer service cost
3010	Grounds Maintenance - All Sites	47,702	30,670	14,432	25,470	33,950	
3010/1	Miscellaneous	915	1,000	904	1,000	1,000	Tape, padlocks, cable ties, drill bits etc
3010/2	Equipment Service & Maintenance	5,612	7,000	3,435	7,000	7,000	Estimated maintenance and services costs for all equipment
3010/3	New Grounds Equipment	15,041	3,000	3,000	3,000	4,000	New equipment
3010/4	Footpath/Roadway Maintenance	5,000	5,000	0	0	5,000	Possible works for Levellings, plus £13,650 in earmarked reserves
3010/5	Tree Maintenance	1,800	2,000	0	2,000	1,000	plus £9,000 in earmarked reserves for codes 4000/23, 5000/19, 5010/19, 5020/11, 6000/13, 6010/3
3010/6	Weed Killing (spraying)	801	750	80	750	750	All site weed killing
3010/7	Green Waste Removal	690	0	0	0	0	£2,500 in ear marked reserves
3010/8	Hedge Cutting	0	0	0	0	0	No hedge cutting envisaged by a contractor
3010/9	Grit	0	200	0	0	200	Winter grit purchase for all sites
3010/10	Tree Safety Survey	2,100	2,000	0	2,000	2,000	Annual tree inspection survey
3010/11	Health & Safety & First Aid	0	1,120	1,052	1,120	1,000	
3010/12	Highway Verge Cutting	15,743	8,600	5,962	8,600	12,000	Estimate for 10 cuts
3010/13	Wildflower Verges	0	0	0	0	0	
3020	Cleaning Products	951	1,200	816	1,200	1,200	
3020/1	Cleaning Products & Refuse Bags	951	1,200	816	1,200	1,200	For Marshalls, Richmond House, Levellings & Gen Cem
	GROSS EXPENDITURE	64,831	51,124	27,921	46,271	65,850	
	INCOME						
	Vehicle Hire, Grass Verges and Sales	5,394	5,307	5,308	5,308	5,350	
300/1	Vehicle Hire	0	0	0	0	0	
300/2	LCC Contribution towards Highway Verge Cutting	5,249	5,307	5,308	5,308	5,350	
320	Sale of Grounds Equipment	0	0	0	0	0	
330	Scrap	145	0	0	0	0	
	GROSS INCOME	5,394	5,307	5,308	5,308	5,350	
	NET EXPENDITURE	59,438	45,817	22,613	40,963	60,500	

