

Gainsborough Town Council

Minutes of the Finance & Strategy Committee Meeting

27 July 2022



held in the Reading Room, Richmond House, Richmond Park, Morton Terrace, Gainsborough

Councillors Present

Matt Boles (Chairman)	Paul Key	Pat O'Connor
Richard Craig		

Councillors Absent

	Chris Lambie	Keith Panter
David Dobbie	Julie Musonda	James Plastow

In attendance:

Belina Boyer (TC)	Rachel Allbones (DC & RFO)	
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Also present:

Agenda no	Agenda item title	Resolution	Action	Power
FS23/033	Apologies for absence To note apologies for absence.	The committee noted apologies for absence from Cllrs Dobbie, Lambie, Musonda, Plastow		<i>Local Government Act 1972, s85 (1) & Sch 12, p40.</i>
FS23/034	Declarations of interest To receive any declarations of interest in accordance with the requirements of the Localism Act 2011.	None received.	N/A	<i>Localism Act 2011, s31.</i>
FS23/035	Dispensation requests To consider any dispensation requests received by the Clerk in	None received.	N/A	<i>Localism Act 2011, s33.</i>

Initialed:

Agenda no	Agenda item title	Resolution	Action	Power
	relation to personal and/or disclosable pecuniary interests, not previously recorded.			
FS23/036	<p>Minutes of the previous meeting To receive the minutes of the previous Gainsborough Town Council meeting(s) and resolve to sign these as a true record of the meeting(s). Paper A Finance and Strategy Committee 21 June 2022</p>	<p>The Committee resolved to sign the minutes of the meeting 21 June 2022 as a true record of that meeting.</p> <p>Cllrs Craig abstained from voting.</p>	DC to publish on the website.	<i>Local Government Act 1972, Sch 12, p41 (1).</i>
FS23/037	<p>Financial reports To receive and consider for approval the following financial reports: Paper B Unpaid Expenditure Transactions for 14 July 2022 Paper C Cashbook Summary (including due and unpaid transactions) for 14 July 2022 Paper D Budget Comparison Report (including due and unpaid transactions) for 14 July 2022</p>	<p>The Committee resolved to note and approve the following reports:</p> <ul style="list-style-type: none"> • Unpaid Expenditure Transactions for 14 July 2022 • Cashbook Summary (including due and unpaid transactions) for 14 July 2022 • Budget Comparison Report (including due and unpaid transactions) for 14 July 2022 	DC to make bank transfer payments once signed off by signatories.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2021.</i>
FS23/038	<p>Monthly bank reconciliation To approve and resolve to sign the monthly bank reconciliations for 30 June 2022 as per the paragraph 2.2 in Financial Regulations. Paper E</p>	The Committee resolved to approve and sign the monthly bank reconciliation.	RFO to file.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2021.</i>

Agenda no	Agenda item title	Resolution	Action	Power
FS23/039	Debt Recovery Policy To review and readopt the Council's Debt Recovery Policy. Paper F	The Committee resolved to adopt the amended Debt Recovery Policy will the additional amendment to remove the words 'exist which' under the Debts Arising under Leases or Tenancy Agreements section.	TC to update the website.	<i>Joint Panel on Accountability and Governance Practitioners Guide 2021.</i>
FS23/040	To consider the following motion: At the Finance & Strategy Committee Meeting of 16 February 2022 it was resolved to instruct the Council Solicitor to advise the Lease is in breach and the debts need to be cleared, The Town Clerk to contact the Solicitor to write a letter to the debtor. I do not know if this was done, if not why not. We sign and agree leases and they need to be honoured so I am asking this committee to seriously look into why nothing appears to have been done. I so move YOURS CLLR PAUL M KEY Paper G	The Committee resolved to change the order of the agenda and discuss this item before item FS23/039. Cllr Craig seconded to motion. The Committee noted that the solicitors letter had been sent dated 15 July and that the solicitor's were awaiting a response before advising the Council on further steps to take. Their recommendation would be brought to this committee once received.		
FS23/041	To note a temporary phone message. Paper H	The Committee resolved to continue with the new message and review the situation once a permanent member of staff has been appointed but would consider retaining the new format.		

Agenda no	Agenda item title	Resolution	Action	Power
FS23/042	Items for notification To receive any items for notification to be included on a future agenda – for information only	<ul style="list-style-type: none"> Response if received from GTF 	TC to include on future agenda.	N/A
FS23/043	Time and date of next meeting To note the date and time of the next Finance and Strategy committee is scheduled for Tuesday 16 August 2022 at 7:00pm.	The committee noted the date and time of the next Finance and Strategy committee: Tuesday 16 August 2022 at 7:00pm at Richmond House.		<i>Local Government Act 1972, Sch 12, p10 (2)(a)</i>

Meeting concluded at 19.42

Signed as a true record of the Meeting: _____ Dated _____
Presiding chairman of approving meeting

Initialed: