

# Minutes of the Personnel Committee meeting 19 December 2022



held in the Reading Room, Richmond House. Richmond Park, Morton Terrace, Gainsborough

**Councillors Present**

	Tim Davies	
Richard Craig (Chairman)		James Plastow
Dennis Dannatt (Vice Chairman)		

**Councillors Absent**

Matt Boles	Paul Key	Pat O'Connor
	Sally Loates	Kenneth Woolley

**In attendance:**

	Rachel Allbones (DC & RFO)	Stephen Coulman (OM)	
--	----------------------------	----------------------	--

Also present: There was no public present.

Agenda no	Agenda item title	Decision	Action	Power
PC23/091	To <b>note</b> apologies for absence.	Apologies for absence had been received from Cllrs Key, Loates, O'Connor and Woolley. These were duly <b>noted</b> .	N/A	<i>Local Government Act 1972, s85 (1) &amp; Sch 12, p40.</i>
PC23/092	To <b>receive</b> any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>
PC23/093	To <b>consider</b> any dispensation requests received by the Clerk in relation to personal and/or disclosable pecuniary interests, not previously recorded.	None received.	N/A	<i>Localism Act 2011, s33.</i>

Initialled:

Agenda no	Agenda item title	Decision	Action	Power
PC23/094	To <b>determine</b> which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.	None	N/A	<i>Public Bodies (Admissions to Meetings) Act 1960 1 (2)</i>
PC23/095	To receive the minutes of the previous Personnel Committee meeting(s) and <b>resolve</b> to sign these as a true record of the meeting(s). <b>Paper A – Personnel Committee 23 November 2022</b>	The Committee <b>resolved</b> to sign the minutes of the meeting 23 November 2022 as a true record of that meeting subject to the approved amendment above.  Cllr Craig abstained from voting.	<b>ASO</b> to publish.	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
PC23/096	To <b>note</b> the draft Lincolnshire Pension Fund 2022 valuation results schedules, note the proposed contribution rates from 1 April 2023 and <b>consider</b> formally approving the contribution rates (both primary and secondary, where appropriate) that the Council will pay over the next three years. <b>Paper B</b>	The Committee <b>note</b> the draft Lincolnshire Pension Fund 2022 valuation results schedules and <b>resolved</b> the approve the contribution rates (both primary and secondary, where appropriate) that the Council will pay over the next three years.	<b>DC</b> to sign and return employer agreement to Lincolnshire Pension Fund.	
PC23/097	To consider first draft budget requirements for 2023/24. The following specific budgetary areas are considered as part of the Committee’s remit: <ul style="list-style-type: none"> <li>• Employee Costs</li> </ul> <b>Paper C</b>	The Committee <b>resolved</b> to put the draft proposed budget for Employee Costs to the Finance and Strategy Committee.	<b>DC</b> to include in full draft budget.	

Agenda no	Agenda item title	Decision	Action	Power
PC23/098	To consider the purchase of staff mobile phones and adoption of an associated usage policy. <b>Paper D</b>	The Committee <b>resolved to recommend to Full Council</b> to adopt the Mobile phone Policy and to make a budget virement of £250 from 2000/4 Administration, Office Equipment to 2000/7 Administration, Mobiles.		
PC23/099	<b>Items of notification</b> To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> <li>• Organisational Review Report</li> <li>• Report from Policy Review Working Group</li> <li>• Appraisal reviews</li> </ul>		N/A
PC23/100	<b>Time and date of next meeting</b> To note the date and time of the next Personnel Committee meeting scheduled for 11 January 2023 at 19.00.	The Committee <b>noted</b> the date and time of the next Personnel Committee meeting scheduled for 11 January 2023 at 19.00	N/A	<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

The meeting closed at 19.27.

Signed as a true record of the Meeting: \_\_\_\_\_ Dated \_\_\_\_\_  
Presiding chairman of approving meeting

Initialed: \_\_\_\_\_