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		£	£	£	£	£	
4000	Richmond Park & House	28,730	40,015	16,571	30,433	52,748	
4000/1	Rates	2,944	2,944	2,209	2,994	3,000	Estimated annual non-domestic rates bill
4000/2	House & Buildings Maintenance	6,015	9,000	3,075	4,755	10,000	To include repair and decorate windows, plus £25,000 in earmarked reserves
4000/3	Gas	2,727	3,500	960	3,500	3,500	Estimated annual charge
4000/4	Electricity - Main House	3,203	4,000	1,698	4,000	4,000	Estimated annual charge
4000/5	Electricity - Flat	498	700	358	700	700	Estimated annual charge
4000/6	Electricity - Greenhouse	322	600	267	413	500	Estimated annual charge
4000/7	Anglian Water	616	900	557	861	700	Estimated annual charge
4000/8	WaterPlus	430	600	473	732	500	Estimated annual charge
4000/9	PAT Testing	355	393	393	393	430	Estimated annual charge
4000/10	Fire Extinguisher & Emergency Light Service	1,123	600	596	596	1,000	Estimated annual service costs
4000/11	Security / Fire Alarm Service & Maintenance	467	670	924	700	500	Annual service & maintenance costs
4000/12	Security / Fire Alarm Response	450	500	470	500	520	Annual charge plus potential contractor call out charges
4000/13	Alarm Phone Line	424	400	362	560	500	Estimated annual charge
4000/14	Legionella Monitoring	1,043	1,043	0	1,043	1,043	Annual testing costs
4000/15	Premises Licence Fee	180	180	0	180	180	WLDC licence charge
4000/16	Boiler Service & Repairs	63	200	63	63	200	Annual service costs
4000/17	Fixed Electrical Testing	0	0	0	0	0	Fixed electrical testing due 2024
4000/18	Ground Maintenance	2,995	2,000	631	2,000	2,000	For general ground repairs & maintenance £3,500 in ear marked reserves for compound fence
4000/19	Waste Management	1,768	1,800	1,326	1,800	1,800	WLDC charge for bin collections
4000/20	Aviary & Bird Feed	183	100	0	100	100	No longer have birds in the aviary, bird feed for external bird feeders
4000/21	Bedding Plants	120	250	152	214	500	Summer and winter bedding plants
4000/22	Outdoor Toilet Renovations & Maintenance	141	0	0	0	2,000	£1,857 in earmarked reserves
4000/23	Tree Maintenance	0	0	0	0	0	see 3010/5 plus £8,000 in earmarked reserves for codes 4000/23, 5000/19, 5010/19, 5020/11, 6000/13, 6010/3
4000/24	Footpath / Road Maintenance	0	5,000	44	44	5,000	Further resurfacing near rose garden
4000/25	New / maintenance of Litter Bins	0	0	0	0	1,000	Replacement bins needed
4000/26	Fountain Maintenance & Repairs	0	250	0	0	250	For any repairs required
4000/27	Flag pole maintenance & repairs	0	100	0	0	100	For any repairs required
4000/28	New Grounds Furniture	0	0	0	0	0	None envisaged
4000/29	Play Equipment Maintenance	0	0	0	0	0	Refer to code 7000
4000/30	Wet pour Repairs	0	0	0	0	0	Refer to code 7005
4000/31	CCTV, fibre broadband & line	2,600	2,600	372	2,600	2,600	WLDC charge for CCTV monitoring + phoneline & fibre
4000/32	Replacement Conservatory	0	0	0	0	10,000	£10,022.99 in earmarked reserves for remaining project
4000/33	First Aid & Defibrillator	63	125	83	125	125	WLDC Defibrillator scheme
4000/34	Cleaning Contractor	0	1,560	1,560	1,560	0	Temporary whilst didn't have a cleaner
	GROSS EXPENDITURE	28,730	40,015	16,571	30,433	52,748	

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		£	£	£	£	£	
	INCOME						
	Richmond Park & House	8,726	8,635	3,026	8,535	8,535	
400/1	Office Hire (Registrar)	4,035	4,035	3,026	4,035	4,035	Current lease charge
400/2	Registrar Service Recharge	4,691	4,600	0	4,500	4,500	Estimate service recharge
400/3	Room Hire	0	0	0	0	0	
	GROSS INCOME	8,726	8,635	3,026	8,535	8,535	
	NET EXPENDITURE	20,004	31,380	13,545	21,898	44,213	

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		£	£	£	£	£	
5000	Roses	0	0	0	0	0	
5010	Marshalls	30,242	36,804	20,296	33,669	38,976	
5010/1	Rates	11,228	11,228	8,420	11,228	11,500	Estimated annual non-domestic rates bill
5010/2	Main Pavilion Maintenance	948	1,000	53	1,000	2,000	Essential maintenance costs & possible decoration plus £5,486 in earmarked reserves for pavilion maintenance
5010/3	Bowls Pavilion / Outbuilding Maintenance	0	2,000	1,237	1,237	1,000	Estimated maintenance costs
5010/4	Hygiene Services	217	220	106	223	220	phs service charge
5010/5	Gas - Main Pavilion	2,432	3,500	1,292	3,500	3,500	Estimated annual charge
5010/6	Gas - Bowls Pavilion	300	0	0	0	0	Estimated annual charge
5010/7	Electricity - Main Pavilion	2,077	3,000	1,766	3,000	3,000	Estimated annual charge
5010/8	Electricity - External Changing	316	1,000	660	1,000	1,000	Estimated annual charge
5010/9	Electricity - Bowls Pavilion	600	300	169	300	350	Estimated annual charge
5010/10	Anglian Water	265	400	243	400	400	Estimated annual charge
5010/11	WaterPlus	113	800	158	300	500	Estimated annual charge
5010/12	PAT Testing	25	25	25	25	25	Estimated annual charge
5010/13	Fire Extinguisher & Emergency Light Service	2,032	750	120	500	750	Estimated annual service & maintenance costs
5010/14	Security / Fire Alarm	454	1,400	1,077	1,077	1,000	Annual service & maintenance costs
5010/15	Legionella Monitoring	521	521	0	521	521	Estimated annual testing costs
5010/16	Premises Licence Fee	180	180	0	180	180	WLDC licence charge
5010/17	Boiler Service and Repairs	1,453	1,000	730	1,000	1,000	Annual service costs
5010/18	Solar Panel Service & Repairs	0	0	0	0	0	Estimated annual maintenance costs
5010/19	Water Tank Service & Repair	0	0	0	0	0	Estimated annual maintenance costs
5010/20	Fixed Electrical Testing	0	0	0	0	0	Fixed electrical testing due 2024
5010/21	Ground Maintenance & Renovations - Cricket	1,459	1,350	1,350	1,350	1,400	Estimate for renovations
5010/22	Ground Maintenance & Renovations - Bowls	1,126	1,200	1,198	1,198	1,300	Estimate for renovations
5010/23	Ground Maintenance & Renovations - Football	0	1,200	812	1,200	3,500	Deep fine aeration and herbicide
5010/24	Ground Maintenance & Renovations - General	0	500	0	500	500	
5010/25	Tree & Hedge Maintenance	300	600	0	300	600	see 3010/5 plus £9,000 in earmarked reserves for codes 4000/23, 5000/19, 5010/19, 5020/11, 6000/13, 6010/3
5010/26	Ditch Clearance	0	0	0	0	0	Will need clearing again in 2021/22 £7,810 in ear marked reserves
5010/27	External Light Maintenance	134	500	0	0	500	Estimated annual maintenance costs
5010/28	Car Park Maintenance	400	500	0	0	500	Any essential repairs
5010/29	Waste Management	1,052	1,000	429	1,000	1,100	WLDC charge for bin collections
5010/30	CCTV Broadband & Phone line	2,136	2,200	369	2,200	2,200	WLDC charge for CCTV monitoring + phoneline & fibre
5010/31	First Aid & Defibrillator	255	200	83	200	200	Possible replacement first aid box and WLDC Defibrillator scheme
5010/32	AdvantEDGE Facilities	220	230	0	230	230	Bookings software

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		£	£	£	£	£	
5020	Levellings	1,491	2,306	913	1,989	3,581	
5020/1	Pavilion Maintenance	62	0	0	0	0	External works & internal decoration required, plus £2,467 in earmarked reserves
5020/2	Gas	234	300	140	300	350	Estimated annual charge
5020/3	Electricity	201	300	186	300	300	Estimated annual charge
5020/4	Anglian Water	62	100	45	100	100	Estimated annual charge
5020/5	WaterPlus	63	150	45	70	150	Estimated annual charge
5020/6	PAT Testing	0	0	0	0	0	No longer any electrical goods in side
5020/7	Fire Extinguisher & Emergency Light Service	225	135	135	135	160	Annual service costs
5020/8	Legionella Testing	521	521	0	521	521	Annual testing charges
5020/9	Boiler Service & Repair	63	150	63	63	150	Annual boiler service
5020/10	Fixed Electrical Testing	0	0	0	0	0	Fixed electrical testing due 2024
5020/11	Ground Maintenance & Renovations - Football	0	300	100	300	1,000	Herbicide treatment
5020/12	Ground Maintenance & Renovations - General	0	0	0	0	500	
5020/13	Tree Maintenance	0	0	0	0	0	see 3010/5 plus £9,000 in earmarked reserves for codes 4000/23, 5000/19, 5010/19, 5020/11, 6000/13, 6010/3
5020/14	Fence Maintenance	60	300	200	200	300	Estimated maintenance costs
5020/15	First Aid & Defibrillator	0	50	0	0	50	Possible replacement first aid box, plus £400 in earmarked reserves for defibrillator
5020/16	Sports Equipment	0	0	0	0	0	None envisaged
	GROSS EXPENDITURE	31,733	39,110	21,209	35,659	42,557	
	INCOME						
500	Roses	7,750	0	0	7,750	7,750	
500/9	Sinking Fund	7,750	0	0	7,750	7,750	
510	Marshalls	17,601	16,441	9,377	17,176	17,040	
510/1	Football	4,969	5,000	767	5,000	5,000	Estimated annual income
510/2	Cricket	696	756	803	803	840	Estimated annual income
510/3	Bowls	1,200	1,285	1,285	1,285	1,300	Estimated annual income
510/4	Room Hire	10,230	9,000	6,384	9,873	9,500	Estimated annual income
510/5	Training Pitch	506	400	139	214	400	Estimated annual income
510/6	Key Deposits	0	0	0	0	0	
520	Levellings	980	1,500	474	1,000	1,000	
520/1	Football	980	1,500	474	1,000	1,000	Estimated annual income
520/2	Key Deposit	0	0	0	0	0	
	GROSS INCOME	26,331	17,941	9,851	25,926	25,790	
	NET EXPENDITURE	5,403	21,169	11,358	9,733	16,767	

APPROVED Budget 2023 / 2024

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Code	CEMETERY	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
6000	General Cemetery	46,375	61,311	16,733	31,834	51,848	
6000/1	Rates	6,362	6,363	4,772	6,363	6,400	Estimated annual non-domestic rates bill
6000/2	Chapel Maintenance	67	200	0	0	6,000	Estimated maintenance costs following roof damage
6000/3	Electricity	400	650	409	650	650	Estimated annual charge
6000/4	Anglian Water & standpipe repairs	1,390	1,500	123	1,500	1,600	Estimated annual charge
6000/5	WaterPlus	1,698	1,200	-38	1,200	1,300	Estimated annual charge
6000/6	Fire Extinguisher & Emergency Light Service	90	100	23	23	100	Annual service costs
6000/7	Burial Software	6,726	330	0	330	330	Annual hosting charge
6000/8	Fixed Electrical Testing	0	0	0	0	0	Fixed electrical testing due 2024
6000/9	Ground & Building Maintenance	1,058	2,000	87	2,000	2,000	Estimated maintenance costs
6000/10	Waste Management	1,768	1,768	1,326	1,768	1,768	WLDC charge for bin collections
6000/11	Grave Digging	14,650	18,000	10,032	18,000	18,000	External contractor grave digging charges
6000/12	Toilet Maintenance & service charges	0	200	0	0	200	Estimated annual charge
6000/13	Tree Maintenance	0	0	0	0	0	see 3010/5 plus £9,000 in earmarked reserves for codes 4000/23, 5000/19, 5010/19, 5020/11, 6000/13, 6010/3
6000/14	Boundary Fence Maintenance	0	500	0	0	500	Essential maintenance works plus £4,000 in earmarked reserves for codes 6000/14 & 60102
6000/15	Footpath/Roadway Repairs	7,000	15,000	0	0	0	Repair works earmark unspent budget
6000/16	Produce woodland burial and memorial wall	0	0	0	0	0	£6,700 in earmarked reserves
6000/17	Extension B Burial Land Sinking Fund	2,050	13,500	0	0	12,500	Extension B sinking fund for future burial land plus £34,000 in earmarked reserves and earmark unspent budget
6000/18	Drainage	3,116	0	0	0	0	
6000/19	Memorial Topple Testing	0	0	0	0	0	Approx 8,000 memorials to be tested in old side, £19,091 in earmarked reserves, some testing to be carried out imminently
6000/20	New / maintenance of Litter Bins	0	0	0	0	500	Replacement bins required plus £2,000 in earmarked reserves
6010	North Warren Cemetery	933	1,323	616	823	1,340	
6010/1	Rates	823	823	616	823	840	Estimated annual non-domestic rates bill
6010/2	Boundary Fence Maintenance	110	500	0	0	500	Essential maintenance works plus £4,000 in earmarked reserves for codes 6000/14 & 60102
6010/3	Tree Maintenance	0	0	0	0	0	see 3010/5 plus £9,000 in earmarked reserves for codes 4000/23, 5000/19, 5010/19, 5020/11, 6000/13, 6010/3
6010/4	Memorial Topple Testing	0	0	0	0	0	Carried out in house
6010/5	Ground Maintenance / Repairs	0	0	0	0	0	
6010/6	Grave Digging	0	0	0	0	0	
	GROSS EXPENDITURE	47,308	62,634	17,350	32,657	53,188	

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Code	CEMETERY	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
	INCOME						
600	General Cemetery	54,691	43,198	36,294	43,198	45,203	
600/1	Burial - Full Interments	23,587	19,278	12,620	19,278	22,491	Estimated income (35x £642.60)
600/2	Burial - Cremation Interments	7,934	7,245	7,728	7,245	6,037	Estimated income (25x £241.5)
600/3	Exclusive Right of Burial	14,235	8,675	9,246	8,675	8,675	Estimated income (18x £481.95)
600/4	Use of chapel	0	0	0	0	0	Estimated income
600/5	Memorial Applications	8,335	8,000	6,700	8,000	8,000	Estimated income
600/6	Exhumations	0	0	0	0	0	Estimated income
600/7	EDF Energy	600	0	0	0	0	Equipment removed
610	North Warren Cemetery	-590	0	-236	-236	0	
610/1	Burial - Full Interments	0	0	0	0	0	Estimated income
610/2	Burial - Cremation Interments	230	0	0	0	0	Estimated income
610/3	Exclusive Right of Burial	-820	0	-450	-450	0	Estimated income
610/4	Memorial Applications	0	0	214	214	0	Estimated income
	GROSS INCOME	54,101	43,198	36,058	42,962	45,203	
	NET EXPENDITURE	-6,793	19,436	-18,708	-10,305	7,985	

APPROVED Budget 2023 / 2024

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Code	PLAY AREAS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
7000	All Site	40	6,000	1,221	5,325	2,000	
7000	Play Equipment Maintenance	40	4,000	281	4,000	1,000	For repairs of codes 7010 - 7080, plus £6,500 in earmarked reserves earmark any unspent budget
7005	Wet pour Maintenance	0	2,000	940	1,325	1,000	Repair works carried out Nov 2022, start to build reserve
7010	Levellings	0	0	0	0	0	
7010/1	New Play Equipment	0	0	0	0	0	Refer to 7000
7010/2	Play Equipment Maintenance	0	0	0	0	0	Refer to 7000
7010/3	Skate Park Maintenance	0	0	0	0	0	Skate park now removed
7010/4	Ground Surface Repairs	0	0	0	0	0	Refer to 7000
7010/5	New Benches / Litter Bins & Maintenance	0	0	0	0	0	Refer to 7000
7010/6	Dog Walk	0	0	0	0	0	Refer to 7000
7010/7	Future Development Project	0	0	0	0	0	£16,945.50 in earmarked reserves
7020	Aisby Walk	870	2,000	350	292	2,000	
7020/1	Playing Field	0	0	0	0	0	Refer to 7000
7020/2	New Play Equipment	0	0	0	0	0	Refer to 7000
7020/3	Play Equipment Maintenance	0	0	0	0	0	Refer to 7000
7020/4	Skate Park Maintenance	800	2,000	350	292	2,000	For repair works
7020/5	Ground Surface Repairs	0	0	0	0	0	Refer to 7000
7020/6	New Benches / Litter Bins & Maintenance	0	0	0	0	0	Refer to 7000
7020/7	Boundary & Tree Maintenance	70	0	0	0	0	Refer to 7000
7030	Play Areas - Danes Road	0	0	0	0	0	
7030/1	New Play Equipment	0	0	0	0	0	Refer to 7000
7030/2	Play Equipment Maintenance	0	0	0	0	0	Refer to 7000
7030/3	Ground Surface Repairs	0	0	0	0	0	Refer to 7000
7030/4	New Benches / Litter Bins & Maintenance	0	0	0	0	0	Refer to 7000
7030/5	Boundary Maintenance	0	0	0	0	0	Refer to 7000
7040	Play Areas - Mayflower Close	0	0	0	0	0	
7040/1	New Play Equipment	0	0	0	0	0	Refer to 7000
7040/2	Play Equipment Maintenance	0	0	0	0	0	Refer to 7000
7040/3	Ground Surface Repairs	0	0	0	0	0	Refer to 7000
7040/4	New Benches / Litter Bins & Maintenance	0	0	0	0	0	Refer to 7000
7040/5	Boundary Maintenance	0	0	0	0	0	£600 in ear marked reserves
7050	Play Areas - Sandsfield Lane North	0	0	0	0	0	
7050/1	New Play Equipment	0	0	0	0	0	Refer to 7000
7050/2	Play Equipment Maintenance	0	0	0	0	0	Refer to 7000
7050/3	Ground Surface Repairs	0	0	0	0	0	Refer to 7000
7050/4	New Benches / Litter Bins & Maintenance	0	0	0	0	0	Refer to 7000
7050/5	Boundary Maintenance	0	0	0	0	0	Refer to 7000

APPROVED Budget 2023 / 2024

06/01/2023

Code	PLAY AREAS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
7080	Play Areas - St Georges	0	0	0	0	0	
7080/1	New Play Equipment	0	0	0	0	0	Refer to 7000
7080/2	Play Equipment Maintenance	0	0	0	0	0	Refer to 7000
7080/3	Ground Surface Repairs	0	0	0	0	0	Refer to 7000
7080/4	New Benches / Litter Bins & Maintenance	0	0	0	0	0	Refer to 7000
7080/5	Boundary Maintenance	0	0	0	0	0	Refer to 7000
7090	External Play area Inspections	1,133	1,043	732	771	750	
	GROSS EXPENDITURE	2,044	9,043	2,303	6,388	4,750	

APPROVED Budget 2023 / 2024

06/01/2023

Code	ALLOTMENTS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
8000	Allotments - Foxby Hill	1,064	2,825	1,870	3,175	2,775	
8000/1	Site Rent	813	875	875	875	875	Annual site rent
8000/2	Skip Hire	0	625	208	625	625	Cost of x3 skips
8000/3	Water Charges	0	550	739	900	500	Estimate for one year supply
8000/4	Asbestos Management	0	375	0	0	0	Refer to 8060/2
8000/5	Hedge Cutting	175	0	0	375	375	
8000/6	Miscellaneous expenditure	76	400	48	400	400	£108.07 in earmarked reserves from self management
8010	Allotments - Love Lane	1,289	2,000	1,159	2,200	11,600	
8010/1	Site Rent	813	875	875	875	875	Annual site rent
8010/2	Skip Hire	0	625	208	625	625	Cost of x3 skips
8010/3	Asbestos Management	0	0	0	0	0	Refer to 8060/2
8010/4	Hedge Cutting	300	100	0	300	100	
8010/5	Miscellaneous expenditure	176	400	76	400	10,000	To include pond infill
8020	Allotments - North Warren	38	1,025	52	1,025	1,025	
8020/1	Site Rent	0	0	0	0	0	Annual site rent - Council owned site
8020/2	Skip Hire	0	625	0	625	625	Cost of x3 skips
8020/3	Asbestos Management	0	0	0	0	0	Refer to 8060/2
8020/4	Miscellaneous expenditure	38	400	52	400	400	£5,200 in earmarked reserves for fence from insurance claim
8030	Allotments - Showfield	353	3,025	0	1,025	1,025	
8030/1	Site Rent	0	0	0	0	0	Annual site rent - not invoiced by LCC would take from EMR
8030/2	Skip Hire	208	625	0	625	625	Cost of x3 skips
8030/3	Asbestos Management	0	0	0	0	0	Refer to 8060/2
8030/4	Wall Maintenance	0	2,000	0	0	0	Earmark unspent budget
8030/5	Miscellaneous expenditure	144	400	0	400	400	
8040	Allotments - Spital Hill	1,096	1,500	859	1,400	1,400	
8040/1	Site Rent	250	250	250	250	250	Annual site rent
8040/2	Skip Hire	442	450	331	450	450	Monthly waste management collections
8040/3	Water Charges	167	400	194	300	300	Estimate for one year supply
8040/4	Asbestos Management	0	0	0	0	0	Refer to 8060/2
8040/5	Miscellaneous expenditure	237	400	84	400	400	
8050	Allotments - Love Lane Garages	0	200	0	200	200	
8050	Garage Lane Maintenance	0	200	0	200	200	For repairs
8060	Allotments - All Sites	326	1,252	910	1,212	5,900	
8060/1	Edge IT Software	326	302	0	302	900	Provision for 2nd tablet for inspections
8060/2	Miscellaneous	0	950	910	910	5,000	To include asbestos removal and plot clearance/preparation plus £3,855 in ear marked reserves
GROSS EXPENDITURE		4,165	11,827	4,851	10,237	23,925	

APPROVED Budget 2023 / 2024

06/01/2023

Code	ALLOTMENTS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
	INCOME						
800	Allotments	15,614	8,876	1,139	8,876	9,540	
800/1	Foxby Hill	8,220	4,200	332	4,200	4,500	Estimated Annual Income (150)
800/2	Love Lane	2,738	1,596	126	1,596	1,710	Estimated Annual Income (57)
800/3	North Warren	1,390	1,008	308	1,008	1,080	Estimated Annual Income (36)
800/4	Showfields	1,710	980	84	980	1,050	Estimated Annual Income (35)
800/5	Spital Hill	1,556	1,092	289	1,092	1,200	Estimated Annual Income (40)
815	Garage Space Ropery Road	100	1,250	0	1,400	1,250	
	GROSS INCOME	15,714	10,126	1,139	10,276	10,790	
	NET EXPENDITURE	-11,549	1,701	3,712	-39	13,135	

APPROVED Budget 2023 / 2024

06/01/2023

Code	PUBLIC REALM	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
9000	Roundabouts / Islands	1,500	0	0	0	0	
9000/1	Thorndike Way Roundabout	0	0	0	0	0	
9000/2	Corringham Road Roundabout	1,500	0	0	0	0	No longer maintain the roundabout
9000/3	Morton Corner Traffic Island	0	0	0	0	0	
9010	Street Furniture	42,661	2,640	961	2,640	2,640	
9010/1	Notice Boards	0	0	0	0	0	£450 in earmarked reserves TO BE RELEASED
9010/2	Benches	0	0	0	0	0	£1,720 in earmarked reserves TO BE RELEASED
9010/3	Bus Shelters	39,559	1,440	720	1,440	1,440	Cleaning costs
9010/4	Millennium Clock	3,102	1,200	241	1,200	1,200	Annual service & electricity costs
9010/5	Silver Street Sculpture	0	0	0	0	0	£1,000 in earmarked reserves
9010/6	Community Speed Watch Application	0	0	0	0	0	
9020	War Memorial	350	385	0	385	400	
9020/1	Maintenance	350	385	0	385	400	Memorial cleaning prior to Remembrance Sunday
9020/2	Future Project	0	0	0	0	0	Project complete
9030	Gainsborough in Bloom	0	0	0	0	0	
9030/1		0	0	0	0	0	Towards 2022 competition, £2,000 in ear marked reserves TO BE RELEASED
9040	Community Rail Partnership	0	0	0	0	0	
9040/1		0	0	0	0	0	£2,350 in earmarked reserves for Travel guide and support TO BE RELEASED
GROSS EXPENDITURE		44,511	3,025	961	3,025	3,040	
INCOME							
900	Roundabouts	0	0	0	0	0	
900	Corringham Road	0	0	0	0	0	No longer maintain the roundabout
910	War Memorial	0	0	0	0	0	
910	War Memorial Project	0	0	0	0	0	Project complete
920	Bus Shelters	38,944	0	0	0	0	
920	New shelters and renovations	38,944	0	0	0	0	
GROSS INCOME		38,944	0	0	0	0	
NET EXPENDITURE		5,567	3,025	961	3,025	3,040	

APPROVED Budget 2023 / 2024

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Code	EVENTS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
10010	Mayflower 400	0	1,000	1,000	1,000	1,000	
10020	Community / Armed Forces Day	0	0	0	0	2,500	
10030	Queens Jubilee Event	0	0	0	0	0	Budget to be transferred to the Kings Coronation
10035	King Charles III Coronation	0	0	0	0	5,000	Plus £5,000 in earmarked reserves
10040	Remembrance Sunday	20	300	46	70	300	
10050	Local Town Events Support	0	3,000	0	0	3,000	
	GROSS EXPENDITURE	20	4,300	1,046	1,070	11,800	
	INCOME						
1005	Richmond Park	0	0	0	0	0	
1015	Marshalls	0	0	0	0	0	
1030	Levellings - Fair / Circus	0	1,000	1,000	1,409	1,000	
1040	Aisby Walk - Fair / Circus	0	500	0	500	500	
1050	Armed Forces & Community Day 2020	0	0	150	211	0	
	GROSS INCOME	0	1,500	1,150	2,121	1,500	
	NET EXPENDITURE	20	2,800	-104	-1,051	10,300	

APPROVED Budget 2023 / 2024

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Code	CHRISTMAS LIGHTS	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
	Christmas Lights	30,098	31,700	28,988	32,200	32,400	
11000	Switch on event	3,213	5,000	5,000	5,000	5,000	Contribution to Marshalls Yard organising the event
11010	Anchor Point Testing	2,423	2,500	1,192	2,500	2,500	Full test due 2024
11020	Electrical Contractor - Main lights	0	0	0	0	0	Blachere contract
11030	Electrical Contractor - Shop lights scheme	0	0	0	0	0	No longer offered
11040	Market Place Christmas Tree	0	0	0	0	0	Blachere contract
11050	Blachere Contract	23,299	21,000	19,357	21,000	21,500	New Christmas lighting scheme with contractor
11055	Electrical Contractor for potential use of old lights	0	0	0	0	3,000	Potential use of old lights
11060	Trinity Street Lamp Post Electricity	1,163	3,000	3,439	3,500	200	Electricity charges - Trinity street meters removed
11070	Church Street Lamp Post Electricity	0	200	0	200	200	Electricity charges
	GROSS EXPENDITURE	30,098	31,700	28,988	32,200	32,400	
	INCOME						
1100	Shop Christmas Tree Scheme	80	0	0	0	0	No longer offering the scheme
	GROSS INCOME	80	0	0	0	0	
	NET EXPENDITURE	30,018	31,700	28,988	32,200	32,400	

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Code	COMMUNITY INFRASTRUCTURE LEVY	Actual 2021/22	Revised Budget 2022/23	Net Expenditure to 14/12/22	Predicted Outturn	Proposed Budget 2023/24	Explanatory / Justification Notes
		£		£	£	£	
	INCOME						
14000	CIL	0	0	19,203	19,203	0	
14000	Contribution from development	0	0	19,203	19,203	0	£206.90 in ear marked reserves, earmark unspent income and YE
	GROSS INCOME	0	0	19,203	19,203	0	
	NET EXPENDITURE	0	0	-19,203	-19,203	0	